

Child Care Enrollment

Infant and Toddler Information

To Be Completed by Parent

Per rule 414-300-0040(5) the following information is required prior to admission of each infant and toddler.

Name of child care center/home			Date enrolled
Child's Name	Nickname	Birthdate	Child's age at entry
Name of Parent(s)			Phone (day)

Health

Any special/medical needs?

Any previous medical history?

Any allergies?

Any medications?

Individual Needs

Does child say any words? What do they mean?

What languages are spoken in the home?

What are child's favorite games, toys and things to do?

How do you comfort your child when he or she is upset?

Any information that might be important or helpful to caregivers?

Family

Members of Household	Relationship	Age if Sibling
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Any pets?

Over =>

Child Enrollment and Authorization

Child's Last Name		Date Entered Care	
Child's First Name		Age at Entry to Care	
Child's Nickname		Date of Birth	
ALLERGY ALERT: Does child have allergies? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, list all allergies on back side of form			
Parent or Guardian Contact Information			
Name (first, last)		Relationship	
Home Address		City	Zip
Home Phone		Work Phone	
Employer and Work Hours		Cell Phone	
Work Address		City	Zip
Name (first, last)		Relationship	
Home Address		City	Zip
Home Phone		Work Phone	
Employer and Work Hours		Cell Phone	
Work Address		City	Zip
Required Emergency Contact Information-person other than parent or guardian that is authorized to pick up child			
Name (first, last)		Phone	Relationship
Name (first, last)		Phone	Relationship
Non-Emergency Contact Information-person other than parent or guardian that is authorized to pick up child			
Name (first, last)		Phone	Relationship
Name (first, last)		Phone	Relationship
Medical/Dental Contact Information			
Primary Physician Name		Phone	
Parent or Guardian Authorization			
Please list any restrictions to permission of the following:			
<input type="checkbox"/> My child may be taken on field trips or excursions by bus or private motor vehicle, as well as on neighborhood walking excursions under required supervision (see special transportation arrangements section on back of form).			
<input type="checkbox"/> My child may be photographed for publicity or news purposes <input type="checkbox"/> On-site <input type="checkbox"/> Off-site			
<input type="checkbox"/> My child may be given non-prescribed medication as indicated on the container. This may include sunscreen, antibacterial first aid cream, and diapering ointment. Syrup of ipecac may be administered if deemed necessary by the poison control operator. The child's parent or guardian will be contacted prior to administering non-prescription pain relievers. Prescription medications must be current and a permission slip is required per each medication.			
In an emergency, the child care facility has my permission to call an ambulance, or take my child to any available physician or hospital at my expense to obtain medical treatment. In most emergencies, 911 is called and the child is transported to the nearest hospital and treated by the on-call physician. The parent or guardian of the child is notified as soon as possible.			
Parent/Guardian Signature _____		Date _____	

Continued on back (additional signature and date)

Typical Daily Schedule

7:00 _____
 7:30 _____
 8:00 _____
 9:00 _____
 10:00 _____
 11:00 _____
 12:00 _____
 1:00 _____
 2:00 _____
 3:00 _____
 4:00 _____
 5:00 _____

Sleep

Any special sleeping routines?

 Does your baby liked to be rocked?

 Is your baby always put on his/her back to sleep?

 When does your baby usually sleep?

 How long is a typical sleep period?

Liquids

Cup Bottle Parents on-site

Milk: Formula Whole milk
 Breast 2%
 Skim

Brand: _____

Type: Powder Ready to feed

Heated Room Temp Cool

Amount/serving: _____

Juice: Apple Orange
 grape: Peach
 Pineapple: Apricot

Any other liquids? _____

Foods

What does your child eat?

Baby Food Table Food

Types/Amount:

LCSD Child Care Attendance Form

Child's Name: _____

Attendance Month _____

My child will attend the following days (please check all that apply):

- | | <u>Day</u> | <u>Time</u> |
|--------------------------|------------|-------------|
| <input type="checkbox"/> | Monday: | _____ |
| <input type="checkbox"/> | Tuesday: | _____ |
| <input type="checkbox"/> | Wednesday: | _____ |
| <input type="checkbox"/> | Thursday: | _____ |
| <input type="checkbox"/> | Friday: | _____ |

Will your child's schedule be the same (days and times) next month?

- Yes- This form does not need to be completed again unless there is change to your child care needs.
- No- you will need to complete a form reflecting you child's schedule for next month and submit it to your child's teacher no later than the 20th of this month.

Please remember to contact your child's teacher if your child is going to be absent from the program on a regularly scheduled day.

Parent Name: _____

Parent Signature: _____

Date: _____

