LINCOLN COUNTY SCHOOLS

2019-20 PROPOSED BUDGET

DR. KAREN GRAY, SUPERINTENDENT

KIM CUSICK, BUSINESS DIRECTOR

LCSD BUDGET COMMITTEE DUTIES

- Budget Committee deliberates and approves the Proposed Budget in as many meetings as needed
- Committee consists of the board members and 5 appointed community members by zone. 1 position is currently vacant.
  - Majority of committee membership must vote yes – not a majority of those in attendance
  - 6 yes votes required to approve the budget
- Time is allowed for public comment
- Committee may adjust General Fund discretionary budget lines by up to 10% of the General Fund budget
    - However, 65% of the budget is payroll and is restricted by contracts
    - Another roughly 10% is contracted services and cannot be decreased
- Funds other than General Fund are restricted use and generally cannot be changed by the budget committee
- Meetings are scheduled May 16th, May 21st and May 23rd and public notice has been given.

LCSD BUDGET PROCESS

- June
  - Public Budget Hearing notice with Financial Summary of the budget approved by the budget committee (Approved Budget) will be published in the News Times and on the District website
    - Budget Committee must approve budget no later than May 30th in order to comply with these notice requirements
  - Board conducts Public Hearing June 11, 2019 on 2019-20 Approved Budget
    - Allows another opportunity for the public to comment on the budget
  - Board approves resolutions adopting the 2019-20 Budget and approving the tax levy at the regular board meeting June 11, 2019
    - Required prior to June 30, 2019

BUDGET DEFINTIONS

- Appropriations
  - The amount of spending authority given to a public entity by the governing board
  - Created when the board adopts the budget
  - Must be budgeted by Fund and Major Function for school districts
  - May not be exceeded or overspent
    - Unbudgeted (excess) revenue can only be spent in the current year *after* adopting a Supplemental Budget

2019-20 BUDGET ASSUMPTIONS GENERAL FUND REVENUE

- 2019-20 State School Fund (SSF) Revenue:
  - Based initially on the Co-Chair's $8.87 billion State-wide base K-12 biennial Budget per the 3/18/19 SSF Estimate
    - 7,081.19 ADMw and $8,141 per ADMw General Purpose Formula Rate
    - Total SSF Formula Revenue of $57,648,212
    - Increase of $5,055,270
      - Less $1,365,000 Beginning Fund Balance held for 2nd yr of 18-19 biennium
    - Actual increase 3,690,270
  - Legislature approved a $9.0 billion biennial budget
    - Estimated approximately $589,000 increase
      - Budgeted in separate line items – Revenue 3100, Exp 1100 Obj 399
      - Official SSF estimate was expected next week

2019-20 BUDGET ASSUMPTIONS GENERAL FUND REVENUE

- 2019-20 State School Fund (SSF) Revenue:
  - New estimate released May 15th
    - 7095.84 ADMw, $8,213 per ADMw, other minor adjustments
    - $491,914 increase (estimate was $589,000)
    - Unless you have other changes, recommend leaving SSF and expense lines as is to allow for additional foster child weighting not included in this estimate
      - This allows for adequate appropriations/spending authority

2019-20 BUDGET ASSUMPTIONS GENERAL FUND REVENUE

- Beginning Fund Balance:
  - $590,600 for anticipated building balance carryover
  - $113,000 for anticipated Curriculum & Technology budget carryover
  - $1,072,288 cash used to balance the budget
    - Budget assumptions page was incorrect – new pages distributed
    - Began with $766,400
    - Increased by 305,888 to cover additional transportation needs and to cover the additional 7% UEFB required for 2019-20

2019-20 BUDGET ASSUMPTIONS GENERAL FUND REVENUE

- Beginning Fund Balance - continued
  - 900,000 is offset as transfers to the following funds which have no other source of revenue – ensures funds available if General Fund declines
    - $300,000 Fund 290 Curriculum
    - $300,000 Fund 293 Building Maintenance
    - $300,000 Fund 298 Technology
  - $3,817,983 was the 18/19 required 7% Unappropriated Ending Fund Balance
  - $750,000 is offset with Contingency – part of the 7% requirement

2019-20 BUDGET ASSUMPTIONS GENERAL FUND REVENUE

- Other Revenue Assumptions:
- ESD Tier II funding has decreased $121,934
- One Community Curriculum Resources Specialist (Ocean Lit) has been repurposed as a Reading TOSA and paid from General Fund
  - Provides professional development for teachers on the new reading curriculums
  - Frees up Tier II funding for OT/PT needs due to ESD changes
- Additional positions funded by ESD Tier II Funds;
  - 2 School Resource Officers
  - Early Childhood Coordinator
  - SIS Data Coordinator

2019-20 BUDGET ASSUMPTIONS GENERAL FUND EXPENSES

- Licensed FTE allocated based on projected ADM with an emphasis on maintaining smaller and equitable class sizes (where possible and space allows) for schools of like grade bands and size
- 4.40 Counselor FTE added from Title IA to provide Title I teacher for each Title building
- 1.82 FTE added to promote equity, adjust for class size and allow for adequate scheduling of courses.
- 1.0 FTE held in reserve for possible KG ADM increases in fall
- Special Education staffing adjusted based on established staffing ratios and caseload by Special Ed administrators

2019-20 BUDGET ASSUMPTIONS GENERAL FUND EXPENSES

- Classified allocations based on current staffing including maintaining key positions; School Secretary, Media Specialists, Health/Records Assistants and Bilingual Tutors.
- 2.0 Bilingual Tutor FTE was split between Newport Middle, Newport High, Taft Elementary and Taft 7-12 for additional support to the ELL population
- 1.0 Bilingual Tutor FTE added to general fund from Title IA to use Title IA funding for classified Title assistants.
- Maintains 1.0 Hispanic Families & Community Liaison position

2019-20 BUDGET ASSUMPTIONS GENERAL FUND EXPENSES

- Administrator FTE changes:
  - Added 1.0 Vice Principal for Sam Case
  - Reduced .25 FTE from completion of prior Business Director's partial contract in 2018-19
  - Increased Alternative Education/Charter Schools administrator to full 1.0 FTE – current FTE is 1.0. This was an add of .5 FTE in 2018-19.
  - Moved .64 Administrator FTE from Title IA funds in order to free up Title IA funds for Teachers and Classified Assistants at all schools
    - Total moved to General Fund from Title IA = $573,787 (Licensed, Classified & Administrative staff)

2019-20 BUDGET ASSUMPTIONS GENERAL FUND EXPENSES

- Discretionary Allocations – 2% increase $/ADM
  - K-6 $141.96
  - 7-12 $163.32
- Non-athletic Allocations – 2% increase $/ADM
  - K-6 $10.40
  - 7-12 $43.70
- Athletics – based on matrix created in 2017-18, rolled up
  - Waldport HS wants to start a Middle School sports program. This was budgeted in order for there to be adequate appropriations – very early stages of planning.
  - Substitute budget $61,124 for staff coaches attending competitions

2019-20 BUDGET ASSUMPTIONS GENERAL FUND EXPENSES

- Utilities increased 3% overall
- Property & Liability Insurance increased 5% upon recommendation of Brown & Brown
- Custodial increased 2.4% plus $30,000 for additional supplies
- Early Retiree Medical reduced $128,156
  - Licensed retiree program sunsets in 2020-21, however, now includes retirement agreements with administrators so there will continue to be expenditures for the length of those agreements.
- $40,000 added to Human Resources budget for the Rural Teacher Education Pipeline program with OCCC
- $116,000 added to Instructional Materials (Curriculum or Textbooks) for new adoptions

2019-20 BUDGET ASSUMPTIONS GENERAL FUND EXPENSES

- New Transportation Contract with First Student
  - Initial net increase estimated at $273,000
  - Added $100,000 for 1.0 FTE Transportation Liaison position
  - Added $28,153 for ½ of the driver wage increase, 2 additional interior cameras per bus and 1 additional activity bus
  - New estimate $401,153 less increased revenue of $89,707 or $311,446
- Alternative Education
  - $50,000 Discretionary added for new “Future Bound” pilot program
  - Alternative Education program for grades 7 & 8
  - Classroom will be at Newport Middle School

2019-20 BUDGET ASSUMPTIONS GENERAL FUND EXPENSES

- PERS rate decrease of 2.25% from 21.25% to 19%
- Created expenditure savings of approximately $638,450
- Maintains sufficient balance to make debt service payments in the future as we have been building the balance for several years
- Board required 7% Ending Fund Balance:
  - $750,000 Contingency
  - $4,197,176 Unappropriated Ending Fund Balance

LINCOLN COUNTY SCHOOLS 2019-20 FIRST DRAFT BUDGET

Thank you!