

**LINCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors – Regular Session**  
**Tuesday, June 9, 2020 - 6:30 p.m.**  
**Virtual Zoom Meeting Via Zoom**  
**Newport, Oregon**

**Minutes**

**PRESIDING:** Amanda Remund, Chair.

**Present:** Amanda Remund, Chair; Liz Martin, Vice Chair; Ron Beck, Megan Cawley, and Jenny Demaris, Directors.

**Also Present:** Dr. Karen Gray, Superintendent; Rhea Warren, Secretary.

**Handouts:** Regular Session Meeting Agenda and Financial Statements as of May 31, 2020.

**Call to Order- Establishment of a Quorum**

Chairman Remund convened the meeting and called the session to order at 6:33 p.m. with a full quorum of five Board members present.

The Board recessed into a public hearing of the approved 2020-21 Budget. No comments were generated, and the regular session was then reconvened.

**Introductions**

*New Administrator Announcements*

Superintendent Gray introduced new administrators for Lincoln County School District Debra Park the new Assistant Principal for Toledo Elementary, Marty Perez the new Assistant Principal for Sam Case, and Chloe Minch the new Assistant Principal for Newport Middle School/Administrator for Future Bound.

**Communications**

*Written*

A written letter was received from a community member which expressed gratitude for the tone of the Superintendent's letter in the LCSD Compass Newsletter.

*From the Audience*

None at this time.

*Recognition*

**Tom Moore Memorial Award**

The 2020 Tom Moore Memorial Award was presented to Bud Shoemake from the Port of Toledo. Bud Shoemake came to the Lincoln County School District with a plan to support student interns at the Port of Toledo to help expose career opportunities in their own backyard. For his complete dedication to all students in Lincoln County, his tireless work to support education, and his commitment to expanding our living wage workforce, Lincoln County School District presented Bud Shoemake with the Tom Moore Award. The award honors Tom Moore, a former school board member who gave his all to the District and community. The Tom Moore Memorial Award is Lincoln County School District's premier volunteer award.

## **Financial Report**

Kim Cusick, Business Services Director updated the Board on Financial Reports as of May 31, 2020. Kim shared regarding May revenue for items such as 18/19 final state school fund reconciliation, 18/19 high-cost disability final payment, and 19/20 preliminary high-cost disability. Also, the district received May property tax returns and they were considerably higher than projected. Kim also shared that currently, it is looking like we might have a possible higher ending fund balance that originally estimated in large part due to the closures from Covid-19.

## **First Student Monthly Written Report**

Board members received a written report from First Student outlining information regarding meal routes, sanitation, the status of staffing, status of the Route Study, driver/candidate status report, and what the bus drivers are doing to minimize Covid-19 exposure.

## **Charter School Reports**

Lincoln County School District three Charter Schools gave annual reports to the Board. Sam Topou Administrator for Siletz Valley, Rebecca Bahr Education Supervisor for Career Tech, and Stacy Knudson Administrator for Eddyville Charter.

Sam shared regarding the change in their charter school structure, two charter schools merged to one. Sam shared by completing the collapsing of the two charters into one and having the school's affairs aligned he felt this helped the school prepare some for the closing of the schools due to Covid-19.

Rebecca shared an overview of Career Tech noting items such as the implementation of new attendance and math teams that focus on data with positive results, the new curriculum being offered in CTE along with new community partners, students are adapting to a variety of learning modalities and earning credits despite Covid-19 closure, and that currently six students are projected to graduate in 2020.

Stacy Knudson shared her appreciation for the partnership with the district, the communication, and quarterly meeting which helped keep everyone connected. Stacy shared her passion for small schools and want to change the views of small schools. Eddyville's five pillars of focus were 1) Staff retention and development. 2) Student retention, development, and achievement. 3) Professional development, social-emotional learning, and trauma-informed practices. 4) Community involvement and input to help shape direct of the schools and what is offered for students. 5) Facility upgrades. Stacy shared she felt the school was doing well but the facilities need some work, it's an ongoing battle but is working on ways to improve.

## **ESS Report**

Dr. Tiana Tucker, Human Resource Director, and Kim Cusick, Business Services Director shared an update on Education Staffing & Management Solution (ESS) West for certified and classified substitutes for the district. Tiana shared the fill rates by month compared to the previous year which looks similar. Since this is the first year with the contracting company having the fill rates be equal is good and would just expect to go up from here. Kim shared the estimated actual cost increase for December to March and the estimated cost savings on subs during the closure. In addition, contracting with ESS during the closure also saved unemployment costs, sick leave tracking, and PERS hours tracking and payments on qualifying subs from January to June.

## **Board Reports**

School Board members shared "good news" reports regarding current school events in each of their respective regions. Director Beck shared he couldn't say enough about all the work put into graduation during the Covid-19 closure. Also, Ron shared about making sure the students get recognized for their accomplishments for events that were not able to take place and the amazing work of the Booster club collecting food cards for families.

Director Cawley shared that she was enjoying all the pictures from graduations and shared her appreciation for everyone working so hard to make this all happen. She also shared how nice it was to see the smiling faces of the students.

Vice Chair Martin shared how she thought it was great how everyone chipped in. It was a challenging time because it was the first graduations she hasn't been able to attend in 25 years and she missed that special time.

Director Demaris focused on happy thoughts about graduation watching the Siletz graduation virtually, attended Eddyville drive through graduation, and participated in the Toledo Boomers graduation. All the schools just did an outstanding job coordinating everything and pulling everything together. She also shared from the lens she was looking at through she felt the families and students did get to participate and were engaged in the graduations and it that they were very positive events.

Chairman Remund shared she was able to watch the Waldport graduation virtually and thought the school did a good job putting it together and making it as special as they could under the circumstances.

### **Superintendents Report:**

#### *Policy Updates, First Readings*

Superintendent Gray reviewed First Readings of the policies and explained changes and updates to each of the following policies:

1. IKI – Academic Integrity
2. DLA – Pay Periods and Paydays

Superintendent Gray encouraged Board Members to review the changes made and to ask questions or let her know suggestions they have regarding the policy updates.

#### *Safety Assessment Update*

Superintendent Gray talked about the completed safety assessments for each location. Dr. Gray shared she has been meeting with leadership to review every school. There are many updates that we will not be able to do currently due to the cost but the leadership team is working on prioritizing the items to be completed. She spoke about items currently in the works such as having the actual addresses on the school buildings, currently, none of our schools have the full address listed. Also, limiting door access and ways to enter into the building.

#### *Long Range Facility Planning Update*

Director Beck gave an update on the Long Range Facility Planning Committee. The committee has been meeting with the BRIC Architecture who has been brought in to help the district do some studies and look at data from our schools. BRIC has looked at the floorplans, interviewed staff, looked at school spaces both education and non-educational space. Director Beck shared it has been very interesting to him to look at items that might be common sense today but may have overlooked 20 years ago, addresses for instance are an example of one of those types of items. The committee looked at a capacity student from FLO Analytics on enrollment data and projections for the next 10 years. The hope is to bring a final report to the Board at the August 2020 Board Session. Director Beck notes he would recommend moving this Report to the September meeting and August's meeting still is in a virtual format due to the volume of data.

#### *Change to Organizational Meeting date to July 21, 2020, at 5:15 p.m.*

Superintendent Gray requested to change the Organizational Meeting date from July 14<sup>th</sup> to July 21<sup>st</sup>, 2020 at 5:15 pm. Board members unanimously agreed to move the meeting date. The July Board Organizational Meeting will be held on July 21, 2020, via zoom at 5:15 p.m.

## **Approval of the Consent Calendar**

On motion of Vice Chair Martin and seconded by Director Cawley the Board unanimously approved consent calendar items as listed in the June 9, 2020, Board folder including:

- Minutes: May 12, 2020, Regular Session
- Human Resource, Personnel Action June 9, 2020

## **Action Items**

### *Human Resources*

#### Need for Layoff

On motion of Director Demaris and seconded by Director Beck the Board unanimously approved the Need for Layoff for the 2020/21 school year as presented in the June 9, 2020, Board Folder.

\*Noting a correction to the date listed in the Board Folder which was incorrectly listed as the 2019/20 school year.

### *Business Services*

#### Sodexo Contract – Custodial

On motion of Director Demaris and seconded by Director Cawley the Board unanimously approved the contract with Sodexo as the provider for custodial services for the 2020/21 year.

#### Resolution 2019/20 – 6, Appropriation Transfer

On motion of Director Beck and seconded by Vice Chair Martin the Board unanimously approved Resolution 2019/20-6, Appropriations Transfer, as presented in the June 9, 2020 board folder.

#### Resolution 2019/20 – 7, Adopting the 2020/21 Budget

On motion of Director Cawley and seconded by Director Beck the Board unanimously approved Resolution 2019/20-7, Adopting the 2020/21 Budget as presented at the June 9, 2020, Regular Board meeting.

## **Items of Discussion and Information**

### *Teaching and Learning*

#### Alternative Education Programs

Majalisse Tolan talked about the continuation of using Edmentum for one more year under the current contract that ends June 2021. Edmentum is only used for online learning at the secondary level.

### *Business Services*

#### Resolution 2020/21-1, Organizational Resolution

Director of Business Services Kim Cusick presented the annual Organization Resolution for 2020/21 designating District officers, clerks, agents, and depositories of funds. Updates included an increase in mileage rate, per diem meal rate will remain the same at \$64.00, and declaration of vacancy for the Budget committee with 3 vacancies this year (Zone 1, 4, and 5).

The Resolution will return to the Board for consideration at the July meeting.

### *Board*

#### Diana Efseaff Memorial Scholarship Program

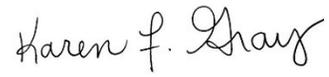
Board discussed the Diana Efseaff Memorial Scholarship Program and if the Board was interested in participating in the program. Board agreed scholarships are always a plus but weren't sure if this was the time to take part in this program and needed more details on the commitments involved. Superintendent Gray will research questions and find out additional requirements and details.

There being no future business, the meeting adjourned at 8:53 p.m.



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Chairman



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Superintendent