

**LINCOLN COUNTY SCHOOL DISTRICT
Budget Committee Meeting Minutes
Newport High School, Newport, OR
May 16, 2019**

Members Present:

Liz Martin, Jenny Demaris, Dave Price, Terry Buggenhagen, Thomas Hurst, Larry Armstrong

Members Absent: Amanda Remund, Ron Beck, Larry Anthony

Also Present:

Dr. Karen Gray, Superintendent; Kim Cusick, Business Services Director; Carole Kunde, Business Services Supervisor & Meeting Recorder

LCSD Administration Learning Support Team: Dr. Tiana Tucker, Human Resources Director; Stefanie Gould, Special Education Programs Administrator; Dr. Katie Barrett, Elementary Teaching & Learning Administrator; Majalise Tolan, Secondary Teaching & Learning Administrator; Diana MacKenzie, Alternative Education & Charter Schools Administrator; Kelly Beaudry, Student Support Services/Behavior Administrator; Vince Dye, Technology & Student Data Administrator

Call to Order & Election of Chairperson: In the absence of 2018-19 Chairperson Larry Anthony, Terry Buggenhagen called the meeting to order at 7:00 pm. Terry Buggenhagen was appointed chairperson of the 2019-20 Budget Committee.

Establishment of Quorum, Procedural Rules: Quorum was established with six members present of the six required to constitute a quorum. Ms.Cusick provided sample procedural rules to the committee. Mr. Hurst motioned that public comment requests be limited to 3 minutes and to follow the budget presentation; motion carried.

Public Comment:

No requests for public comment were submitted and no public comment was provided.

Responsibility of Budget Committee:

Superintendent Gray briefly described the duties of the budget committee members and asked if there were questions. There were no questions.

Presentation of Superintendent's Budget Message:

Superintendent Gray presented her inaugural budget message with detail regarding how the proposed budget supports numerous objectives that are critical to the advancement of LCSD students. Her message itemized many of the revenue and expenditure assumptions contained in the proposed budget. Her message in its entirety will be included in the on-line version of the proposed budget document located on the district web site at www.lincoln.k12.or.us

Assumptions Used in Budget Development:

Business Services Director, Kim Cusick, presented the assumptions used to create the proposed budget. She detailed the Budget Committee Duties and Calendar should additional meetings by required. The PowerPoint presentation is located on the district web site at www.lincoln.k12.or.us

Discussion:

Mr. Armstrong inquired about the publisher(s) chosen for the new curriculum approved by the Board at the May 14th monthly board meeting, as well as the selection process. Dr. Gray invited Dr. Barrett and Ms. Tolan to explain how the materials were chosen. They described the rigorous process, which involved teams of educators from across the district.

Ms. Martin commented that the budget document has become more finely tuned each year and is a solid representation of the district's activities. She would like to see additional support for positive student behavior in the future.

Mr. Buggenhagen referenced the new transportation contract with First Student and whether the number of bus monitors in the contract for extra behavior support would be sufficient. Ms. Cusick commented that the extra cameras in each bus would help support the drivers on routes without monitors. Dr. Gray commented that the limited number of riders would go to the routes where the need for additional supervision is greatest. Ms. Beaudry will be providing ongoing training for drivers using the same behavior concepts that school staff receive. Ms. Demaris commented that qualitative data about the effectiveness of new behavior/security practices should be collected, studied, and shared. Dr. Gray agreed.

Mr. Price commented on the proposed budget for administration and wondered, although our school calendar is considered a full year, what does it cost to add student contact days. Ms. Cusick explained that the funding for our learning support team has just recently returned to a level where much needed objectives, projects, and programs can be implemented. She estimated the cost per instructional day would definitely exceed \$100,000 but had not recently calculated the costs that way. Dr. Gray reminded the Committee that any addition of time would be an amendment to union contracts, which would require re-negotiation.

Mr. Hurst asked about the Charter School Payments line item. Ms. Cusick explained that this is their allocation of the State School Fund payments from the state, capped at a maximum per ADMw.

Mr. Hurst inquired why no amount was budgeted in Licensed Temporary Salaries, although there were actual expenditures there in the prior years. Ms. Cusick explained that the object is used for long-term substitutes for leaves of absence. The dollars are budgeted in Licensed Substitutes.

Mr. Hurst inquired about the increase in budgeted dollars for Out-of-District Travel. Dr. Gray and Ms. Cusick explained that the shift to becoming an AVID district at all grade levels requires more travel for professional development. The elementary schools do

not at this time have the same grant resources available to cover these costs as the secondary level, so this is currently budgeted from the General Fund.

Mr. Hurst asked about the allocations for athletics. The budget assumptions state that the number of assistant coaches was increased for safety and adequate coaching for the students participating. He referred specifically the matrix that was developed in 2017-18 to allocate the number of coaches based on participation. Ms. Tolan explained that there were other factors that drove the need for additional coaching assistance, such as league scheduling; for example when a JV team was away and the Varsity team was at home, the assistants cannot be available for both games. Fund raising and volunteers help increase the adults available to supervise athletes.

Motion to Approve Proposed Budget:

Mr. Buggenhagen asked if the committee was ready to vote on the Proposed Budget. The response was affirmative. Mr. Buggenhagen motioned:

The Lincoln County School District budget committee hereby approves the budget for the 2019-20 fiscal year, in the aggregate amount of \$112,485,011. Further, the budget committee moves that the permanent tax rate of \$4.9092 per \$1,000 of assessed value be assessed in support of the General Fund. This permanent tax rate is expected to raise \$37,471,390.

The committee unanimously approved the motion.

Mr. Buggenhagen motioned:

The budget committee hereby approves the GO Bond Debt Service Funds budget of \$6,944,201, with \$5,362,940 being assessed against the assessed property values of Lincoln County.

The committee unanimously approved the motion.

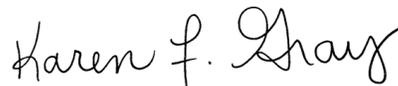
Improvements to the Budget Document:

None requested.

Adjournment: 8:33 p.m.



Chairperson



Superintendent Gray