

LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors – Regular Session
Tuesday, September 15, 2020 – 6:30 p.m.
Meeting was rescheduled from September 8, 2020
Virtual Zoom Meeting Via Zoom
Newport, Oregon

Minutes

PRESIDING: Megan Cawley, Chair.

Present: Megan Cawley, Chair; Liz Martin, Vice Chair; Ron Beck and Amanda Remund, Directors.

Also Present: Dr. Karen Gray, Superintendent; Kim Cusick, Business Services Director; Rich Belloni, Facilities and Maintenance Director; and Rhea Warren, Secretary.

Handouts: Board Folder, Meeting Agenda, Personnel Addendum, Facilities and Maintenance Summary, Synergy Agreement, and Financial Reports

Call to Order- Establishment of a Quorum

Chairman Cawley convened the meeting and called the session to order at 6:30 p.m. with a quorum of four Board members present. Director Demaris was excused from the meeting.

Introductions: None at this time.

Communications

Written

Thank you note from High School Nursing Assistants Program

Vice Chair Martin reads the thank you note received by the High School Nursing Assistants Program that thanked Lincoln County School District for the opportunity to be able to take part in the Nursing Assistants program.

Blue Cards

LCEA president, Peter Lohonyay addressed the Board and commented on the current situation with the fire, thanking the district for the way it was handled. In addition, he shared regarding the recently completed MOU for Comprehensive Distance Learning and looking forward to working collaboratively on the MOU for the Hybrid Model.

Recognition

None at this time.

Consultant Reports/Staff Reports/Student Reports

Synergy Presentation

Superintendent Gray explained the district making a switch from the Education Service Districts Student Information System to the Synergy Student information. She also explained that it would not be fully implemented until fall of 2021 due to the large process of switching over to a new Student Information System. Dr. Gray explained that the Synergy Contract was being brought to the Board as an action item this evening due to it being slightly over the amount that can be spent without Board approval but that the contract is something that had been talked about back in the spring when budgeting was taking place. She also shared that Professional Development is planned to help schools transition to the new system.

Stephen Mairs and Justin Berg from Edupoint presented a quick peek at what the Synergy Student Information can do for Lincoln County School District. They shared that Synergy is widely used throughout Oregon school districts and the company Edupoint is focused on K-12 education. Stephen shared Edupoint is constantly looking at what is working and what is not working to help advance and develop further. Justin Berg shared a look at the Synergy system and how it can be used to track student information, grades, courses, attendance, and behavior. Highlighting that a key component is that it is a single database and can be used on mobile devices as well as stationary devices. In addition, he shared the features that could help with contactless checking in of students to help support during the pandemic.

Director Remund clarified that what Edupoint presented was part of the package the district was purchasing. Stephen confirmed everything shown during the meeting was part of the package the district is wanting to purchase.

Vince Dye, Technology Director shared his excitement for the product and how he feels it is the best system. He also shared that the district is continuously making improvements in technology both in front and behind the screens and believes this step will be monumental.

Long Range Facility Plan Presentation

Dan Hess and Thea Wayburn from BRIC Architects presented regarding the Long Range Facility Plan. The Long Range Facility Plan summarized the District's facility needs over the next 10 years based on the building condition assessments, educational adequacy assessments, and capacity analyses. In addition, it provides a capital improvement plan for addressing building condition deficiencies, as well as education program changes, and enrollment growth. Thea shared the committee attendee's, process to date which started back in January of 2020, guiding principles used, facility improvement priorities, and capital improvements plan. The capital improvement plan focused on three tiers by level of urgency or importance. The tiers separated items by timeframes of when they should be possibly be completed. Tier 1 (0-5 years), Tier 2(5-10 years), and Tier 3 (10+ years). Dan explained that the long range facility plan is just a plan not to be confused with a master plan or a design that you would see on paper, which would be the next level. He also clarified this plan is the groundwork but is not the details.

Director Beck shared his involvement being on the Long Range Facility Plan Committee and explained that this information will be useful in starting conversation when and if the district looks at doing a bond.

Vice Chair Martin expressed that she was taken back by the report showing our student population not growing and perhaps decreasing due to previously in the past bond when enrollments were projected and ended up being off because our enrollment did grow. She shared that this would be an area of the plan to keep an eye on, Director Beck agreed.

Financial Report

Kim Cusick, Business Services Director updated the Board on Financial Reports as of August 31, 2020. Kim shared that there would be a state revenue forecast coming out September 23, 2020, which will hopefully update us on the state school fund.

Board Reports

School Board members shared reports regarding the Echo Mountain Complex fire that displaced many residents and their appreciation for how the community came together to support everyone. The also shared their appreciation for the organized one stop spot of the district website with information for anyone who needed assistant and how quickly it was put together to help community members. Dr. Gray thanked Kristin Bigler and Katey Townsend for the work they did to create the webpage. Director Remund shared her appreciation for the districts dedicated staff that helped out in this time of need and the bus drivers that dropped things in their personal lives to help move the buses and equipment out of Lincoln City.

Superintendent's Report

Policy Updates – First Readings

Superintendent Gray reviewed first readings of the policies and explained changes and updates to each of the following policies:

1. GBEB – Communicable Diseases - Staff
2. GBEB-AR – Communicable Diseases - Staff
3. JHCC – Communicable Diseases - Student
4. JHCC-AR – Communicable Diseases - Student
5. GCBDAAGDBDAA – COVID-19 Related Leave
6. GCBDAAGDBDAA-AR(1) – COVID-19 Related Leave

Superintendent Gray shared that all the policy updates were COVID-19 related and encouraged Board Members to review the changes made and to ask questions or let her know suggestions they have regarding the policy updates.

School Reopening Update/Athletics

Superintendent Gray shared that she appreciated all of the Board members heartfelt reports regarding their experiences with how the community came together. She shared it was a scary time yet everyone came together and addressed everything very quickly. Dr. Gray commended Director Demaris for her amazing work to bring the county together. The district has roughly 357 students that live in the Otis area and the North Area principals were contacting each one to see how the district could help. Three staff that the district knew of at the time lost their homes.

Superintendent Gray shared she will be sending out a community letter this week with many details regarding plans for moving forward and looking at what the district is looking at as our county starts meeting the metrics for reopening in a hybrid model. She also shared that the county is on the verge of being able to bring back children for a hybrid model but that the district at this point is still not completely ready. However, she wanted to make sure the Board was aware of the fact that if the numbers keep playing out the way they are currently the district will be looking at possibly mid-October for adding students back to school in a very limited fashion. Dr. Gray explained the district is in the process of working on child care options for essential workers of which would include teachers.

Superintendent Gray spoke briefly about athletics and that the district is looking around October 12, 2020 to open speed and agility camps at the schools. However, the district will not be doing close contact sports and do not know if they will happen at all this year.

Sarah Hibbs, Transportation Liaison discussed meal delivery and the schools work with the Red Cross during the Echo Mountain Complex fire crisis. Sara spoke about partnerships, dedication of employees, and the leadership that helped make everything happen. Sharing that when everything got real with the evacuation it was all hands on board. Food services and First Student staff worked with the Red Cross to help provide hot meals to all the evacuees at the Newport Rec center. In addition, bus drivers were on standby to help with any transportation needs.

Dr. Gray also gave recognition for the phenomenal work Sue Graves, Safety Coordinator for Lincoln County School District did with calling around and finding the hotels that could house evacuees.

Superintendent Gray ended her report with explaining that the district is currently down in registrations roughly 680 kids. She also let the Board know to look for a marketing campaign for the school district to come out around January 2021. The district wants to get our students back.

2020/2021 Draft Board and Superintendent Goals

A Draft of the Board and Superintendent Goals for the 2020/2021 school year were in the September 15, 2020 Board folder for review.

Approval of the Consent Calendar

On motion of Vice Chairman Martin and seconded by Director Beck the Board unanimously approved consent calendar items as listed in the September 15, 2020, Board folder:

- Minutes - July 21, 2021 Regular Session
- Minutes - August 11, 2020 Regular Session
- Minutes - August 21, 2020 Work Session “Retreat”
- Human Resources: Regular Personnel Items
- LBL 2019-2021 Local Service Plan Resolution Amendment
- Policy Final Readings
 - IGBAH-AR – Special Education – Evaluation and Eligibility Procedures
 - JHH – Student Suicide Prevention
 - GBL – Personnel Records
 - GBLA – Disclosure of Information
 - GBN/JBA – Sexual Harassment
 - GBN/JBA-AR (1) – Sexual Harassment Complaint Procedure
 - GBN/JBA-AR (2) – Federal Law (Title IX) Sexual Harassment Complaint Procedure
 - JBA/GBN – Sexual Harassment
 - JBA/GBN-AR (1) - Sexual Harassment Complaint Procedure
 - JBA/GBN-AR (2) – Federal Law (Title IX) Sexual Harassment Complaint Procedure

Action Items

Synergy Contract

On motion of Director Beck and seconded by Director Remund the Board unanimously approved the Synergy Contract as presented at the September 15, 2020 Board Session.

Cooperative Use Agreement for the City of Newport and Lincoln County School District

On motion of Director Remund and seconded by Director Becks the Board unanimously approved the Cooperative Use Agreement between The City of Newport and Lincoln County School District as noted in the September 15, 2020 Board folder pending approval by the Newport City Council.

Items of Discussion and Information

SIA Update and food services waiver

Kim Cusick, Business Services Director shared the food service waivers that the district are operating under now have been extended from what the district had in the spring. The waivers are not completely the same, but the district is able to again starting Monday provide suppers and meals on the weekends to students. Kim made the Board aware that an appropriations transfer may need to take place down the road. She also shared the district applied for a comprehensive distance learning grant that would help support such items as tech access, digital content, and professional development.

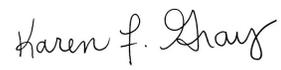
Construction Projects Update

Rich Belloni, Director of Facilities and Maintenance shared an update regarding construction projects that had taken place around the district highlighting large projects such as the front office remodel at Taft Elementary, Newport middle new entry vestibule, and the Special Education space remodel at Newport High School. Rich shared that many project took place across the district and that facilities and maintenance is working hard to get things ready to bring back children to schools safely.

There being no further business, the meeting adjourned at 8:47 p.m.



Chairman



Superintendent