

LINCOLN COUNTY SCHOOL DISTRICT

Board of Directors

Tuesday, June 14, 2016 – 7:00 p.m.

Newport High School

Newport, Oregon

Minutes

- PRESIDING:** Liz Martin, Chairman
- Present:** Liz Martin, Chairman; Karen Bondley, Vice Chairman; Ron Beck, Kelley Ellis, Amanda Remund, Directors
- Also Present:** Steve Boynton, Superintendent; Laurie Urquhart, Secretary
- Handouts:** Financial Statements, 5/31/16; Personnel Addendum 6/14/16; Addendum, Bid Award, Siletz Play Shed; Advanced Placement/IB/Dual Credit Information; District Enrollment as of 5/31/16

Call to Order- Establishment of a Quorum

Chairman Martin convened the meeting and called the session to order at 7:02 p.m. with a quorum of all five board members present.

Public Hearing 2016/17 Approved Budget

The Board recessed into a public hearing of the approved 2016-17 budget. No comments were generated. The regular session was then reconvened.

Tom Moore Memorial Award

Board Chair Liz Martin reported there are two recipients this year of the Tom Moore Memorial award: Julie Cook of Waldport, and Kathy Windell of Newport. Chairman Martin presented a plaque to Ms. Windell, thanking her for her wonderful and dedicated support of Yaquina View students.

Ms. Martin also thanked recipient Julie Cook of Waldport, who was not able to be at the meeting. Ms. Cook volunteers daily at Crestview Heights, helping in a wide variety of ways to support students. Ms. Cook will receive her plaque at a later date from the school.

The award is dedicated to Tom Moore, a former school board member who gave his all to the school district and community. It is the district's premiere volunteer award.

Communications

Newport Police Chief Mark Miranda addressed the board regarding the proposed school resource officer for Newport schools. This is scheduled to be considered by the Newport City Council at their next meeting. If approved, the position would be filled in time for the coming school year.

Chief Miranda reported the police department will be getting another canine who will be drug certified. The Chief stated he will be retiring in October of this year after 13 years with the Newport Police Department and 45 years in law enforcement.

Director Beck asked Chief Miranda if he has seen anything suspicious around district schools with the legalizing of marijuana. Mr. Miranda said he has not heard of anything, and said he has confidence in district principals who are “always on the lookout; they call us when necessary.”

Board Reports

Director Bondley noted her attendance at Taft 7-12’s production of Fiddler on the Roof, calling it “wonderful.” She also attended Taft’s graduation ceremony.

Director Ellis attended graduation at Siletz Early College Academy, as well as the 8th grade moving up ceremony at Siletz Valley School. The high school valedictorian spoke to the eighth graders, which was “really moving,” said Ellis.

Director Remund attended Waldport High School’s graduation, and noted Crestview’s moving up ceremony would occur later in the week. “Students at Walpdort High garnered over \$930,000 in scholarships; I am very proud of our class,” said Remund.

Director Beck attended Newport High’s graduation, saying it went well and was well organized. He commended IT staff on a smooth transition and said he likes the new platform. Mr. Beck gave kudos to the Newport High band, who went to the Grand Floral parade in Portland and took second place for bands of its size.

Chairman Martin attended Newport High’s graduation ceremony, and noted the record number of IB diplomas awarded this year (9). “It is amazing what they have to do to earn this,” said Martin. She also gave kudos to Chief Miranda and all who are involved with the “parade of graduates” around Newport, with sirens blaring and lights flashing.

Insurance Carriers Other Than Health

Agent of Record John Russell introduced account manager Laura Flores and reported that the PACE insurance trust continues to be a good option for the district. (“PACE far outshines any other option,” said Russell). Properties have been reappraised and are subsequently valued higher.

For workers compensation insurance, Mr. Russell recommended SAIF.

Financial Reports

Director of Business Services Julie Baldwin reported receipt of unexpected federal forest fees in the month of May. This will be offset by a reduction in state support. The ending fund balance will continue to fluctuate, and will be used to support operations in the coming year and biennium.

Interest rates have increased minimally.

Director Beck asked if the district will have to borrow funds to cover expenses in the fall, as has occurred in some years. Director Baldwin replied that cash flow will be sufficient to cover expenses.

Superintendent's Report

Superintendent Boynton presented Board Chair Liz Martin with an engraved pen set in appreciation for her service as Chairman for the last year.

Mr. Boynton recognized the Toledo Jr./Sr. Kid Wind teams who recently traveled to New Orleans for national competition in wind energy. The school sent two teams, and the students conducted themselves very professionally. They placed in the top three teams for the knowledge competition.

Mr. Boynton noted he received a letter from the District Attorney's office giving accolades to Taft 7-12 employee Janice Hathaway. She was subpoenaed to discuss a juvenile delinquency probation violation, and balanced the interests of the student with holding the student accountable extremely well.

The Superintendent thanked the Siletz clinic for loaning the District their rapid lead detection machine. Clinic staff also taught the LCSD nurses how to use the machine. The district had to bear the cost of the kits and supplies, but not the machine itself.

Superintendent Boynton congratulated the Newport High band, who placed second in the "bands of 99 members or fewer" category in the Grand Floral parade in Portland.

Mr. Boynton reported Toledo Jr./Sr. High received a \$47,000 College and Career Readiness grant from ODE. It is a one-year grant. The school would like to use the Gear Up program in this endeavor.

The Superintendent reminded the board that no regular board meeting is scheduled in July; the next scheduled board meeting is Wednesday, August 10, 7 p.m. at Newport Middle School.

He noted that summer trainings are being planned; information will be shared with board members once it is finalized.

Removal of Personnel Action from the Consent Calendar

Chairman Martin entertained a motion to remove the Regular Personnel Action from the Consent Calendar, but the motion was neither moved nor seconded, so died.

Approval of the Consent Calendar

Motion 15/16-41

On motion of Director Beck, seconded by Director Ellis, the Board approved the Consent Calendar by a vote of three aye, two opposed (Directors Martin and Bondley), including:

- **Minutes, May 10, 2016 Regular Session;**
- **Regular Personnel Items and addendum;**
- **Sodexo, Food Services 2016/17;**
- **2016/17 Board Meeting Calendar;**
- **Adoption of LCSD Policies;**

•Charter Contract, Siletz Valley School- 7/1/16-6/30/26.

Resolution Adopting 2016/17 Budget

Motion 15/16-42

On motion of Director Beck, seconded by Director Remund, the Board unanimously approved Resolution 2015/16-6, adopting the budget approved by the budget committee on May 17, 2016. Board members gave kudos to Ms. Baldwin and staff for their good work and the transparency of the budget.

Approval of PACE, SAIF- Insurance Carriers Other than Health 2016/17

Motion 15/16-43

On motion of Director Remund, seconded by Director Ellis, the Board unanimously approved PACE for property, vehicles, liability, and errors/omissions insurance, and SAIF for workers compensation coverage for the 2016/17 fiscal year.

Approval of Organization Resolution 2016/17

Motion 15/16-44

On motion of Director Beck, seconded by Director Remund, the Board unanimously approved Resolution 2016/17-1, Designation of District Officers, Clerks, Agents and Depositories of Funds as listed in the June 14, 2016 board folder.

With no scheduled board meeting in July, the resolution needed to be acted upon in the June meeting. Changes include:

- Language changed regarding insurance coverage for the Clerk and Deputy Clerks;
- Legal counsel changed from Nancy Hungerford to the Hungerford Law Firm;
- Newspaper for legal notices changed to the News Times (rotating basis);
- Mileage rates changed from \$.575 to \$.54 (the IRS rate);
- Meal reimbursement rate increased from \$46 to \$59 per diem, matching the average Oregon rate;
- There is one Budget Committee vacancy in Zone 4.

Director Beck commented that his employer now uses a per diem reimbursement method.

Addendum- Contractor for Covered Play Shed, Siletz

Motion 15/16-45

On motion of Director Bondley, seconded by Director Ellis, the Board unanimously approved Quade Construction as contractor to build a new play shed located at Siletz School, for a contract amount of \$185,910. (This item was added to the agenda after the board folder was printed). The play shed should be ready by the start of school in September.

Mr. Belloni explained that he met with Quade representatives to ensure they could complete the project for the contracted amount. This contractor has worked for the district on major projects in the past.

Director Ellis asked if the shed will be similar to the one that burned; it will (three-sided with a metal roof). Mr. Belloni introduced Tom Johnson, a PACE representative.

Information on Alternative Education Programs, 2016/17

Director of Secondary Education Eric Clendenin reported that the alternative education program for 2016/17 will continue to be provided by Compass Learning. The program is administered by Stacey Goad who is reaching out to home schooled students as well. "Compass is starting to build in several directions," said Clendenin.

Accelerated Learning Report

Mr. Clendenin reported accelerated learning opportunities were greatly expanded in 2015/16 with the addition of Advanced Placement options at Waldport, Taft and Toledo High Schools, dual credit courses at Oregon Coast Community College (OCCC), Oregon Institute of Technology, Linn Benton Community College and Chemeketa Community College, and expanded option courses at OCCC.

331 Advanced Placement (AP) courses were taken, and 164 AP exams administered. 2,455 college credits were earned, and parents saved approximately \$250,000 compared to how accelerated learning options were offered in past years.

Career Technical Education classes are in process of being added. Mr. Clendenin will continue to track accelerated learning to obtain more detailed information.

Chairman Martin asked if Mr. Clendenin is happy with the quality of the classes being offered. He replied that he is, and that principals relied on the district's "best and brightest" teachers.

Information on Student Fees

Director of Secondary Education Eric Clendenin reported he met with principals and Director of Business Services Julie Baldwin to ensure consistency with fees charged at schools across the district. The only fee that changed is the locker fee, which increased to \$5 (from \$4).

Superintendent Boynton commented that fees in LCSD are significantly lower than in other neighboring districts.

Discussion on 2016/17 Superintendent Goals

The Board met in a work session in April to develop goals for the Superintendent in the coming year. The draft goals are:

- Financial goal: End 2016/17 with \$5 million in reserves;
- District Improvement goal: Continue upward trend in district rating as compared to other districts in Oregon;
- Elementary Student Achievement goal: Have all elementary schools score in the upper quadrant of the growth percentile ranking chart in STAR, indicating above average achievement and above average growth.

•Secondary Student Engagement: Have at least one approved program of study in CTE area for each high school.

The goals each have explanatory statements, and will return for the Board's consideration at the next meeting.

The meeting was adjourned at 8:08 p.m.

Chairman

Superintendent