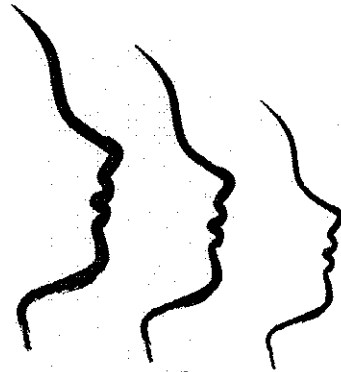


# Lincoln County Schools



QUALITY LEARNING FOR ALL

## BOARD FOLDER

**LINCOLN COUNTY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
EXECUTIVE AND REGULAR SESSIONS  
Tuesday, December 15, 2009- 6:00 p.m. and 7:00 p.m.  
Newport High School  
Newport, Oregon**

**LINCOLN COUNTY SCHOOL DISTRICT  
Board of Directors- Executive and Regular Session  
Tuesday, December 15, 2009- 6:00 p.m. and 7:00 p.m.  
Newport High School  
Newport, Oregon**

**6:00 p.m. Exec- ORS 192.660(2)(d)(e)(f)(h) Labor Negotiations; Real Property Transactions; Exempt Public Records; Pending Litigation**

<b>AGENDA</b>		<b>Page</b>
1.	CALL TO ORDER	
2.	ROLL CALL- ESTABLISHMENT OF A QUORUM	
3.	INTRODUCTIONS	
	a. Budget Committee Interviews/Appointments	1
	b. Update from State Rep. Jean Cowan	2
	c. Student Representative	3
	d. Audit Report	4
	e. "Fortunate Field Trip Experience"- Debbie Gwynn	5
4.	COMMUNICATIONS	
	<i>(During this time the audience will have the opportunity to speak to the Board. Anyone wishing to address the Board is asked to complete a "Board Communication Request" form, available from the board secretary. The chairman reserves the right to limit the time allotted to each presenter. It is requested that those addressing the board state their name for the record.)</i>	
	a. Written	
	b. From the Audience	
	c. Staff Recognition	
5.	BOARD REPORTS	
6.	CONSULTANT REPORTS/STAFF REPORTS	
	a. West Area Report	6
	b. Financial Report	7
7.	SUPERINTENDENT'S REPORT	
8.	ADOPTION OF THE CONSENT CALENDAR	
	<i>(Consent Calendar agenda items are designated by the Board to be adopted in a single motion unless an individual Board member or the Superintendent requests an item be removed for consideration. Action on matters of a routine matter is addressed in one motion to conserve time for other deliberation by the Board.)</i>	
	a. MINUTES OF THE BOARD	
	1. November 17, 2009 Regular Session	8-13
	b. EDUCATION SERVICES	
	c. HUMAN RESOURCES	
	1. Regular Items	14-15
	d. BUSINESS SERVICES	
	e. SPECIAL PROGRAMS	
	f. FACILITIES/MAINTENANCE/TRANSPORTATION/ FOOD SERVICES	
	g. BOARD	
	h. OTHER	

**9. OTHER DECISION ITEMS**

(Decision Items are those that have been presented to the Board for discussion and questions at a prior meeting. Some circumstances may dictate a Decision Item without prior discussion.)

- |    |   |       |
|----|---|-------|
| a. | EDUCATIONAL SERVICES                                  |       |
| b. | HUMAN RESOURCES                                       |       |
| c. | BUSINESS SERVICES                                     |       |
| d. | SPECIAL PROGRAMS                                      |       |
| e. | FACILITIES/MAINTENANCE/TRANSPORTATION/FOOD SERVICES   |       |
|    | 1. <b>DECISION:</b> Food Services Contract 2010/11    | 16    |
| f. | BOARD   |       |
|    | 1. <b>DECISION:</b> Board Directives, Budget Planning | 17-18 |
|    | 2. <b>DECISION:</b> Resolution, Measures 66 and 67    | 19-20 |
| g. | OTHER   |       |

**10. ITEMS OF DISCUSSION AND INFORMATION**

(Discussion Items are presented for the Board's consideration, discussion and questions. Discussion Items will be considered for Decision at a subsequent meeting. Information items are for information only.)

- |    |   |       |
|----|---|-------|
| a. | EDUCATIONAL SERVICES                                |       |
| b. | HUMAN RESOURCES                                     |       |
|    | 1. Policy GCPB/GDPB- Resignation of Staff           | 21-22 |
| c. | BUSINESS SERVICES                                   |       |
|    | 1. Financial Forecast Update                        | 23    |
| d. | SPECIAL PROGRAMS                                    |       |
| e. | FACILITIES/MAINTENANCE/TRANSPORTATION/FOOD SERVICES |       |
|    | 1. Property Inventory                               | 24    |
| f. | BOARD   |       |
|    | 1. Discussion on New Instrument, Supt. Evaluation   | 25-26 |
| g. | OTHER   |       |

**11. ADJOURNMENT**

The next regular session meeting of the Board is Tuesday, January 19, 2010- 7:00 p.m. at Sam Case Primary School.

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
December 15, 200**

**ITEM:**

**TOPIC:** Budget Committee Vacancy- Zones 2 and 3

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Julie Baldwin

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

The Budget Committee for LCSD consists of the five school board members and five appointed citizens from each of the five board zones. The budget committee members serve terms of three years in length, which are staggered to allow some continuity on the committee. The school board appoints the other citizens to the Committee.

Vacancies exist in Zone 2 (Agate Beach, Depoe Bay, some areas to the east and north; Rose Lodge) and 3 (central; Newport). The positions were posted and applications were due November 6<sup>th</sup>. LCSD has two applicants, though it turned out neither live in the zone for which they applied. (Lill Hockema applied for Zone 3 and lives in Zone 2; John Miller applied for Zone 2 and lives in Zone 4). It is within the law to appoint a registered voter wishing to serve but residing in a zone other than the one for which they have applied. The Board is scheduled to briefly interview both candidates during the Dec. 15 board meeting and consider them for appointment to the LCSD Budget Committee.

**RECOMMENDATION:**

The Superintendent recommends the Board appoint Budget Committee members to Zones 2 and 3 for the 2010/11 Budget Committee.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
12/15/09**

**ITEM:**

**TOPIC:** Update from State Rep. Jean Cowan

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Superintendent Tom Rinearson

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

State Representative Jean Cowan will update the Board regarding the state legislature and current events there.

**SUPERINTENDENT'S RECOMMENDATION:**

For information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
December 15, 2009**

**ITEM:**

**TOPIC:** Introduction of Student Representative, Newport High School

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Student Rep

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

In continuing the Board's inclusion of student representatives at Board meetings, a Newport High student representative will update the Board on activities at that school.

**RECOMMENDATION:**

None; for information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**  
December 15, 2009

**ITEM:**

**TOPIC:** Consultant Report- Audit

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Kenny Allen- Pauly, Rogers and Co.

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

Kenny Allen of Pauly, Rogers and Co., P.C. will present the audit report for the fiscal year ended June 30, 2009.

**RECOMMENDATION:**

None; for information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
December 15, 2009**

**ITEM:**

**TOPIC:** "Fortunate Field Trip Experience"

**PREPARED BY:** Darla Zagel

**WILL BE PRESENTED BY:** Debbie Gwynn & Sandi Williams

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

Debbie Gwynn, 2<sup>nd</sup> grade teacher at Sam Case will share an integrated writing, science and reading field experience that her students completed in October. Copy of the "Fortunate Field Trip" book that the students created will be provided to each Board member.

**SUPERINTENDENT'S RECOMMENDATION:**

None; for information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No



**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
12-15-09**

**ITEM:**

**TOPIC:** West Area Report

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** West Area Principals

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

West area principals will update the Board regarding activities at the schools in that area.

**SUPERINTENDENT'S RECOMMENDATION:**

None; for information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
December 15 2009**

**ITEM:**

**TOPIC:** Financial Reports

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Julie Baldwin

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

The cash flow report, Bills and Claims, Special Revenue Fund Financial Report and the Investment Report as of November 30, 2009 was sent to the Board under separate cover and will be discussed at the December 15, 2009 board meeting.

**RECOMMENDATION:**

None; for information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

BA-03

12/27/01 lku

**LINCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors- Regular Session**  
**Tuesday, November 17, 2009 7:00 p.m.**  
**Waldport High School**  
**Waldport, Oregon**

**PRESIDING:** Jana Cowan, Chairman

**Present:** Jana Cowan, Chairman; Ron Beck, Vice Chairman; Jean Turner, Karen Bondley, Directors

**Also Present:** Tom Rinearson, Superintendent; Laurie Urquhart, Secretary; approx. 20 members of the staff, media and interested patrons

**Excused:** Brenda Brown, Director

**Call to Order- Establishment of a Quorum**

Chairman Cowan convened the meeting and called the session to order at 7:06 p.m. with a quorum of four board members present. Director Brown was excused from the meeting.

**Introductions- Student Representative**

Waldport High student representative and ASB President Olevia Bittick updated the Board on activities at that school, including: •the school is celebrating its 50<sup>th</sup> anniversary at its present location by displaying pictures from that era; •student council is planning to construct a concrete planter in front of the school with green capstones; •trophy cases will be moved to a new location; •sports teams and individuals did well this year; •trainings with freshman students took place to show them how to be successful in high school; •homecoming went well, with stellar decorations.

**Communications**

Director of Lincoln County Health and Human Services Paula Sampson addressed the Board regarding comprehensive reproductive health care at school based health centers, requesting the Board change the contract to allow full dispensing of contraceptives. She noted the Board received significant amounts of information on the issue last year, and said some in the community asked her about starting a letter writing campaign in support of reinstating full dispensing at the centers. "I asked them not to," said Sampson.

Lori Miller addressed the Board on behalf of her daughter Mary regarding her school experience and disagreement with the use of the Corrective Reading program. She read a letter to the Board written by her daughter.

**Board Reports**

Director Jean Turner thanked the Lions Clubs of Waldport and Yachats for their donation of \$2,100 to Crestview Heights, to be used for field trips.

Chairman Jana Cowan reported three board members attended the annual Oregon School Boards Association conference and said it was worthwhile. She distributed information regarding ballot measures 66 and 67 (to be voted upon in January, 2010) and effects to businesses and individuals should the Measures be approved.

### **South Area Report**

Crestview Heights Principal Mary Schaer heralded the school's attainment of an "Outstanding" rating on the Oregon Report Card. Ms. Schaer thanked those responsible for developing a memorial garden at the school to commemorate local students who have lost their lives over the last few years.

Waldport High Principal Von Taylor reported Health and PE teacher Mike Moser is new to the school this year, and thanked Brian Gardner for continuing to hold DECA meetings each Wednesday evening, though he is no longer a Waldport High staff member. He thanked Director of Support Services Rich Belloni for the new front doors at the school, and said the school attained the bronze level award from US News and World Report for the second consecutive year.

Industrial Tech teacher Dave Wirick presented a video demonstrating cutting edge technology employed by the school in wood working, metal working and drafting courses. He presented a milling machine that uses computer generated drawings to create products, and said the school will be using grant funds to purchase a plasma cutting table this year.

### **Financial Report**

Business Manager Julie Baldwin presented financial reports as of October 31, 2009. A negative fund balance occurred as expected in October, with funds borrowed from Oregon Coast Bank to cover payroll costs. The funds were repaid with property tax revenue as soon as it was received. Interest rates continue to decline slightly.

### **Update on Hungerford Training**

Director of Human Resources Sara Johnson reported the goal district-wide is for every student to receive excellent instruction, every day. To that end, Ms. Johnson and the Human Resources Department have developed a plan for principals to help them carry out their duties in ensuring excellent instruction. Two training sessions with attorney Nancy Hungerford took place over the last month, with more planned.

To offset costs of the sessions, Ms. Johnson has opened the trainings to administrators outside the district. The staff development is focused on school improvement and is "good, positive and productive work," said Johnson.

### **Superintendent's Report**

Superintendent Rinearson recognized Crestview Heights, Isaac Newton Magnet School (INMS), and Sam Case for their "Outstanding" rating on the Oregon Report Card. Last year only one school (INMS) received the highest rating. Ten schools were rated "Satisfactory" and several of them are "knocking at the door of Outstanding," said Rinearson.

The Superintendent reported the District, as part of its partnership with the Sea Grant Education Program at Hatfield Marine Science Center and Oregon Coast Aquarium, received the 2009 Coastal American Partnership award. This presidential award represents the highest national recognition for multi-agency collaborations that accomplish coastal restoration and education projects. He noted the work begun by Kristin Becker and Ruth McDonald (Community Liaisons) as well as the new Aquarium education representative is paying off.

Mr. Rinearson noted Toledo Elementary has completed DIBELS (Dynamic Indicators of Basic Early Literacy Skills) testing and students have been placed in appropriate reading instruction levels. OAKS (Oregon Assessment of Knowledge and Skills) testing for math and reading, with science added in grade five, has also taken place at the school. Monthly data team meetings with an instructional coach are also taking place at Toledo Elementary.

Superintendent Rinearson thanked Optometric Physician Rick Letherer for his donation of six eye exams and glasses for those of the six who need them. Dr. Letherer has provided this service every year, beginning in 1994.

The Superintendent thanked the Oregon School Employees Association for their donation of \$300 to the Homeless program. He also thanked Heather Heisler, who generated \$430 for the program from a bellydance-tango dance benefit.

Mr. Rinearson thanked the Siletz Tribal Charitable Contribution fund for their recent donations to the District, including: \$4320 for arts and science field experiences, including bus transportation; \$1100 to Taft Elementary for after school art club supplies; and \$1350 to Taft Elementary for riding fees and field trips to a therapeutic riding center.

The Superintendent wished Director Brenda Brown a "happy birthday," and congratulated the Board for their receipt of the "Continuing Outstanding Board Achievement" award from Oregon School Boards Association for the second year.

#### **Approval of the Consent Calendar**

**Motion 09/10-24**

On motion of Director Turner, seconded by Director Bondley, the Board unanimously approved the Consent Calendar items, including:

- Minutes, 10/20/09 Regular Session;**
- Regular Personnel Items and Addendum.**

#### **Approval of Resolution 2009/10-6, Amended Small High School Grant Budget**

**Motion 09/10-25**

On motion of Director Turner, seconded by Director Beck, the Board unanimously approved Resolution 2009/10-6, Amended Small High School Grant Budget. The resolution corrects allocation functions contained in the originally adopted budget. Funds in specific function categories for the Small High School Grant were misstated; the resolution corrects this.

**Resolution 2009/10-7, American Education Week**

**Motion 2009/10-26**

On motion of Director Bondley, seconded by Director Beck, the Board unanimously approved Resolution 2009/10-7 proclaiming the week of November 15-21, 2009 as "American Education Week." This event is celebrated nationally to honor educators and their vital work.

**School Based Health Centers Agreement**

**Motion 2009/10-27**

On motion of Director Turner, seconded by Director Bondley, the Board approved by a vote of three "aye," one opposed (Director Beck) a revision to the agreement between Lincoln County Health & Human Services (LCHHS) and LCSD pursuant to school based health centers, deleting the part of the agreement added last August. This change will allow dispensation of prescription and other methods of birth control, including Plan B. Following the Board's notice to LCHHS last summer of the District's intent to terminate the agreement, District and LCHHS staff have worked diligently to correct and enhance protocols and ensure student safety.

Prior to the vote, Operations Administrator Joe Novello and LCHHS Program Manager Julianne Sedlachek updated the Board on several aspects to the centers. Ms. Sedlachek presented the "Client Handbook," given to students visiting the centers. She also reported LCHHS has developed a policy to align with LCSD's regarding dispensing any type of prescription medication. The meds are placed in a bag with a sticker; students pick them up at the end of their school day.

Mr. Novello reported a quality assurance program is being redeveloped at LCHHS. Complaint procedures have been revised, and public relations/communications issues are going well. Mr. Novello meets with LCHHS staff at least weekly. He also reported a shipment of H1N1 vaccine would allow medically fragile children to be immunized November 19 and 20, by appointment only.

Director Turner asked the agreement be moved to a "Decision" item, saying she is satisfied with the new contract and with the changes described by Mr. Novello and Ms. Sedlachek. "I am pleased with the relationship of our two organizations, and am aware that additional counseling has been added for students seeking birth control," said Turner.

Director Beck commented that he still feels this "is an eight month solution to a 12 month problem, and does not address those students not in school." Director Bondley said she would like to address these issues as well. Superintendent Rinearson asked that this be raised at the next board meeting.

**Approval of Resolution 2009/10-8, OSBA Election**

**Motion 09/10-27**

On motion of Director Turner, seconded by Director Bondley, the Board unanimously approved Resolution 2009/10-8, Oregon School Board Association Election. This resolution summarizes four resolutions developed by OSBA, along with a slate of OSBA officers as noted in the November 17, 2009 board folder. The resolutions address issues related to OSBA governance.

## **Consolidated Improvement Plan**

Curriculum/Instruction Administrator Sandi Williams and Operations/Title Administrator Joe Novello presented the Consolidated Improvement Plan for 2009/11. The plan provides a framework to guide our district in improvement efforts. Criteria have changed from those in the 07/09 plan.

Ms. Williams acknowledged the efforts of Taft 7-12, saying "they are very focused on raising student achievement." Needs were identified, resulting in these goals: **1.** Test scores for all grade levels will exceed state averages by spring 2011. All subgroups will meet growth targets at all grade levels in mathematics and English language arts annually. **2.** In spring 2011 all schools will rate "Outstanding." **3.** We will meet and maintain a level of 100% Highly Qualified staff.

Director Turner asked for the goals in writing, which Mr. Novello will provide.

## **Policy IKF- High School Diploma...**

Operations Administrator Joe Novello presented a revised Policy IKF, High School Diploma, Certificate of Attendance, Graduation Ceremony Requirements, necessitated by changes in state law. The Oregon Department of Education is meeting in early December to address requirements for the current year's modified diplomas; the policy will again be presented to the Board at the December meeting with changes likely.

## **Class Size Update**

Director of Human Resources Sara Johnson presented results of a recent Class Size Committee meeting. The Committee found a range of class sizes in our district, with the highest class sizes in schools in Newport and Lincoln City. She also compared LCSD class sizes with those of like-sized districts, finding that most are quite close to the class sizes found here.

Ms. Johnson reported the committee realized the tough budgetary constraints facing the District and that leaders are doing what they can.

## **Board Directives for Budget Planning**

Superintendent Rinearson reported recent information shared at state and local meetings suggests the December state revenue forecast will likely be significantly lower than forecast. More firm numbers will not be known until later in the year.

The Superintendent said he would be thrilled to be able to maintain everything we currently have. Director Turner agreed, saying focus must be on maintaining current programs that are working.

Mr. Rinearson noted the current economic outlook will not allow "band-aid solutions for a year," but will likely be a long process of recovery. "We think too short term sometimes. Our depth of thinking over the next few months will be critical," said Rinearson.

**Board Resolution, Ballot Measures 66 & 67**

The Board examined a sample resolution from OSBA supporting passage of ballot measures 66 and 67 to go before voters in January, 2010. The state legislature enacted increases to the corporate minimum tax, the corporate income tax, and income taxes on high income households and individuals. Opponents of the revenue measures gathered enough signatures to refer them to voters. Defeat of the measures would be a reduction in revenue to LCSD next year of approximately \$2.8 million. The Board will discuss the issue at the next meeting.

The meeting was adjourned at 9:06 p.m.

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Chairman

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Superintendent



**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
December 15, 2009**

**ITEM:**

**TOPIC:** Personnel Action

**PREPARED BY:** Sid Danielson, HR

**WILL BE PRESENTED BY:** Dr. Sara Johnson, Director of Human Resources

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

Regular Personnel Action items requiring Board approval.

**RECOMMENDATION:**

The Superintendent recommends the Board approve the attached personnel items.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

## Board Agenda – December 15, 2009

### Resignation(s):

Linda Hill	Teacher/LOA 8/26/91 – 11/30/09	Personal Reasons
Marie Sawyer	SLP/Sp. Programs 8/26/08 – 12/1/09	Retiring
James Andrews	Tech. III/Tech Services 10/4/04 – 12/11/09	Another Job
Sandra Westfall	RIF/Classified	Declined Offers
Darby Mabe	RIF/Classified	Declined Offers
LuAnne Schroeder	RIF/Classified	Declined Offers

### New Classified Hire(s):

Kari Sparks	Sp. Ed. Asst./Sam Case	.38 FTE \$14.59/hr.
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### New Temp. Licensed:

Marie Sawyer	SLP/Sp. Programs/Temp.	MA/15
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### New Coach(s):

Richard Russell	NHS/Wrestling
Angela Sremba	NHSAsst. Swim

### Leave-of-Absence Request(s):

Doreen Halverson	11/23/09 – 2/26/10	FMLA/Medical
Brenda Wampler	11/30/09 – 12/8/09	Medical Leave
Donna Sanders	11/19/09 – 12/18/09	Medical Leave
Judy Clark-Upton	12/8/09 – 12/18/09	Medical Leave
Peter Vince	11/30/09 – 1/1/09	Medical Leave
Sarah Wheeler	11/23/09 – 12/8/09	Medical Leave

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**

12/15/09

**ITEM:**

**TOPIC:** Food Services Contract, 2010/11

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Rich Belloni

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

The District currently has a contract with Sodexo for food services and would like to extend the contract for one year (through the 2010/11 school year). The Board received a draft contract under separate cover.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends approval of the contract for food services with Sodexo for the July 1, 2010 through June 30, 2011 time period.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
12/15/09**

**ITEM:**

**TOPIC:** Board Directives/Priorities- Budget Planning

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Superintendent Tom Rinearson

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

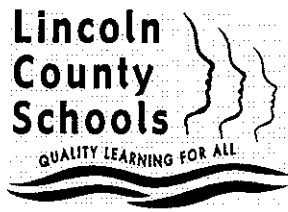
At the last two board meetings, the Board discussed formulation of directives and priorities for next year's budget. Board members approved Board Goals for the current year, and reaffirmed District Priorities (attached) originally approved in January, 2008.

As listed on the Continuous Improvement/Budget Planning Cycle, the Board is slated to make a decision on priorities for the 2010/11 budget at the December 15, 2009 board meeting.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends the Board identify and approve their priorities for development of the 2010/11 budget.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No



## District Priorities

1. Complete the alignment, both vertically and horizontally, of District curriculum and instruction.
2. Continue to implement innovative uses of technology.
3. Recruit and retain highly talented employees.
4. Formulate a plan of succession for building and central administrators, and teachers.
5. Ensure facilities will encompass the reduction of class size in grades K-3 to a ratio of 18-22:1 ratio.
6. Move Waldport High out of the tsunami zone.
7. Phase out the use of portables.
8. Continue the link with the local business community.
9. Engage the community to collect many voices (continue to improve communication).
10. Negotiate employee contracts to focus on student achievement.
11. Continue Board professional development on Quality.

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
12/15/09**

**ITEM:**

**TOPIC:** Measures 66 and 67; January 26, 2010 Election

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Chairman Jana Cowan

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

Due to the continuing poor economy and looming cuts to education and other services, the 2009 State Legislature enacted increases to the corporate minimum tax, the corporate income tax, and income taxes on high income households and wage earners.

Since that time, opponents of the revenue measures gathered enough signatures to have the measures referred to voters. An election has been scheduled for January 26, 2010 on Measure 66 (personal) and Measure 67 (corporate).

The school board discussed issuing a resolution in support of the measures at the last board meeting, and will consider it on Dec. 15.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends the Board consider a resolution regarding ballot measures 66 and 67 for the January 26, 2010 special election.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**Resolution 2009/10-9**  
**Support for Ballot Measures 66 & 67,**  
**2009 Budget-Balancing Revenue Package**

**WHEREAS**, the 2009 Legislature, when faced with damaging cuts to state and local services as a result of the continuing national fiscal crisis, chose to enact modest but significant increases to the corporate minimum tax, the corporate income tax and income taxes on high income households and wage earners; and

**WHEREAS**, the legislature used the \$733 million raised through this 'tax fairness' package in conjunction with significant cuts to services to take a balanced approach to finalizing the 2009-11 biennial budget; and

**WHEREAS**, opponents of the revenue measures have submitted enough valid signatures to refer the two measures to a January 26 statewide special election in an effort to overturn the package and by extension destabilize the state budget; and

**WHEREAS**, should the legislative revenue package be overturned, the remaining option for the legislature would be to enact across-the-board service cuts in order to preserve a balanced budget, and thus reduce the 2009-11 State School Fund by approximately \$285.5 million; and

**WHEREAS**, such a statewide reduction would mean a loss of \$2.8 million for Lincoln County School District; and

**WHEREAS**, a YES vote on Ballot Measures 66 and 67 will mean sustaining the tax fairness package.

**NOW, THEREFORE, BE IT RESOLVED** that the Lincoln County Board of Directors fully supports upholding the 2009 budget balancing revenue package (Ballot Measures 66 and 67); and

**BE IT FURTHER RESOLVED** that the Lincoln County Board of Directors strongly urges parents, staff and community members to vote YES on Ballot Measures 66 and 67 and to actively support the measures.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2009

\_\_\_\_\_  
Chair, Lincoln County School District Board of Directors

Attest:

\_\_\_\_\_  
Superintendent/Clerk

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
December 15, 2009**

**ITEM:**

**TOPIC:** District Policy Update

**PREPARED BY:** Sid Danielson- H.R.

**WILL BE PRESENTED BY:** Dr. Sara Johnson

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

As legislative changes occur the District finds it necessary to review and update our existing policies. Attached is the Resignation of Staff Policy/GCPB/GDPB which will replace the existing policy.

**RECOMMENDATION:**

The attached policy is presented as a "Discussion" item at this time.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No



## Resignation of Staff

A licensed staff member who wishes to resign from his/her position with the district must give notice at least 60 days prior to the date he/she wishes to leave district employment. The superintendent is authorized to accept the resignation effective the day it is received and either release the teacher immediately from further teaching or administrative obligations or inform the teacher that he/she must continue teaching for part or all of the 60-day period.

Where less than a 60-day notice is given, the Board may request the Teacher Standards and Practices Commission to discipline the licensee. Exceptions due to emergency or other extenuating circumstances may be considered by the Board.

The superintendent is authorized to accept resignations of classified employees effective the day they are received.

If the employee does not submit a written resignation, a verbal resignation shall be considered the same as a written resignation.

END OF POLICY

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### Legal Reference(s):

ORS 342.553

ORS 652.140

OAR 581-022-1720

Pierce v. Douglas County Sch. Dist., 297 Or. 363 (1984).

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
December 15, 2009**

**ITEM:**

**TOPIC:** Financial Forecast Update

**PREPARED BY:** Julie Baldwin

**WILL BE PRESENTED BY:** Julie Baldwin

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

The state of Oregon issued the December revenue forecast in late November. Information about this forecast will be shared, especially related to projected revenue and expenditures for future years. Potential impact to Lincoln County Schools related to Measures 66 and 67 will also be included.

**SUPERINTENDENT'S RECOMMENDATION:**

For information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
12/15/09**

**ITEM:**

**TOPIC:** Property Inventory

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Rich Belloni

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

During a school board retreat last summer, the topic of having a property inventory for LCSD was raised. Director of Support Services Rich Belloni will present a portion of a preliminary inventory for the Board's comment.

**SUPERINTENDENT'S RECOMMENDATION:**

For discussion only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
December 15, 2009**

**ITEM:**

**TOPIC:** Evaluation of Superintendent Rinearson

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Chairman Jana Cowan

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

Each year, the Board of Directors conducts an evaluation of Superintendent Rinearson as prescribed by policy and the Superintendent's contract. The Board, Learning Support Team and Principals have completed the evaluation instrument in past years.

Last year, the Board examined a new evaluation instrument for this process. That form along with the one used in previous years was sent to the Board under separate cover. They will begin a discussion this evening regarding which form to use for this year's evaluation. A draft timeline is attached.

**RECOMMENDATION:**

None; for discussion only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

## Superintendent's Evaluation Process and Timeline, 2009/10

1. **Dec. 15, 2009**      Timeline for 09/10 Evaluation on board agenda
2. **Jan. 19, 2010**      Process and timeline on board agenda for information
3. **January 20**          Evaluation materials distributed to Board and others by Laurie
4. **January 29**          Superintendent presents information if requested by Board (via mail or email)
5. **February 5**          Evaluation materials returned to Laurie for tabulation. Laurie tabulates forms and prepares a summary for board review.
6. **February 12**        Summary distributed to Board and Superintendent
7. **February 16**        Board meets to discuss evaluation without Superintendent in attendance, then he joins the group; closed session. Report to the community.
8. **March 16**            Discussion on Superintendent's contract; open session
9. **April 20**            Decision on Superintendent's contract; open session

# LINCOLN COUNTY SCHOOL DISTRICT ENROLLMENT

November 1, 2009 - November 30, 2009

## ACTUAL ENROLLMENT

SCHOOL	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL	PRIOR YR. SAME MO	COMPARE DIFFERENCE	CURRENT MO. ADM	CURRENT MO. ADA	Projected Yr end ADM	YTD ADM	ABSENTEEISM RATE
<b>NORTH AREA</b>																					
Oceanlake	52	49	57	59	56	56	63							392	390	2.0	363.1	313.2	365.0	359.7	13.74%
Taft Elem.	65	56	65	43	66	51	62							408	390	18.0	377.0	330.8	353.0	375.3	12.26%
Taft High								119	94	136	120	105	127	701	732	-31.0	704.8	590.1	679.0	708.1	16.28%
Lincoln City Tech HS										4	13	18	27	62	55	7.0	62.9	59.7	60.0	65.4	5.13%
<b>SUB-TOTAL</b>	<b>117</b>	<b>105</b>	<b>122</b>	<b>102</b>	<b>122</b>	<b>107</b>	<b>125</b>	<b>119</b>	<b>94</b>	<b>140</b>	<b>133</b>	<b>123</b>	<b>154</b>	<b>1,563</b>	<b>1,567</b>	<b>-4.0</b>	<b>1507.9</b>	<b>1293.8</b>	<b>1457.0</b>	<b>1508.5</b>	<b>14.20%</b>
<b>EAST AREA</b>																					
Toledo Elementary	46	59	50	37	55	52	42							341	370	-29.0	316.4	293.1	358.0	318.4	7.38%
Toledo Jr/Sr High								64	52	68	61	68	81	394	405	-11.0	372.3	332.5	353.0	376.3	10.68%
Eddyville Charter	16	11	19	21	18	16	12	15	16	19	15	16	16	210	225	-15.0	204.6	184.8	200.0	205.0	9.66%
Siletz Valley Charter	23	26	23	26	23	21	22	16	20					200	188	12.0	190.8	179.1	165.0	191.1	6.13%
Siletz Early Academy										21	17	19	23	80	68	12.0	79.0	67.8	68.0	79.1	14.20%
<b>SUB-TOTAL</b>	<b>85</b>	<b>96</b>	<b>92</b>	<b>84</b>	<b>96</b>	<b>89</b>	<b>76</b>	<b>95</b>	<b>88</b>	<b>108</b>	<b>93</b>	<b>103</b>	<b>120</b>	<b>1,225</b>	<b>1,256</b>	<b>-31.0</b>	<b>1163.1</b>	<b>1057.3</b>	<b>1144.0</b>	<b>1169.9</b>	<b>9.10%</b>
<b>WEST AREA</b>																					
Sam Case	117	138	123	137										515	457	58.0	452.0	419.2	529.0	450.1	7.25%
Newport Intermediate					107	133	80							320	346	-26.0	319.2	297.2	356.0	320.2	6.90%
Isaac Newton						56	51	33						140	121	19.0	140.1	131.8	114.0	140.1	5.88%
Newport Prep Acad.							98	89						187	300	-113.0	186.6	169.4	772.0	184.4	9.24%
Newport High										133	143	142	157	575	655	-80.0	549.8	490.6	551.9	10.77%	
<b>SUB-TOTAL</b>	<b>117</b>	<b>138</b>	<b>123</b>	<b>137</b>	<b>107</b>	<b>133</b>	<b>136</b>	<b>149</b>	<b>122</b>	<b>133</b>	<b>143</b>	<b>142</b>	<b>157</b>	<b>1,737</b>	<b>1,879</b>	<b>-142.0</b>	<b>1647.6</b>	<b>1508.1</b>	<b>1771.0</b>	<b>1646.7</b>	<b>8.47%</b>
<b>SOUTH AREA</b>																					
Crestview Heights	34	45	41	38	45	51	52	41	61					408	423	-15.0	392.1	355.5	399.0	388.4	9.35%
Waldport High										46	61	61	60	228	254	-26.0	226.6	197.2	234.0	227.3	12.98%
<b>SUB-TOTAL</b>	<b>34</b>	<b>45</b>	<b>41</b>	<b>38</b>	<b>45</b>	<b>51</b>	<b>52</b>	<b>41</b>	<b>61</b>	<b>46</b>	<b>61</b>	<b>61</b>	<b>60</b>	<b>636</b>	<b>677</b>	<b>-41.0</b>	<b>618.7</b>	<b>552.6</b>	<b>633.0</b>	<b>615.7</b>	<b>10.68%</b>
<b>GRAND TOTAL</b>	<b>353</b>	<b>384</b>	<b>378</b>	<b>361</b>	<b>370</b>	<b>380</b>	<b>389</b>	<b>404</b>	<b>365</b>	<b>427</b>	<b>430</b>	<b>429</b>	<b>491</b>	<b>5,161</b>	<b>5,379</b>	<b>-218.0</b>	<b>4937.3</b>	<b>4411.8</b>	<b>5005.0</b>	<b>4940.7</b>	<b>10.64%</b>

ADM=Average Daily Membership    ADA=Average Daily Attendance

ADM calculated at .5 FTE for kindergarten