

# Lincoln County Schools



QUALITY LEARNING FOR ALL

## BOARD FOLDER

LINCOLN COUNTY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
EXECUTIVE AND REGULAR BOARD SESSIONS  
Tuesday, November 12, 2013-6:15 p.m. and 7:00 p.m.  
Toledo Jr./Sr. High  
Toledo, Oregon

**LINCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors- Executive and Regular Sessions**  
**Tuesday, November 12, 2013- 6:15 p.m. and 7:00 p.m.**  
**Toledo Jr./Sr. High School**  
**Toledo, Oregon**

**6:15 p.m. Executive Session- ORS 192.660(2) (d)(e)(h) Labor Negotiations; Real Property Transactions; Pending Litigation**

**AGENDA**

**Page**

1. CALL TO ORDER

2. ROLL CALL- ESTABLISHMENT OF A QUORUM

3. INTRODUCTIONS

4. COMMUNICATIONS

(During this time the audience will have the opportunity to speak to the Board. Anyone wishing to address the Board is asked to complete a "Board Communication Request" form, available from the board secretary. The chairman reserves the right to limit the time allotted to each presenter. It is requested that those addressing the board state their name for the record.)

a. Written

b. From the Audience

**(1) Public Comment on Superintendent Qualifications**

1

c. Staff Recognition

5. BOARD REPORTS

6. CONSULTANT REPORTS/STAFF/COMMUNITY REPORTS

a. Greg McKenzie, Superintendent Search- Qualifications, Salary Range 2

b. Student Representative 3

c. East Area Report 4

d. Financial Reports 5

7. SUPERINTENDENT'S REPORT

8. ADOPTION OF THE CONSENT CALENDAR

(Consent Calendar agenda items are designated by the Board to be adopted in a single motion unless an individual Board member or the Superintendent requests an item be removed for consideration. Action on matters of a routine matter is addressed in one motion to conserve time for other deliberation by the Board.)

a. MINUTES OF THE BOARD

1. October 8, 2013 Regular Session 6-8

b. EDUCATION SERVICES

c. HUMAN RESOURCES

1. Regular Items 9-11

d. BUSINESS SERVICES

1. Date of First Budget Committee Meeting 12

e. SPECIAL PROGRAMS

f. FACILITIES/MAINTENANCE/TRANSPORTATION/ FOOD SERVICES

g. BOARD

**9. OTHER DECISION ITEMS**

(Decision Items are those that have been presented to the Board for discussion and questions at a prior meeting. Some circumstances may dictate a Decision Item without prior discussion.)

- a. EDUCATIONAL SERVICES
- b. HUMAN RESOURCES
- c. BUSINESS SERVICES
  - 1. **DECISION:** Appointment of Budget Committee Member, Zone 4 13
- d. SPECIAL PROGRAMS
- e. FACILITIES/MAINTENANCE/TRANSPORTATION/FOOD SERVICES
- f. BOARD
  - 1. **DECISION:** Resolution, American Education Week 14-15
- g. OTHER

**10. ITEMS OF DISCUSSION AND INFORMATION**

(Discussion Items are presented for the Board's consideration, discussion and questions. Discussion Items will be considered for Decision at a subsequent meeting. Information items are for information only.)

- a. EDUCATIONAL SERVICE
- b. HUMAN RESOURCES
- c. BUSINESS SERVICES
- d. SPECIAL PROGRAMS
- e. FACILITIES/MAINTENANCE/TRANSPORTATION/FOOD SERVICES
- f. BOARD
  - 1. OSBA Election 16-27
- g. OTHER

**11. ADJOURNMENT**

The next regular session meeting of the Board is Tuesday, December 10, 2013- 7:00 p.m. at Newport High School.

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
11/12/13**

**ITEM:**

**TOPIC:** Superintendent Search- Public Comment, Qualifications/Qualities

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Consultant Greg McKenzie

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

Part of the superintendent search process involves seeking public input regarding what qualities and qualifications are needed in a new superintendent. This agenda item is intended to provide another opportunity for stakeholders to provide this input.

**SUPERINTENDENT'S RECOMMENDATION:**

For information/discussion at this time.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
11/12/13**

**ITEM:**

**TOPIC:** Superintendent Search- Report on Qualifications Information- Salary

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Consultant Greg McKenzie

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

Search Consultant Greg McKenzie and an associate visited LCSD over two days in October to gather input on needed qualities/qualifications for a new superintendent. They met with students, different groups of staff members, and community members in all areas of the district over the course of their visit. In addition, an online survey was available via the District website for anyone to complete.

Mr. McKenzie will provide the results of his visit as well as survey results. The Board will discuss these results and will approve a final list of qualifications.

Mr. McKenzie will also provide information on the salary range for similarly sized/like districts; the Board is also scheduled to approve a salary range for the position.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends the Board consider qualifications and a salary range for a new superintendent.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
November 12, 2013**

**ITEM:**

**TOPIC:** Introduction of Student Representative

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Student Rep

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

In continuing the Board's inclusion of student representatives at Board meetings, a student from the east area will update the Board on activities there.

**RECOMMENDATION:**

None; for information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
11/12/13**

**ITEM:**

**TOPIC:** East Area Report

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** East Area Principals

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

East area principals will update the Board regarding activities at the schools in that area.

**SUPERINTENDENT'S RECOMMENDATION:**

None; for information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
November 12, 2013**

**ITEM:**

**TOPIC:** Financial Reports

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Julie Baldwin

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

The General Fund summary report, Bills and Claims, Special Revenue Fund Financial Report, Capital Projects Funds, and the Investment Report as of October 31, 2013 will be distributed and discussed at the November 12, 2013 board meeting.

**RECOMMENDATION:**

None; for information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

BA-03

12/27/01 lku

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**LINCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors- Regular Session**  
**Tuesday, October 8, 2013 – 7:00 p.m.**  
**Waldport High School**  
**Waldport, Oregon**

**Minutes**

- PRESIDING:** Vice Chairman, Liz Martin
- Present:** Vice Chairman, Liz Martin; Karen Bondley, Kelley Ellis, Terri Woodd, Directors
- Also Present:** Tom Rinearson, Superintendent; Laurie Urquhart, Secretary; approximately 30 members of the staff, media and patrons

**Call to Order- Establishment of a Quorum**

Vice Chairman Martin convened the meeting and called the session to order at 7:00 p.m. with a quorum of four board members present. Chairman Beck was excused from the meeting.

**Communications**

Toledo resident and former school board member Brenda Brown addressed the Board regarding student achievement in LCSD and her desire for it to improve. She urged the Board to mirror the collaborative effort put forth during the bond campaign to focus on student achievement and the quality of education.

Tidewater resident Annie McHale addressed the Board regarding the Waldport open space project, saying she is part of the "Waldport Community Open Space Ad-Hoc Committee." She noted the group's desire to unite ideas from their group with other groups meeting on the issue, and said they are hoping to develop a "Parks and Rec"-like format for the space.

She said the group will seek funds to become self-sustaining, and said they would like to obtain and repurpose some of the old middle school materials. Vice Chair Liz Martin urged Ms. McHale and her group to attend the next Waldport Open Space meeting October 16; 6:00 p.m. at the Waldport Community Center.

**Board Reports**

Director Karen Bondley noted her attendance at a recent 'welcome back to school' event at Taft 7-12 and sponsored by the Taft Native Student Association, the LCSD Indian Education program, and Taft student body.

Vice Chair Liz Martin reported her attendance and awe at the recent dedication event at the new Waldport High school. She also visited Sam Case Primary and ate lunch with first, second and third graders.

**Student Representatives**

Waldport High students Maddie Parnell and Phil Hawkins described the Kayak Shack program at the school, featured recently on Grant's Getaways. The student-run business has been operating for ten years and has grown tremendously over the years. Both students said they have learned a lot about running a business.

Crestview Heights Principal Kelly Beaudry introduced three fifth grade students from Ms. Forshee's class who participated in STEM activities last school year as part of the SEAL grant. Lily, Danika and Lucas described their learning experiences with salmon, from their lifecycle to the magnetic field they produce. Students also worked with scientists from the Oregon Hatchery Research Center.

### **Financial Reports**

Business Manager Julie Baldwin presented financial reports as of September 30, 2013. She reported 2012/13 year end information will be shared next month. Expenditures were less than projected in September.

Ms. Baldwin reported both Siletz and Eddyville charter schools were provided the third installment of \$50,000 (will receive a total of four) each from construction excise tax funds.

For capital improvements, the overall percentage of funds expended in Lincoln County is holding steady at 65%. For the Waldport High project, T. Gerding Construction has expended approximately 74% of funds in Lincoln County.

### **Superintendent's Report**

Superintendent Rinearson reported the District received the ODE Collaboration grant for the second year. He recognized community curriculum liaison Ruth McDonald for her efforts in writing much of the grant, which will focus on continuing the efforts begun last year on evaluation systems, professional development, career pathways and compensation for teachers and administrators.

Mr. Rinearson thanked Cohen and Park Photography for their donation of two more framed aerial photographs of Taft Elementary/Taft 7-12 and Newport Intermediate/INMS. As capital improvement projects have been completed, Cohen and Park has photographed and framed them, then presented them to the District.

The Superintendent thanked the Rockfish Bakery Café in Lincoln City for their donation of cookies, brownies and cupcakes to Taft Elementary's art benefit concert.

Superintendent Rinearson recognized Taft and Newport High Schools for their participation in "College Application Month," declared by Governor Kitzhaber as November. Trained volunteers and staff members will help interested seniors complete college applications over two weeks in November.

Mr. Rinearson noted the Coastal Learning (formerly known as the 'Ocean Literacy') Symposium will take place Thursday and Friday, October 10 and 11, 2013 with about 70 breakout sessions over two days. Over 300 participants are registered.

The next Waldport "open space" meeting is scheduled for Wednesday, October 16, 2013, 6:00 p.m. at the Waldport Community Center.

**Approval of the Consent Calendar**

**Motion 13/14-16**

On motion of Director Bondley, seconded by Director Woodd, the Board unanimously approved Consent Calendar items, including:

- Minutes, 9/10/13 Regular Session;
- Suspension of Portion of Policy IGD through 6/30/14;
- Regular Personnel Items and addendum;
- Policies/ARs: JOA, JOB, IGBAB/JO-AR, JO/IGBAB-AR, IGBAG-AR, IGBAJ-AR.

**Approval of Resolution 2013/14-2: Native American Heritage Month**

**Motion 13/14-17**

On motion of Director Ellis, seconded by Director Woodd, the Board unanimously approved Resolution 2013/14-2 proclaiming the month of November as "Native American Heritage Month." The resolution will be distributed to schools to help honor Native Americans in our schools and community.

**Discussion on Budget Calendar/Budget Committee Vacancy**

Business Manager Julie Baldwin presented a draft Budget Calendar and Process for the 14/15 budget. The first budget committee meeting is scheduled for Tuesday, May 6, 2014 with Board adoption of the 2014/15 budget scheduled for June 10, 2014.

A vacancy exists in Zone 4 of the District Budget Committee; the representative appointed last year was appointed to a one-year remainder term.

**Information on Superintendent Succession Plan**

Vice Chair Liz Martin reported that consultant Greg McKenzie and his associate were visiting the district the day of the board meeting and the following day to gather information on needed qualities/qualifications in a new superintendent. Also, an online survey is available on the district's website.

The meeting was adjourned at 7:41 p.m.

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Chairman

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Superintendent

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**  
November 12, 2013

**ITEM:**

**TOPIC:** Personnel Action

**PREPARED BY:** Jennie Scarborough - Human Resources

**WILL BE PRESENTED BY:** Chelsi Sholty, HR Director

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

Regular personnel action requiring Board approval.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends the Board approve the attached personnel items.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

## Board Agenda — November 12, 2013 — Personnel Action

### New Temporary Licensed Hire(s):

Benoit Berho	Spanish Teacher/Taft 7-12
Josh Beaudry	6 <sup>th</sup> Grade/TOES (.5 FTE)

### New Classified Hire(s):

Julio Jimenez Perilla	21 <sup>st</sup> Century Bilingual Tutor/Sam Case
Sandi McAlpine	Title Teaching Assistant/TOES
Savannah Cosh	Special Education TA II/CVH
Tatyana Shamma-Hanna	Supervision Aide/CVH
Kelly Wood	Teaching Assistant - Cubby Preschool/NHS
Ashlea Templeton	Teaching Assistant Child Care Provider/Taft 7-12
Shelly Kingston	Supervision Aide/Oceanlake
Brooke Gates	21 <sup>st</sup> Century Site Coordinator /Sam Case
Amanda Smith	Title Teaching Assistant/TOES

### New Coach(es):

Rob McAfee	Boys Basketball/Toledo Jr/Sr High
Mick Keeney	Softball/Toledo Jr/Sr High
Kevin Pruet	JV Boys Basketball/Waldport High
Rylee Christianson	JV Girls Basketball/Newport High

## Resignation(s):

Pat Robertson	School Secretary Oceanlake Elementary	Retirement 8/25/1998 – 12/1/2013
Steve Brattain	PE Teacher Toledo Jr/Sr High School	Retirement 8/29/1978 – 11/29/2013
CJ Griffith	Music Teacher Taft Elementary	Retirement 8/26/2002 – 7/1/2014
Todd Davidson	Grade 2 Teacher Taft Elementary	Retirement 8/31/1984 – 7/1/2014
Vonda Etter	Title TA Toledo Elementary	Resignation 9/3/2013 – 10/21/2013
Jennifer Pettit	Title TA Toledo Elementary	Resignation 9/30/2010 – 11/1/2013
Jennifer Little	Special Education TA II/CVH Crestview Heights	Resignation 9/3/2013 – 11/5/2013
Darren Bricco	Technology Network/Systems Coordinator Technology	Resignation 11/17/2011 – 11/15/2013
Mary Dundas	Title Teaching Assistant Sam Case	Resignation 9/3/2013 – 10/9/2013
Sarah Sparks	21 <sup>st</sup> Century Site Coordinator Sam Case	Resignation 9/17/2013 – 10/17/2013
Karen Brannaman	Classified Recall Exhausted	9/11/1997 – 9/30/2013
Katelyn Hordichok	Classified Recall Exhausted	10/15/2009 – 9/30/2013

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
November 12, 2013**

**ITEM:**

**TOPIC:** Date of First Budget Committee Meeting

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Julie Baldwin

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

The proposed 2014/15 Budget Calendar and Process was presented to the Board at the last meeting. The calendar is designed to have the budget adopted by the Board at the June 10, 2014 meeting, and lists the first Budget Committee meeting as May 6, 2014. Per policy, the Board sets the date for the first budget committee meeting.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends the Board approve May 6, 2014 as the date for the first Budget Committee meeting for the coming year.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**  
November 13, 2013

**ITEM:**

**TOPIC:** Budget Committee Vacancy- Zone 4

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Chairman Ron Beck

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

**DESCRIPTION OF AGENDA ITEM:**

The Budget Committee for LCSD consists of the five school board members and five appointed citizens from each of the five board zones. The budget committee members serve terms of three years in length, which are staggered to allow some continuity on the committee. The school board appoints the other citizens to the Committee.

The Zone 4 member (Jeff Doyle) was appointed to a one year remainder term last December; this term expired June 30, 2013. He has indicated his willingness to continue in this role for a full three year term.

**RECOMMENDATION:**

The Board will consider the appointment of Mr. Jeff Doyle to the Zone 4 position of LCSD Budget Committee, with a three year term to expire June 30, 2016.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No



**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
11/12/13**

**ITEM:**

**TOPIC:** American Education Week

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Chairman Ron Beck

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

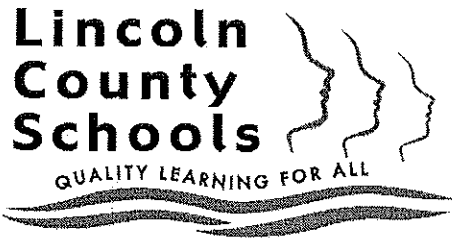
American Education Week is observed throughout the nation to honor educators and the vital work they do. The school board would like to recognize and celebrate those who work as educators by issuing the attached resolution.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends approval of Resolution 2013/14-3, proclaiming the week of November 18-22, 2013 as American Education Week.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

14



**RESOLUTION 2013/14-3  
AMERICAN EDUCATION WEEK**

**WHEREAS**, public schools are the backbone of our democracy; and

**WHEREAS**, in an increasingly interconnected world, it is critical that the standard and quality of education be established at an excellent level; and

**WHEREAS**, education provides students with the tools needed to access a fulfilling and prosperous future; and

**WHEREAS**, schools bring together adults and children, educators and volunteers, business leaders and elected officials in a common goal;

**NOW THEREFORE**, be it resolved Lincoln County School District Board of Directors hereby proclaims the week of November 18-22, 2013 as the annual observance of American Education Week.

**BE IT FURTHER PROCLAIMED THAT** the Board of Directors calls on the community to join with it in recognizing and supporting Lincoln County schools in their critical mission.

Dated this 12<sup>th</sup> day of November, 2013

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Superintendent

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
11/12/13**

**ITEM:**

**TOPIC:** OSBA Election; Resolution, Candidates

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Superintendent Tom Rinearson

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

**DESCRIPTION OF AGENDA ITEM:**

It is once again time for the Oregon School Boards Association member districts to consider election materials related to OSBA governance. The LCSD school board received the OSBA voters information under separate cover and will consider one resolution, two candidates for the OSBA Board of Directors, and one candidate for the legislative policy committee.

Votes must be submitted by Boards, rather than by individuals. The LCSD Board is asked to consider Zone 10 candidates for both the OSBA Board (two individuals filed) and the Legislative Policy Committee. Only one individual filed for this position: David Dowrie, who currently serves on the LBL ESD Board.

The resolution amends the OSBA constitution pursuant to the OSBA elections process.

**SUPERINTENDENT'S RECOMMENDATION:**

For discussion at this time.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No



**Resolution to amend the OSBA Constitution to change election processes**

**WHEREAS**, the Oregon School Boards Association (OSBA) was formed in 1946 as a volunteer association of locally-elected public school boards, and

**WHEREAS**, elections for the Board of Directors of OSBA, the Legislative Policy Committee of OSBA and all elections on resolutions are governed by the OSBA Constitution, and

**WHEREAS**, the Constitution of OSBA has amended numerous times by the membership of the association, and

**WHEREAS**, some of the previous modifications to the elections process in the OSBA Constitution have created some internal inconsistencies within the Constitution, and

**WHEREAS**, the OSBA Board of Directors appointed a special elections committee of the Board to review the Constitution and the elections processes outlined in the Constitution, and

**WHEREAS**, the special elections committee met and reviewed and the elections process in the OSBA and recommended amending the OSBA Constitution, and

**WHEREAS**, after reviewing the recommended amendments to the OSBA Constitution as proposed by the special elections committee the OSBA Board of Directors approved the recommended amendments attached to this Resolution at its June 21, 2013 Board meeting.

**THEREFORE, BE IT RESOLVED** by the OSBA Board of Directors that the proposed amendments to the OSBA Constitution be placed before the membership for consideration during the 2013 OSBA election season, and

**BE IT FURTHER RESOLVED** that the proposed amendments to the OSBA Constitution and a copy of this resolution be forwarded to all member boards of the Association in accordance with the OSBA Board of Directors adopted elections calendar.

*Submitted by:* OSBA Board of Directors

## Summary

This resolution, submitted by the OSBA Board, amends the OSBA Constitution.

The proposed changes to the constitution below, include: 1) explanations of each change, 2) current constitutional language and 3) proposed constitutional language that shows the changes.

### Article 8: Membership Meetings

#### Section 1: Changes the date of the annual meeting from November to a date set by the board.

*Current language:* The annual meeting of this association shall be held in the month of November of each year at such place and time as set by the board of directors. Special meetings shall be called at such time and place as the president may deem necessary.

*Proposed language:* ~~The annual meeting of this association shall be held in the month of November of each year at such place and time as set by the board of directors. There shall~~ be held an annual meeting of the association. The date, time and place of the annual meeting shall be set by the Board of Directors. Special meetings shall be called at such time and place as the president may deem necessary.

#### Section 2: Adds e-mail as a method of meeting notification.

*Current language:* All member boards shall be officially notified of the place and time of all meetings by written notice, mailed to either the chairman or the clerk of all member boards at least 30 days prior to the date of the meeting. The board of directors shall cause such notice to be mailed.

*Proposed language:* All member boards shall be officially notified of the place and time of all meetings by written notice, mailed via U.S. mail or electronic mail to either the chairman or the clerk of all member boards at least 30 days prior to the date of the meeting. The board of directors shall cause such notice to be mailed.

#### Section 3: Modifies the functions of the annual membership meeting.

*Current language:* The functions of the membership meeting shall be to:

- (a) Approve legislative policies and priorities;
- (b) Approve any resolutions of the association;
- (c) Amend the constitution; and
- (d) Provide a forum for member discussion of the above issues at the annual

membership meeting.

*Proposed language:*

The functions of the membership meeting shall be to:

- (a) ~~Approve legislative policies and priorities~~ Receive a report on the state of the association;
- (b) ~~Approve any resolutions of the association~~ Receive a report on the finances of the association; and
- (c) Amend the constitution; and
- (d)(c) Provide a forum for member discussion of the above issues at the annual membership meeting.

**Section 4: This section is being moved from Article 8 to a new article 11 focused on the resolutions process.**

*Current language:* A majority vote shall be required for resolutions submitted to the membership. Each member board shall have one vote on all resolutions except as follows:

K-12 Districts with an ADMr between 15,600 and 23,400 shall have 2 votes.

K-12 Districts with an ADMr between 23,400.1 and 31,200 shall have 3 votes.

K-12 Districts with an ADMr between 31,200.1 and 39,000 shall have 4 votes.

K-12 Districts with an ADMr between 39,000.1 and above shall have 5 votes.

Votes by member boards must be by official action of the local board with ballots returned to the OSBA offices by December 15.

*Proposed language:*

~~A majority vote shall be required for resolutions submitted to the membership. Each member board shall have one vote on all resolutions except as follows:~~

~~————— K-12 Districts with an ADMr between 15,600 and 23,400 shall have 2 votes.~~

~~————— K-12 Districts with an ADMr between 23,400.1 and 31,200 shall have 3 votes.~~

~~————— K-12 Districts with an ADMr between 31,200.1 and 39,000 shall have 4 votes.~~

~~————— K-12 Districts with an ADMr between 39,000.1 and above shall have 5 votes.~~

~~————— Votes by member boards must be by official action of the local board with ballots returned to the OSBA offices by December 15.~~

**Section 4: This section is being moved from Article 8 to a new article 11 focused on the resolutions process.**

*Current language:* All resolutions to be submitted to the annual meeting, including those recommended by the legislative policy committee, must be submitted in writing to the board of directors at the office of the association at least sixty (60) days prior to the annual meeting. Any recommendations so submitted shall be considered at the annual meeting. Details of each proposed resolution, along with an official ballot, shall be sent to the member boards at least thirty (30) days prior to the annual meeting.

Resolutions may be submitted for consideration by the membership in accordance with the timelines above, by an individual member board or by a regional organization of local member boards.

*Proposed language:* ~~All resolutions to be submitted to the annual meeting, including those recommended by the legislative policy committee, must be submitted in writing to the board of directors at the office of the association at least sixty (60) days prior to the annual meeting. Any recommendations so submitted shall be considered at the annual meeting. Details of each proposed resolution, along with an official ballot, shall be sent to the member boards at least thirty (30) days prior to the annual meeting.~~

~~Resolutions may be submitted for consideration by the membership in accordance with the timelines above, by an individual member board or by a regional organization of local member boards.~~

**Article 9: Regional Organization**

**Section 5: Correct article reference.**

*Current language:* A formal review of the regional structure of the association shall be conducted by the OSBA board of directors at least every three years. Any recommended changes to the regional structure shall be submitted to the membership in accordance with the provisions of Article 12.

*Proposed language:* A formal review of the regional structure of the association shall be conducted by the OSBA board of directors at least every three years. Any recommended changes to the regional structure shall be submitted to the membership in accordance with the provisions of Article ~~12~~ 11.

## Article 10: Election Procedures

**Article title:** Changes the title to better identify the contents of the article.

*Current language:* Article 10: Election Procedures

*Proposed language:* Article 10: Election Procedures - Board of Directors and Legislative Policy Committee.

**Section 1: Changes the date for election of officers.**

*Current language:* Election of officers, board of director members and regional members of the legislative policy committee shall take place according to the following schedules:

- (a) Officers: By December 15;
- (b) Board of directors: Regional elections in accordance with the elections calendar adopted by the board;
- (c) Legislative policy committee: In conjunction with board regional elections in odd-numbered years in accordance with the elections calendar adopted by the board.

*Proposed language:* Election of officers, board of director members and regional members of the legislative policy committee shall take place according to the following schedules:

- (a) Officers: ~~By December 15~~ By September 30;
- (b) Board of directors: Regional elections in accordance with the elections calendar adopted by the board;
- (c) Legislative policy committee: In conjunction with board regional elections in odd-numbered years in accordance with the elections calendar adopted by the board.

**Section 2: Specifies the start date for new officers**

*Current language:* The terms of office for officers shall be one calendar year and until their successors are elected and qualified. The terms of office for board of director members shall be staggered and shall be for two calendar years and until their successors are elected and qualified. The terms of office for regionally elected members of the legislative policy committee shall be two calendar years. No officer except the secretary-treasurer shall serve two consecutive terms in the same office unless the director completed a term for another officer who was unable to complete a term and is then voted into the same position the following year. The secretary-treasurer may serve up to two consecutive one-year terms.



*Proposed language:* The terms of office for officers shall be one calendar year and until their successors are elected and qualified shall commence on January 1st. The terms of office for board of director members shall be staggered and shall be for two calendar years and until their successors are elected and qualified. The terms of office for regionally elected members of the legislative policy committee shall be two calendar years. No officer except the secretary-treasurer shall serve two consecutive terms in the same office unless the director completed a term for another officer who was unable to complete a term and is then voted into the same position the following year. The secretary-treasurer may serve up to two consecutive one-year terms.

**Section 5: Removes inconsistent language regarding the date newly elected board of director members take office.**

*Current language:* Nomination and election of the OSBA board of directors. Each regional candidate for a director position shall be nominated by a member board of that region by means of a nomination form.

- (a) Notice of position vacancies, candidate information packets, and official nomination forms shall be distributed to all incumbent directors and boards in eligible regions.
- (b) To nominate one or more of its members in its region the school board must send OSBA a formal resolution or motion of the board and timely submission of the nomination form(s) to the office of the OSBA. Nominations in regions where there is more than one representative position shall indicate the numbered position for which the nomination is being submitted. Nominations will be closed by a date identified in the elections calendar adopted by the board.
- (c) Each regional director shall be elected by the member boards of that region. Such ballot shall be distributed to the member boards and shall be returned to the OSBA offices by dates identified in the elections calendar adopted by the board.

- (d) Each member board in the appropriate region shall have one vote in the regional elections for members of the board of directors. If a member district, Education Service District or Community College=s boundaries span more than one OSBA region, that member board must declare in which region it intends to vote and vote only in that region. The person receiving a majority of the votes cast for a position on the board of directors shall be elected. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second ballot shall be required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes cast shall be declared elected.
- (e) Newly elected regional directors of the OSBA board shall take office on January 1. However, the new board shall meet at least 10 days prior to the November membership meeting to nominate officers for the association (see Section 7 below).

*Proposed language:*

Nomination and election of the OSBA board of directors. Each regional candidate for a director position shall be nominated by a member board of that region by means of a nomination form.

- (a) Notice of position vacancies, candidate information packets, and official nomination forms shall be distributed to all incumbent directors and boards in eligible regions.
- (b) To nominate one or more of its members in its region the school board must send OSBA a formal resolution or motion of the board and timely submission of the nomination form(s) to the office of the OSBA. Nominations in regions where there is more than one representative position shall indicate the numbered position for which the nomination is being submitted. Nominations will be closed by a date identified in the elections calendar adopted by the board.
- (c) Each regional director shall be elected by the member boards of that region. Such ballot shall be distributed to the member boards and shall be returned to the OSBA offices by dates identified in the elections calendar adopted by the board.

- (d) Each member board in the appropriate region shall have one vote in the regional elections for members of the board of directors. If a member district, Education Service District or Community College=s boundaries span more than one OSBA region, that member board must declare in which region it intends to vote and vote only in that region. The person receiving a majority of the votes cast for a position on the board of directors shall be elected. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second ballot shall be required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes cast shall be declared elected.
- (e) Newly elected regional directors of the OSBA board shall take office on January 1. ~~However, the new board shall meet at least 10 days prior to the November membership meeting to nominate officers for the association (see Section 7 below).~~

**Section 7: Removes inconsistent language regarding the date officers are elected.**

*Current language:* Election of officers of the OSBA.

- (a) Election of officers shall be made by the currently seated board of directors from their own membership at least 10 days prior to the November membership meeting. The nominations for the slate of officers may include more than one candidate for any officer position except for the president and past president.
- (b) The person receiving a majority of the votes cast for an officer position shall be elected. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second ballot shall be required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes cast shall be declared elected.

*Proposed language:* Election of officers of the OSBA.

- (a) Election of officers shall be made by the currently seated board of directors from their own membership ~~at least 10 days prior to the November membership meeting~~. The nominations for the slate of officers may include more than one candidate for any officer position except for the president and past president.
- (b) The person receiving a majority of the votes cast for an officer position shall be elected. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second ballot shall be required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes cast shall be declared elected.

#### **Article 11: Resolutions Elections Procedures**

**Adds a new article to the constitution with language previously found in article 8 for the purpose of making election procedures clearer.**

**Section 1: Taken from Article 8, section 5 of the current Constitution, this section specifies the process of submitting resolutions to the membership.**

*Current language:* All resolutions to be submitted to the annual meeting, including those recommended by the legislative policy committee, must be submitted in writing to the board of directors at the office of the association at least sixty (60) days prior to the annual meeting. Any recommendations so submitted shall be considered at the annual meeting. Details of each proposed resolution, along with an official ballot, shall be sent to the member boards at least thirty (30) days prior to the annual meeting.

Resolutions may be submitted for consideration by the membership in accordance with the timelines above, by an individual member board or by a regional organization of local member boards.

*Proposed language:*

All resolutions to be submitted to the annual meeting, including those recommended by the legislative policy committee, membership for consideration must be submitted in writing to the board of directors at the office of the association at least sixty (60) days prior to the annual meeting by September 30th. Any recommendations so submitted shall be considered at the annual meeting distributed to the membership for consideration and vote. Details of each proposed resolution, along with an official ballot, shall be sent to the member boards at least thirty (30) days prior to the annual meeting of the association by October 15th.

Resolutions may be submitted for consideration by the membership in accordance with the timelines above, by an individual member board or by a regional organization of local member boards.

**Section 2: Taken from Article 8, section 4 of the current Constitution, this section provides additional votes on resolutions to districts with large student populations.**

*Current language:*

A majority vote shall be required for resolutions submitted to the membership. Each member board shall have one vote on all resolutions except as follows:

K-12 Districts with an ADMr between 15,600 and 23,400 shall have 2 votes.

K-12 Districts with an ADMr between 23,400.1 and 31,200 shall have 3 votes.

K-12 Districts with an ADMr between 31,200.1 and 39,000 shall have 4 votes.

K-12 Districts with an ADMr between 39,000.1 and above shall have 5 votes.

Votes by member boards must be by official action of the local board with ballots returned to the OSBA offices by December 15.

*Proposed language:*

A majority vote shall be required for resolutions submitted to the membership.

Each member board shall have one vote on all resolutions except as follows:

K-12 Districts with an ADMr between 15,600 and 23,400 shall have 2 votes.

K-12 Districts with an ADMr between 23,400.1 and 31,200 shall have 3 votes.

K-12 Districts with an ADMr between 31,200.1 and 39,000 shall have 4 votes.

K-12 Districts with an ADMr between 39,000.1 and above shall have 5 votes.

Votes by member boards must be by official action of the local board with ballots returned to the OSBA offices by December 15.