

LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors – Regular Session
Tuesday, December 11, 2018 - 7:00 p.m.
Newport High School
Newport, Oregon

Minutes

PRESIDING: Amanda Remund, Chair.

Present: Amanda Remund, Chair; Liz Martin, Vice Chair; Ron Beck, Jenny Demaris and Dave Price, Directors.

Also Present: Dr. Karen Gray, Superintendent; Sheena Scarberry, Secretary.

Handouts: Financial Statements as of November 30, 2018; Annual Audit Report; LBL ESD Services Handout; *Draft* Policy IKF; Personnel Addendum; Summary of Charter School Renewal Process.

Call to Order- Establishment of a Quorum

Chairman Remund convened the meeting and called the session to order at 7:02 p.m. with a quorum of five Board members present. Chairman Remund amended the Regular Session agenda to include additional action item # 9,f,2 “Policy IKF, Graduation Requirements.”

Introductions

Superintendent Karen Gray welcomed and introduced District Administrators: Student Support Services Director Susan Van Liew, Facilities Director Rich Belloni, Business Services Director Kim Cusick, Human Resources Director Tiana Tucker, Teaching and Learning Administrators Katie Barrett and Majalise Tolan, Special Programs Administrator Stefanie Gould, Alternative Ed/Charters Administrator Diana MacKenzie, NHS Principal Reyna Mattson, NMS Principal Aaron Belloni, Sam Case Principal Shelley Moore and Taft Elementary Principal Becca Bostwick. Dr. Gray also congratulated Newport Mayor-Elect Dean Sawyer for winning the recent election.

West Area Report

-NHS Student Body President Jacob Dobmeier and Vice President Jake Tucker provided a Leadership update. The NHS Student Leadership team has created a School Spirit Committee with the focus of inclusiveness for all. Future fundraiser and community-based events include several blood drives, dodgeball tournaments and “Mr. NHS” fundraiser which will benefit local non-profits.

-Principal Reyna Mattson shared Newport High’s goals for this school year. The staff and students are working diligently on implementing AVID WICOR strategies, including walk-throughs and professional development for staff, and school wide focus on organization and planner use. NHS provided planners to all students. A NHS goal is to increase “On Track to Graduation” students from 84% last year to 90% this year.

Last school year, all nine of NHS IB Diploma Students earned their diplomas. This year, the school has 54 students taking IB exams, 37% of which are minorities. NHS IB Program offers 138 classes in 12 different subjects. NHS continues to offer many dual-credit classes through OCCC, CCC, OIT and CTE programs

PBIS is both a District and NHS goal. Atta-Cubs and positive student recognition have become a focus for Administration. 182 Atta-Cubs have been handed-out thus far, as opposed to 66 in the entire previous year.

Now in its fifth year, JC Market generously matched an additional 10% of a \$7,500 anonymous donation of JC Market gift cards for students in need.

-Newport Middle School Principal Aaron Belloni reported that NMS staff and students are excited to apply AVID strategies and WICORization in the classrooms. Mr. Belloni shared a student-produced video entitled "AVID Planner Instructions" to the Board. Planner use is a key piece of AVID strategy and a big push at NMS.

Video Production is a new course offered to NMS students this year.

The Green Team class continues to successfully teach students how to reduce their carbon footprint. Students attend daily and learn about sustainable living. Green Team students oversee the composting program in the cafeteria and assist their peers in recycling and food composting of waste. Mr. Belloni acknowledged the strong Green Team partnership amongst NMS, Facilities and Maintenance, Sodexo and Thompsons Sanitary Service.

Newport Middle School has undergone a large facility improvement, with the addition of a Back Stop, Dugouts and 80'x 20' Concession/Storage/Bathroom Facility. Principal Belloni applauded the collective effort of the Newport Booster Club, Ground FX, Rob Thompson, and NMS/NHS collaboration.

Annual Audit Report-

Kenny Allen of Pauly, Rogers and Co. presented the audit report for the fiscal year that ended June 30, 2018. He reported the District obtained an "unmodified, clean" opinion, the highest level attainable. Mr. Allen gave kudos to Business Services Director Kim Cusick and her team for their excellent work and preparation.

Financial Report

Ms. Cusick updated the Board on Financial Reports as of November 30, 2018. The Building and Maintenance fund is still holding steady. Some TLC expenditures will occur in the future. Final numbers are not in yet, however the Ending Fund balance is anticipated to be higher than projected.

LBL ESD Services Update

LBL ESD Assistant Superintendent Don Dorman informed the Board of the support services provided to Lincoln County School District. Linn-Benton-Lincoln ESD serves Districts, schools and students by providing equitable, flexible and effective educational services through economy of scale. LBL ESD offers a menu of services ranging from programs for children with special needs, school improvement services and administrative and technology services. LBL ESD serves 12 Districts directly and LCSD is their largest geographic District and 3rd largest in regards to number of students.

Board Reports

Director Price gave a "shout-out" to all students waiting for their PSAT scores and wished the best of luck to students taking the SAT's. Mr. Price invited the community to attend the Hope Floats art show on December 20th at the Lincoln City Glass Blowers Studio. The Hope Floats program teaches Taft 7-12 students the art and career path of glass blowing.

Director Demaris invited the community to shop local and attend one of the copious craft fairs and community events for holiday shopping and amusement.

Director Beck reminded the Board of the West Area Winter Concert on December 20th starting at 5:30pm at NHS. The Concert will showcase music from Newport K-12 students.

Chair Remund and Vice Chair Martin reported on their attendance at the AVID Conference in San Diego on December 6th-8th. Both School Board members shared their excitement of now fully understanding how AVID fundamentally works and are eager to see it implemented entirely in LCSD.

Superintendents Report:

-AASA National Superintendent of the Year Gala & Forum

As the recipient of the Oregon Superintendent of the Year Award, Dr. Gray was invited to attend the AASA National Superintendent of the Year Gala & Forum in Washington D.C. The Forum event was an opportunity for Superintendent leaders from each state to convene and learn from their peers. The underlying theme was “future ready kids.” The cohort of Superintendents visited the Capitol building and worked on policy w/ legislators.

-Board and Superintendent Communication Agreement

School Board members and Dr. Gray have been revising the Board and Superintendent Communication Agreement (formerly referred to as the Working Agreement). Dr. Gray presented a draft version of the Communication Agreement and it will return in January for a vote. Director Price applauded the Agreement stating “The voice is great. It reads well and is an accurate representation of what was discussed and sought after.”

-Strategic Plan Update

The District will be developing a new Strategic Plan. School Board members and Dr. Gray performed a SWOT Analysis of the District which resulted in a robust conversation at the November 26th Work Session. The Board will revisit Strategic Plan work at their February 26th Work Session at 5:15pm at the Teaching and Learning Center.

-Board Goals Update

Dr. Gray shared that District Goals posters are now prominently displayed in every school. The Board and Superintendent want to be very clear and transparent on their goals. One of the six Board goals for this year is to designate a Board evaluation process. The Board is slated to do so at the January 8th Regular Session.

Approval of the Consent Calendar

Motion 2018/19-22

On motion of Demaris and seconded by Director Beck the Board unanimously approved consent calendar items as listed in the December 11, 2018 Board folder including:

- Minutes: October 30, 2018 Work Session
- Minutes: November 13, 2018 Regular Session
- Minutes: November 27, 2018 Work Session
- Regular Personnel and Addendum dated December 11, 2018

Dismissal of Probationary Employee

Motion 2018/19-23

On motion of Director Martin and seconded by Director Demaris the Board unanimously accepted the Superintendent’s recommendation to terminate the probationary certified employee previously discussed in the December 11, 2018 Executive Session, effective immediately.

A live vote was cast of all Directors, which resulted in a unanimous decision to dismiss the probationary employee.

Budget Committee Vacancies**Motion 2018/19-24**

On motion of Director Demaris and seconded by Director Beck the Board declared vacancies in Zone 1, 2, and 3 of the LCSD Budget Committee.

2019/20 Budget Calendar and Process**Motion 2018/19-25**

On motion of Director Price and seconded by Director Beck, the Board unanimously approved 2019/20 Budget Calendar and Process as presented on December 11, 2018.

OSBA Election Materials**Motion 2018/19-26**

On motion of Director Martin and seconded by Director Price, the Board unanimously approved OSBA governance materials, including Resolution #1 (adopting the proposed 2019-20 OSBA Legislative Policies and Priorities) and Resolution #2 (amending OSBA Bylaws to designate the Oregon School Board Members of Color Caucus a voting seat on the OSBA Board of Directors and Legislative Policy Committee).

Policy IKF, Graduation Requirements**Motion 2018/19-27**

On motion of Director Demaris and seconded by Director Beck, the Board unanimously approved Policy IKF, Graduation Requirements as presented on December 11, 2018.

Oregon Report Card

Teaching And Learning Administrators Majalise Tolan and Dr. Katie Barrett presented an “At-A-Glance” profile of LCSD’s Report Card. The Administrators shared the District next steps and plans for improvement, including:

- *2018-2019*: English Language Arts Adoption Process Beginning K-10th Grade, Alignment of CCSS and Materials K-12 ELA and 7-12 Math, Chronic Absenteeism Support, School Improvement Team: Data Driven Support & Implementation, Continued Secondary AVID Implementation, Addition of High School Graduation Coaches, Full-time Counselors in ALL LCSD Schools and Science and Health Adoption Implementation for 6-12th Grades.
- *2019-2020*: Implementation of ELA Adopted Materials, Math Materials Adoption Process beginning in 6-12th Grades, and ALL LCSD Schools K-12 AVID Implementation.

Charter Schools Update

Special Programs Administrator Diana MacKenzie updated the Board on the Charter Schools within the District. Both Siletz Valley and Eddyville Charter contracts will expire on June 30, 2019. Both Charter Schools have requested renewals of their contracts with LCSD.

Ms. MacKenzie has created a compliance document and timeline for Charter Schools to adhere to.

Breakfast In the Classroom

Business Services Director Kim Cusick and Sodexo Food Services General Manager Patty Graves updated the Board on the District-wide employment of the Breakfast in the Classroom (BIC) program. Starting in January, BIC will be introduced to one Elementary school at a time. The tiered-opening will allow kitchen, business and custodial staff to offer extra support to buildings during the initial start-up.

Sodexo is piloting creative and nutritional programs in several area schools, including Second Chance Breakfast at THS and NHS, Flavor Stations (Spices/Sauces) and Smoothie Stations in Middle and High Schools.

The Future Chef Competition is slated for March 2, 2019. Dr. Gray would like to help judge the cooking challenge.

Transformation RFP Update

Facilities and Maintenance Director Rich Belloni updated the Board on the Transportation Request for Proposal. Five providers submitted proposals for the LCSD Transportation Services contract. The Transportation Committee is slated to score the applications on December 18th and will interview candidates on December 20th. Mr. Belloni will approach the Board at the January 8th Regular Session with further information and an intent to award the Transportation Services contract. The Board is scheduled to make a decision at the February 12th Regular Session. The selected bus provider will commence duties on July 1st.

There being no further business, the meeting was adjourned 9:26 p.m.

Chairman

Superintendent