

LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors – Work Session
Tuesday, March 31, 2020 – 6:00 p.m.
Teaching and Learning Center via Zoom
Newport, Oregon

Minutes

PRESIDING: Amanda Remund, Chair.

Present: Amanda Remund, Chair; Liz Martin, Vice Chair; Ron Beck, Jenny Demaris, and Megan Cawley, Directors.

Also Present: Dr. Karen Gray, Superintendent; Rhea Warren, Secretary; Secondary Administrator, Majalisse Tolan; Elementary Administrator, Katie Barrett; Business Services Director, Kim Cusick.

Call to Order- Establishment of a Quorum

Chairman Remund convened the meeting and called the session to order at 6:00 p.m. with a full quorum of five Board members present.

Student Investment Account (SIA) Application

Secondary Administrator, Majalisse Tolan and Elementary Administrator, Katie Barrett presented the Student Investment Account (SIA) Application. Majalisse and Katie shared information regarding the application and process such as background and intent, community engagement and needs requirements, timeline, allowable uses, summary of engagement recommendations, longitudinal performance growth targets, primary student investment account plan, contingency/secondary SIA plan, and the next steps.

Superintendent Gray spoke about the options the Board had to either vote on the SIA application this evening or take more time to review the plan and bring the SIA Application back for a vote at the April 14, 2020 Regular Session. Board members unanimously agreed to take action on the SIA Application at the March 31, 2020 Work Session.

Action

Student Investment Account (SIA) Application

On motion of Director Beck and seconded by Director Cawley the Board unanimously approved the Student Investment Account (SIA) Application as presented at the March 31, 2020 Board Work Session.

Financials

Emergency Contracting

Superintendent Gray and Director Cusick explain the possible need for Emergency Contracting due to the current health crisis.

The following motion for Emergency Contracting was made:

I Director Beck at the request of Chair Remund move to delegate authorization to the Superintendent or designee to enter into emergency contracting up to July 1, 2020 or until such time as the governor rescinds the emergency action order.

Noting that this allows the superintendent or designee to authorize contracts of over \$100,000 or purchases of over \$150,000 without Board approval at a regular or emergency meeting of the board. During this health

crisis where conditions are changing by the day or even by the hour, meetings may be difficult or impossible to properly publicize in advance and board members may not be available to meet.

If used, the superintendent will make every effort to notify the board of such action within 48 hours but that is not a hard requirement.

Action

Emergency Contracting

On motion of Director Beck and seconded by Director Demaris the Board unanimously approved the Emergency Contracting as presented at the March 31, 2020 Board Work Session.

2019/20 Appropriations Transfer

Business Services Director Kim Cusick presented Resolution 2019/20-4, 2019/20 Appropriations Transfer. Executive Order 20-08 by Governor Kate Brown closed schools beginning March 16th until April 28th due to the public health emergency presented by the COVID-19 pandemic. In order to continue receiving full State School Fund payments enabling districts to continue to pay employees, districts are required to among other things, continue providing food programs to students while school is closed.

Because this is not a normal expenditure from General Fund, only a minimal amount was appropriated for Community Services. There are currently adequate appropriations in General Fund – Instructional Services to make this transfer. Request for Appropriation transfer within general fund, \$50,000 from Instruction Services to be moved to Community Services fund.

Action

Resolution 2019/20-4

2019/20 Appropriations Transfer

On motion of Director Beck and seconded by Director Cawley the Board unanimously approved Resolution 2019/20-4 Appropriations Transfer as submitted to the Board via email under the header Draft 2 at the March 31, 2020 Board Work Session.

Ending Fund Balance Discussion

Superintendent Gray spoke to the Board regarding the Board policy about the 7% set aside for a reserve and the amount of money that is above the 7% set aside that is generally moved to a special revenue fund for one-time expenditures. Dr. Gray discussed the background, rationale, and creation of the policy. Due to the COVID-19 closures and how things might possibly play out, there may be economic impacts that the district cannot predict and the additional funds over the 7% may be needed to help balance the budget.

Superintendent Gray asks the Board to think about the fact that she may need to use some of the funds to balance the budget given these times. It is not something that was expected; no action is needed at this time but she wants the Board to be aware that they may need to use the ending fund balance to help keep continuity over the next few years.

There being no further business the meeting adjourned at 7:16 p.m.

Chairman

Superintendent