

**LINCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors – Regular Session**  
**Tuesday, January 8, 2019 - 7:00 p.m.**  
**Yaquina View Elementary**  
**Newport, Oregon**

**Minutes**

**PRESIDING:** Amanda Remund, Chair.

**Present:** Amanda Remund, Chair; Liz Martin, Vice Chair; Ron Beck, Jenny Demaris and Dave Price, Directors.

**Also Present:** Dr. Karen Gray, Superintendent; Sheena Scarberry, Secretary.

**Handouts:** Financial Statements as of December 31, 2018; Personnel Addendum; Draft 2019/20 Calendar Addendum.

**Call to Order- Establishment of a Quorum**

Chairman Remund convened the meeting and called the session to order at 7:03 p.m. with a quorum of five Board members present.

**School Board Appreciation**

January is School Board Appreciation month. For their leadership and dedication, School Board members received mementos representative of area schools. Dr. Gray read aloud Governor Brown’s “School Board Recognition” proclamation for the month of January 2019. Sodexo provided complimentary refreshments for all attending the meeting.

**West Area Report**

Yaquina View Principal Kristin Becker thanked Board members for their work, both as a parent and as an employee. She reported that the additional support of an Assistant Principal and School Counselor have immensely benefited the elementary school.

Yaquina View Elementary Teacher Marcy Doyle was named the 2019 Regional Teacher of the Year. She shared an education reflection piece and message to public stake holders in which she voiced the importance of asking oneself “What is my impact on education?” on a daily basis.

**Financial Report**

Business Services Director Kim Cusick updated the Board on Financial Reports as of December 31, 2018. She reported that the Federal Government shutdown will not yet effect food services funding. The Business office has been assured that food services will remain funded through February. The Federal shutdown may delay Indian Education grant funding.

The Board is slated to discuss their budget goals at the January 22<sup>nd</sup> Work Session. Ms. Cusick will provide an in-depth budget presentation at that time.

**Board Report**

School Board members expressed their heartfelt thanks to the schools and community. Vice Chairman Martin stated “It is an honor for us to serve on the School Board. Making sure that every day is a good day for kids is a privilege.”

### **Superintendent Report**

Dr. Gray commenced her report with recognizing all the certified and classified members of the District.

#### ***-Community Donors***

The Superintendent shared an extensive list of donations made to the HELP program over the holiday season. A Hygiene Drive facilitated by the OCCC Student Nurse Association provided over 1,200 pounds of hygiene supplies. Dutch Bros. collected 770 books for local students. KGW organized a School Supply Drive which resulted in Lincoln County receiving over 30 boxes of supplies. Additional local donors included Roby’s Furniture and Appliance, Holiday Inn Express, Taphouse at Nye Creek, Newport Rotary Club, Simply Design Studios, Dr. Mark Builder’s Office, OC Eye Care, North Samaritan Hospital, Pacific Baptist Church, TLC and District Office staff, Toledo Jr/Sr Leadership classes and Newport Booster Club.

#### ***-Compliance with Standards- Division 22***

Each year by February 1st, Superintendents are required to ensure a report is given to the local School Board regarding the District’s standing with respect to all Standards for Public Elementary and Secondary Schools as set forth in Oregon Administration Rules (OAR Chapter 581, Division 22).

Superintendent Gray reported the District is in compliance with all standards.

#### ***-Draft Calendar 2019/20***

A draft of the 2019/20 District Calendar was distributed to the Board. A notable change includes the decrease of days allotted to the Thanksgiving vacation, from five days to three days. In addition, the number of days in each semester were adjusted to create a more balanced school year. Administrators and Association leaders have reviewed the draft calendar.

#### ***-Strategic Planning Document***

Dr. Gray created a guiding document for the School Board to follow during the Strategic Planning process. The Board’s goal is to provide a draft of the Strategic Plan by the June 11<sup>th</sup> Regular Session meeting.

#### **Approval of the Consent Calendar**

**Motion 2018/19-28**

On motion of Beck and seconded by Director Price the Board unanimously approved consent calendar items as listed in the January 8, 2019 Board folder including:

- Minutes: December 11, 2018
- Regular Personnel and Addendum dated January 8, 2019

#### **Superintendent and Board Communication Agreement**

**Motion 2018/19-29**

On motion of Director Demaris and seconded by Director Beck the Board unanimously approved the Superintendent and Board Communication Agreement as presented on January 8, 2019.

#### **Board Evaluation Process**

**Motion 2018/19-30**

On motion of Director Beck and seconded by Director Price the Board unanimously approved the Board Evaluation Process as discussed on January 8, 2019.

The School Board will utilize the OSBA suggested evaluation template.

**Budget Committee Applicants: Zones 1, 2 and 3**

Five applications for the LCSD Budget Committee were submitted to the Board for review. Budget Committee applicants will be interviewed at the February 12<sup>th</sup> Regular Session and the Board may subsequently appoint one member for each of the vacant zones. Budget Committee members are scheduled to receive budget training on February 28<sup>th</sup> from 9am to 3pm at OCCC North campus.

**Transportation RFP Update**

Facilities and Maintenance Director Rich Belloni updated the Board on the Transportation Request for Proposal. Staff were originally slated to submit an Intent to Award before the Board for approval at the January 8<sup>th</sup> meeting. However, in an effort to ensure an extra thorough process, an additional interview of the final two bussing is now scheduled for January 15, 2019. The Intent to Award will be moved to the January 22<sup>nd</sup> Work Session agenda.

**ESD Resolution, Local Service Plan**

Each year, the Linn/Benton/Lincoln ESD presents a resolution to each of the twelve Districts within their boundaries describing services to be provided the following year by the ESD and funded with “Resolution” dollars. The resolution is for one year (2019/20) and will return to the Board for consideration at the next meeting.

There being no further business the meeting adjourned at 8:26 p.m.

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Chairman

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Superintendent