

**LINCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors- Regular Session**  
**Wednesday, May 10, 2017- 7:00 p.m.**  
**Crestview Heights School**  
**Waldport, Oregon**

**Minutes**

- PRESIDING:** Amanda Remund, Vice Chairman
- Present:** Amanda Remund, Vice Chairman
- Also Present:** Tom Rinearson, Superintendent; Laurie Urquhart, Secretary
- Excused:** Ron Beck, Chairman
- Handouts:** Personnel Addendum, 5/10/17; Addendum- Establishment of Property Purchase Reserve Fund; Outdoor School 2017, Beaver Creek & Ona Beach; LCSD Enrollment as of 4/30/17; Crestview Heights 2016/17 School Improvement Action Plan; Financial Statements as of 4/30/17

**Call to Order- Establishment of a Quorum**

Vice Chairman Remund convened the meeting and called the session to order at 7:00 p.m. with a quorum of three board members present. Chairman Beck was excused from the meeting.

**Communications**

Food Services Director Patty Graves noted a “fine dining event” took place recently at Crestview Heights, when approximately 25 leadership students and several adults dined on a four-course meal prepared by Sodexo.

Ms. Graves presented two scholarship checks of \$2,000 each from Sodexo Food and Sodexo Custodial. These annual awards, along with a similar one from Mid Columbia Bus Company, fund four-\$500 scholarships from each entity. Each regular high school awards the scholarships to students at their respective school.

**Board Reports**

Director Karen Bondley reported she and her two-year-old granddaughter enjoyed Willie Wonka at Taft 7-12 immensely. She also noted her attendance at a meeting held by Rep. Kurt Schrader.

Director Martin said she and Director Bondley attended the Lincoln City Community Days banquet, where they witnessed a bevy of awards bestowed on Lincoln City schools and personnel. “It was a great evening and I was happy to be a part of it,” said Martin.

Vice Chairman Amanda Remund noted her attendance at a recent high school golf tournament at Salishan.

## **Student Representatives**

Fifth/sixth grade students Ethan Osborn, John Miller, Elizabeth Forshee, Maia Stout and Wyatt Jones described their experiences during outdoor school at the Beaver Creek State Natural Area. Students are engaged in environmental stewardship, so performed tasks at the camp to enhance that endeavor. They cleared away grass, mulched trees and tested water. Part of their experience also included studying about the large amount of plastic in the estuary and ocean, and the extremely long decomposition time for it. Students also participated in the Marine Discovery Tours educational “65 foot floating classroom.”

## **South Area Report**

**-Crestview Heights Principal Kelly Beaudry** presented the school’s updated school improvement plan. She reported the school’s four school improvement teams are continuing their work, and are converging to become a stewardship school. They will be working with ORNEP (Oregon Natural Resource Education Program) to access experts in several categories to provide project based learning for students, and hope to map out a two-year plan. English/Language Arts standards are wrapped into the projects.

## **Financial Reports**

Director of Business Services Julie Baldwin reported nothing unanticipated, and said that enrollment is holding steady; interest income continues to increase slightly.

She noted the district made its contribution of \$45,000 to the city of Newport for the School Resource Officer. Of that amount, Bank of the Cascades paid \$5,000.

## **Superintendent’s Report**

Superintendent Tom Rinearson recognized the Newport High ECEL (Education for Community Employment and Life) program, recently featured on KATU channel 2. Representatives from KATU visited the school and filmed students engaged in their many activities, including making dog treats and preparing lunches they sell. The clip will replay on May 16<sup>th</sup> at 6:00 p.m.

Mr. Rinearson reported Newport High and Sam Case Elementary are the recipients of seismic rehabilitation grants of approximately \$1.5 million each. Newport High’s will provide seismic upgrades for the gym, while Sam Case’s will rehabilitate classrooms. Director of Support Services Rich Belloni addressed the board regarding the grants, saying he would like to use the Construction Manager/General Contractor (CM/GC) method for the construction. This item will come before the board at the next meeting regarding pursuing CM/GC. The school board serves as the Local Contract Review Board for this kind of activity.

The Superintendent congratulated Lincoln City schools, named “large business of the year” at the recent Community Days banquet as in Lincoln City. In addition, Principal Majalise Tolan was awarded both the Community Spirit and Woman of the year awards. Long time Taft 7-12 employee Sandie Tucker received Classified Employee of the Year, Taft Elementary teacher Brian Pacheco was named Teacher of the Year, Taft 7-12 teacher Marcy Martin received the Tiger Educator of the Year award, and the Outstanding Youth award went to Taft 7-12 student William Irwin.

Mr. Rinearson thanked board member Karen Bondley for her donation of a large number of power tools to the district. The tools went to Toledo Jr./Sr. and Waldport High Schools.

The Superintendent reported the first Budget Committee meeting will take place Tuesday, May 30, 2017, 7:00 p.m. at Newport High School's Boone Center.

Superintendent Rinearson reminded the board of upcoming graduations, with the charter schools holding ceremonies June 2<sup>nd</sup> and 3<sup>rd</sup>, and the "regular" high schools on Saturday, June 10<sup>th</sup>.

**Approval of the Consent Calendar**

**Motion 16/17-39**

On motion of Director Martin, seconded by Director Bondley, the Board unanimously approved Consent Calendar items, as noted in the May 10, 2017 board folder:

- Minutes, April 7, 2017 Special Session;
- Minutes, April 12, 2017 Regular Session;
- Regular Personnel Items and Addendum.

**Approval of School Calendar, 2017/18**

**Motion 16/17-40**

On motion of Director Bondley, seconded by Director Martin, the Board unanimously approved the 2017/18 school calendar as presented in the 5/10/17 board folder. The district will have one calendar for the district, using the semester system. The calendar reflects "early release Wednesdays" for professional development and student interventions.

**LCSD/Newport Boosters Partnership, Newport Middle Turf Fields**

**Motion 16/17-41**

On motion of Director Martin, seconded by Director Bondley, the Board unanimously approved the partnership between LCSD and the Newport Boosters to build two multi-use turf fields at Newport Middle School. The cost will be split between the two entities.

**Need for Layoff**

**Motion 16/17-42**

On motion of Director Martin, seconded by Director Bondley, the Board unanimously declared the need for a layoff of personnel for the 2017/18 year, though every effort will be made to minimize the effects to students and staff. This declaration is specified in the agreement with the LCEA (teachers' union) and begins other timelines/processes for both employee associations.

**Declaration of Board Vacancy**

**Motion 16/17-43**

On motion of Director Martin, seconded by Director Bondley, the Board unanimously declared a vacancy in Zone 4 of the LCSD Board of Directors. Zone 4 board representative Kelley Ellis submitted her resignation from the board on May 2, 2017.

The position is included on the May 16, 2017 special districts elections for a full four-year term. Deadlines for filing for the election have passed. The Board will post the vacancy for the required 20 days and may appoint a Director at the June 14, 2017 board meeting. "Perhaps you would consider appointing the person who wins the election," commented Superintendent Rinearson.

## **Food Services Annual Contract**

The district currently has a contract with Sodexo for food services. State law requires annual renewals for food services, so although the district renewed its contract with Sodexo for food services for a five-year term during 2012/13, a one year renewal is required for the coming year.

The Community Eligibility Program (C.E.P.) has been successful again this year, and the district plans to continue it in 2017/18. This program provides breakfast and lunch for every student at no cost to the student.

## **Appropriations Transfer**

In reviewing appropriation levels of all funds, staff is requesting a transfer from the General Fund to special revenue funds. Specifically, the Building Maintenance Fund and the Vehicle Replacement Fund will be increased. The building maintenance fund will provide for the construction of two new classrooms at Yaquina View, and will provide funds to improve the pool property, should the result be....

The vehicle replacement fund will help maintain the district's vehicle fleet. The transfer resolution will return to the board for consideration at the next meeting.

## **Added Item: Property Purchase Reserve Fund**

LCSD's student population has increased substantially over the past five years. At this point, most schools are at or near capacity. The district would like to set aside funds to purchase land to address this need, should it become available. The resolution establishing this fund will return for the board's consideration at the next meeting.

## **Information on Eclipse Planning**

A total solar eclipse will occur August 21, 2017. Director of Support Services Rich Belloni updated the Board regarding planning underway in the district. He is meeting with several entities around the district, but said nothing has been finalized yet. "We want to be good partners," he noted.

This agenda item will return to the board each month until the date of the eclipse.

## **2017/18 Board Meeting Calendar**

The board typically meets once per month, rotating locations during the school year and meeting centrally during summer months.

In 2016/17, board meetings were moved to the second Wednesday of the month. For the coming year, the board may consider holding meetings on the second Tuesday as was done for many years.

Since the May election will yield a new board member, current board members would like to gather that person's opinion as well. The calendar will be presented for consideration at the June meeting.

In addition, Policy BD/BDA may need to be revised, as it specifies the second Wednesday of each month for board meetings.

**Succession Plan, Superintendent**

The Board meet in a work session May 2<sup>nd</sup> to discuss next steps in a superintendent succession plan. They reached consensus to offer a one-year contract to Superintendent Rinearson for the 2017/18 year, approved earlier in the evening.

Part of the discussion during the work session centered around an internal audit of district departments conducted by a team of three administrators. The audit’s intent is to determine needs and/or redundancies in the district to better guide the board in selecting a candidate whose skill set matches what needs to be accomplished. It will be done by budget function number, said Rinearson.

“Between the audit and the board work that needs to be done, I think you will be able to identify the direction for the next leader,” said Rinearson. He said he is considering having the three administrators serve as ‘guest superintendent’ at each of the October, November and December board meetings.

The meeting adjourned at 8:15 p.m.

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Chairman

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Superintendent