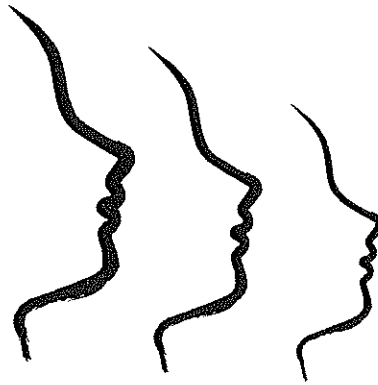


Lincoln County Schools



EVERY CHILD, EVERY DAY

BOARD FOLDER

LINCOLN COUNTY SCHOOL DISTRICT

BOARD OF DIRECTORS

Tuesday, February 9, 2016- 6:00 and 7:00 p.m.

EXECUTIVE AND REGULAR BOARD SESSIONS

Sam Case Elementary School

Newport, Oregon

**LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors- Executive and Regular Sessions
Tuesday, February 9, 2016- 6:00 p.m. and 7:00 p.m.
Sam Case Elementary School
Newport, Oregon**

6:00 p.m. Executive Session- ORS 192.660 (2)(d) Labor Negotiations; (i) Evaluation of Chief Executive Officer

AGENDA

	Page
1. CALL TO ORDER	
2. ROLL CALL- ESTABLISHMENT OF A QUORUM	
3. INTRODUCTIONS	
4. COMMUNICATIONS	
<i>(During this time the audience will have the opportunity to speak to the Board. Anyone wishing to address the Board is asked to complete a "Board Communication Request" form, available from the board secretary. The chairman reserves the right to limit the time allotted to each presenter. It is requested that those addressing the board state their name for the record.)</i>	
a. Written	
b. From the Audience	
c. Staff Recognition	
5. BOARD REPORTS	
6. CONSULTANT REPORTS/STAFF REPORTS	
a. Student Representative	1
b. West Area Report	2
c. Financial Reports	3
7. SUPERINTENDENT'S REPORT	
8. ADOPTION OF THE CONSENT CALENDAR	
<i>(Consent Calendar agenda items are designated by the Board to be adopted in a single motion unless an individual Board member or the Superintendent requests an item be removed for consideration. Action on matters of a routine matter is addressed in one motion to conserve time for other deliberation by the Board.)</i>	
a. MINUTES OF THE BOARD	
1. January 12, 2016 Regular Session	4-9
2. January 26, 2016 Work Session	10-13
b. EDUCATION SERVICES	
1. Independent Adoption, Math (Adoption Waiver)	14-15
c. HUMAN RESOURCES	
1. Regular Items	16-17
2. Administrative Contract Renewals	18
d. BUSINESS SERVICES	
e. SPECIAL PROGRAMS	
f. FACILITIES/MAINTENANCE/TRANSPORTATION/ FOOD SERVICES	
g. BOARD	
1. ESD Resolution, Local Service Plan 2016-17	19-21
2. Admission of Non-Resident Students	22

9. OTHER DECISION ITEMS

(Decision Items are those that have been presented to the Board for discussion and questions at a prior meeting. Some circumstances may dictate a Decision Item without prior discussion.)

- a. EDUCATIONAL SERVICES
- b. HUMAN RESOURCES
- c. BUSINESS SERVICES
- d. SPECIAL PROGRAMS
- e. FACILITIES/MAINTENANCE/TRANSPORTATION/FOOD SERVICES
 - 1. **DECISION:** Contractor, Toledo High Gym Seismic Upgrade 23
- f. BOARD
 - 1. **DECISION:** LCEA Contract 2015-18 24
 - 2. **DECISION:** Classified Employees Week, March 7-11, 2016 25-26
 - 3. **DECISION:** Superintendent's Contract 27
- g. OTHER

10. ITEMS OF DISCUSSION AND INFORMATION

(Discussion Items are presented for the Board's consideration, discussion and questions. Discussion Items will be considered for Decision at a subsequent meeting. Information items are for information only.)

- a. EDUCATIONAL SERVICES
 - 1. CTE Course Descriptions/Addition 28
- b. HUMAN RESOURCES
- c. BUSINESS SERVICES
 - 1. RFP Calendar for Audit Services 29
 - 2. Banking Services; One Year Extension; Oregon Coast Bank 30
- d. SPECIAL PROGRAMS
- e. FACILITIES/MAINTENANCE/TRANSPORTATION/FOOD SERVICES
- f. BOARD
 - 1. Discussion on Policies: Section I 31
 - 2. Public Statement, Superintendent Evaluation 32
- g. OTHER

11. ADJOURNMENT

The next regular session meeting of the Board is Tuesday, March 8, 2016 - 7:00 p.m. at Crestview Heights Elementary School

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
February 9, 2016**

ITEM:

TOPIC: Introduction of Student Representative

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Student Rep

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

In continuing the Board's inclusion of student representatives at Board meetings, a student from the west area will update the Board on activities there.

RECOMMENDATION:

None; for information only.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
2/9/16**

ITEM:

TOPIC: West Area Report

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Tiana Tucker

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

Sam Case Elementary Principal Tiana Tucker will provide an update regarding Sam Case Elementary and progress on the school improvement goals there.

SUPERINTENDENT'S RECOMMENDATION:

None; for information only.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA**
February 9, 2016

ITEM:

TOPIC: Financial Reports

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Julie Baldwin

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

The General Fund summary report, Bills and Claims, Special Revenue Fund Financial Report, and the Investment Report as of January 31, 2016 will be distributed and discussed at the February 9, 2016 board meeting.

RECOMMENDATION:

None; for information only.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

BA-03

12/27/01 lku

LINCOLN COUNTY SCHOOL DISTRICT

Board of Directors

Tuesday, January 12, 2016- 7:00 p.m.

Newport Middle School

Newport, Oregon

Minutes

PRESIDING: Liz Martin, Chairman

Present: Liz Martin, Chairman; Karen Bondley, Vice Chairman; Ron Beck, Kelley Ellis, Amanda Remund, Directors

Also Present: Steve Boynton, Superintendent; Laurie Urquhart, Secretary

Handouts: Financial Reports, 12/31/15; Personnel Addendum, 1/12/16; Audited Financial Report for Year Ended June 30, 2015; Newport Middle School Report; The Cub Way (NHS) Report;

Call to Order- Establishment of a Quorum

Chairman Martin convened the meeting and called the session to order at 7:00 p.m. with a quorum of all five board members present. The board recessed into a public hearing to hear comments on the proposed renewal of Siletz Valley School.

Public Hearing- Siletz Valley Charter School

Elementary/Special Education Director Susan Van Liew noted she is the district liaison for charter schools, and said if the board decided to declare its intent to renew the charter, she would be the point person.

No comments were generated; the board meeting was then reconvened.

Board Reports

Board members expressed appreciation for the mementos given them by the schools in honor board recognition month, as well as feelings that it is a pleasure to serve on the board, if difficult at times. Chairman Martin commented, "We do this because we care about our students, schools and staff."

Director Remund reported Crestview Heights will have a presentation night on Thursday from 5:30 to 6:30 p.m. She reported Waldport High received a "bronze" award from U.S. News and World Report, and said a memorial service for former teacher Rose Burbee will be held at Waldport High on January 17 at 1:00 p.m.

Student Representative

Newport Middle School Principal Belloni introduced student Niko Krutzikowsky, calling him a role model for other students. Mr. Krutzikowsky updated the board on events at that school. The school has several student committees to administer activities, including fundraising, dances, sports, and assemblies. A recent canned food drive generated 1,449 cans; students held a "remember Paris" day and wore red, white and blue; a student/staff volleyball game was held. Much effort is put forth at the school on character development.

Annual Audit Report

Kenny Allen of Pauly, Rogers and Co. presented the audit report for the fiscal year ended June 30, 2015. He reported this district obtained a "clean, unmodified" opinion, the highest level attainable.

He noted a new federal accounting standard requires reporting of upcoming pensions to be paid. Because LCSD has a large "side account," it will not be assessed any of the state's unfunded PERS liability, one of only two districts in Oregon of which he is aware. He gave kudos to Business Manager Julie Baldwin and staff for their excellent work.

Compliance with Standards- Division 22

Data Coordinator Vince Dye reported LCSD is in compliance with Division 22 standards. The process for reporting this compliance to ODE has changed to help with the paperwork reduction act. This year's report required focus on five areas: reporting child abuse, the continuous improvement plan, required instructional time, diploma requirements and district curriculum.

West Area Report

Newport Middle Principal Aaron Belloni reminded the board that one year ago, the conversation about reconfiguring the west area and blending three schools (Newport Intermediate, Isaac Newton Magnet, and Newport Prep Academy) began. Newport Middle now houses grades 6-8, and is focused this year on culture/environment, teaching the whole child, and implementing the "bring your own device" (BYOD) program. The BYOD program uses one to one electronic devices as academic tools to enhance and engage learning.

Mr. Belloni shared the list of academic offerings at the school, and reported early data shows students are on target to attain at least a year's growth in many areas. The school is also focused on continuous improvement and continually refines instruction to meet students at their individual levels.

Newport High Principal Jon Zagel reported the Smarter Balanced test scores released last year generated deep thought by several teachers and him about how they were offering instruction. After a summer retreat, they refocused and are now intently pursuing the "Cub way." This system has three parts: a growth mindset, achievement and character; and all students and staff can learn.

The school has three main expectations of staff: 1) Build a relationship with each student and greet them at the door each day; 2) Everyone will help to meet Smarter Balanced requirements; and 3) Never give up on a student.

Math/Physics teacher Brian Hanna described changes in the math department, including a new diagnostic tool to measure where each student is in math. Teachers ask students to self-reflect on different math concepts, and are working on mental math and math review. Data is not yet available to measure how the changes are affecting student achievement, but will be shared when available. Mr. Hanna is also helping align math instruction across the district.

Language Arts teacher Brad Thompson reported staff examined at-risk factors to address students who struggled on the Smarter Balanced test. Students were asked to complete a diagnostic test in Language Arts. He noted focus on a high level of thinking sometimes leaves the fundamentals behind. All departments are helping students remember to address capitalization, complete sentences and spelling. IB curriculum is being used for junior English.

Students in junior level English also use Chromebooks, which will help reduce test anxiety.

Mr. Zagel noted Newport High performed at about the same level of schools of like size, and said "This year is the best start we've had."

Financial Reports

Business Manager Julie Baldwin reported nothing unanticipated in the month of December. Projections for current year tax levy collections were reduced by 9.6% due to the high rate of tax collection in November.

Student enrollment is holding steady. Interest rates are up slightly.

Ms. Baldwin thanked her team (Kim Cusick, Jamie Nicholson, Brooke Helmandollar and Carole Kunde) for their excellent work which resulted in a clean audit report.

Superintendent's Report

Superintendent Boynton thanked the five board members for their service in honor of Board Recognition month. He presented them with mementos from several schools.

The Superintendent congratulated Waldport High School for their receipt of the \$384,734 ODE Career Technical Education (CTE) Revitalization grant. The grant funds will be focused on STEAM (Science, Technology, Engineering, Arts, and Math) activities at the school.

Mr. Boynton recognized Homeless Program Coordinator Katey Townsend, who will present at an upcoming Homeless Education Symposium.

Superintendent Boynton gave kudos to Waldport and Newport High Schools, who were named "bronze" level best high schools by U.S. News and World Report. This is a first for Newport; Waldport has been named in several previous years. 114 schools in Oregon were named in the rankings, three at the gold level, 25 at silver, and 86 bronze.

The Superintendent thanked several community partners who contributed to a safety project in the district to label all school halls and exterior doors in a consistent, east to identify manner. The Siletz Tribal

Charitable Contribution fund, Lincoln County Sheriff's office, and Newport, Lincoln City and Toledo Police Departments all contributed funds for this project.

Mr. Boynton reminded the board of an upcoming work session January 26th to continue work on the rewrite of district policies. He wished an early 'happy birthday' to Director Kelley Ellis (February 2nd), and reported the recent Dutch Bros. book collection drive brought in approximately 2,000 books.

He noted Taft Elementary will have a Family Literacy/bingo night on Thursday, January 21st, 5:30 p.m. at the school.

Approval of the Consent Calendar

Motion 15/16-19

On motion of Director Beck, seconded by Director Remund, the Board unanimously approved Consent Calendar items, including:

- Minutes, 12/8/15 Regular and Local Contract Review Board Sessions;
- Regular Personnel Items and Addendum.

Intent to Renew Charter, Siletz Valley School

Motion 15/16-20

On motion of Director Beck, seconded by Director Ellis, the board unanimously approved its intent to renew the charter with Siletz Valley School. Representatives from the school submitted a renewal request to the board; the next step is negotiating a new charter contract. The contract will return for the board's consideration in the coming months.

LCEA and LCSD Agreements

Motion 15/16-21

On motion of Director Ellis, seconded by Director Bondley, the board unanimously accepted the negotiated tentative agreements to the LCEA collective bargained agreement. As of the evening of the board meeting, the Association had not yet ratified the agreement.

The tentative contract is for three years, 2015-2018. A Memorandum of Understanding was finalized defining retroactivity for the new salary schedule as November 1, 2015; salary as applied to beyond FTE and curriculum rates would go into effect January 1, 2016.

The board will consider the finalized contract at its next regular meeting, following ratification by the Association.

Approval of Instrument (Form) /Timeline, Superintendent's Evaluation

Motion 15/16-22

On motion of Director Ellis, seconded by Director Remund, the Board unanimously approved the timeline and evaluation form for the 2016 evaluation of the Superintendent, with modifications to question #10 (completers will select whether they are board members or "other").

Each year, the Board of Directors conducts an evaluation of the Superintendent as prescribed by policy and the Superintendent's contract. The evaluation instrument (form) and timeline was approved by the board during the meeting, after reaching consensus that board members and district administrators would



be asked to complete the form. Human Resources Director Michael Morgan will summarize the results and provide them to the Board and Superintendent.

Admission of Non-Resident Students

Superintendent Steve Boynton noted a state law enacted in 2011 allows districts to continue to enter into voluntary inter-district transfers with other districts, but also created a new transfer process that does not require the consent of the district in which the student lives.

Part of the law directs the Board to decide upon the number of students they wish to admit under this process by March 1st each year. Mr. Boynton recommended the board admit “zero” students under this process, but continue with inter-district transfers as it has for many years. This item will return for the board’s consideration at the next meeting.

Independent Adoption, Math

Curriculum/Instruction Administrator Betsy Wilcox reported that a math textbook adoption was scheduled to occur this school year for grades K-12. Staff requests the board re-adopt the current materials (known as an “independent adoption”) to allow the district time to review materials that align with the Common Core standards. This item will return for the board’s consideration at the next meeting.

ESD Resolution- Updated Local Service Plan

Every two years, the Linn/Benton/Lincoln ESD presents a resolution to each of the twelve districts within their boundaries describing services to be provide the following two years by the ESD and funded with “Resolution” dollars. These services are offered to districts when approved by two-thirds of the districts representing over one-half of the average daily membership of the 12 districts.

The two year plan was approved by the board last year. State law requires that the Local Services plan be adopted annually, so was presented to the board for their review. It will return to the board for consideration at the next board meeting.

Update on Recommendations, Facilities Use, Volunteers

At the last board meeting, Superintendent Boynton, discussion occurred about use of district facilities and meetings of non-school affiliated groups meeting at schools during non-instruction time within the school day.

Mr. Boynton proposed six recommendations at that time:

- Access to school facilities by non-school affiliated groups (other than those student-led groups protected by the Equal Access Act) should be restricted during all designated school hours;
- Training will be provided to administrators and secretaries on the implementation of the facilities use policy;
- A clear separation between school personnel and religious activity during the school day should be re-established and training provided and training given those deemed appropriate by Human Resources;
- All adults entering school buildings to work with students during the designated school days should follow all safety protocols for all volunteers of the district;

- The suspension of non-school affiliated groups at the secondary level will be discontinued if all requirements have been met to establish a student led group. All non-school sponsored student-led groups will be given equal treatment;
- Information will be provided to student led groups about requirements for guests, mentors or any other volunteers associated with the group.

KG-AR, Use of District Facilities was revised to include the first bulleted item. The other recommendations are either in process or completed.

The meeting was adjourned at 9:22 p.m.

Chairman

Superintendent

LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors- Work Session
Tuesday, January 26, 2016
Newport High School
Newport, Oregon

Minutes

- PRESIDING:** Liz Martin, Chairman
- Present:** Liz Martin, Chairman; Karen Bondley, Vice Chairman; Ron Beck, Kelley Ellis, Amanda Remund- Directors
- Also Present:** Steve Boynton, Superintendent; Aaron Belloni, Principal; Laurie Urquhart, Secretary
- Handout-** Policy Review, Section I; Policy Review for Board Work Session; new policy IGDA and IGDA-AR, Student Organizations

Call to Order- Establishment of a Quorum

Chairman Martin convened the meeting and called the session to order at 6:30 p.m. with a quorum of four board members present. Director Beck arrived shortly after the meeting was convened.

Policy Review- Section I, Instruction

Principal Aaron Belloni prepared a "Policy Review" document for section I (Instruction), showing the name of the policy, notes about it, the reviewers of the policy and the notes about each policy (including whether to adopt or not, delete). He also presented a document showing the policies he felt needed input from the board, versus those with very minor wording changes, or changes in the legal citations.

The Board received the original set of policies from OSBA via their Dropbox account. They reviewed each policy, as follows.

IA, Instructional Goals. As this is not a required policy and its contents are contained in other policies, the board reached consensus to not adopt it.

IB, Freedom of Expression. Much of the suggested language from OSBA is contained in the Student Code of Conduct (JFC-AR). Mr. Belloni suggested keeping this policy and ensuring it is cross referenced with JFC-AR. Complaints will be handled using policy KL, Public Complaints. The board reached consensus to adopt IB.

IF, Curriculum Development and Review. This policy and the accompanying ARs are on hold pending further review of new versions of it by Betsy Wilcox. The policy and ARs will return to the board for further discussion.

IFA, Assessment Program. Consensus reached to delete the policy, as it has been recoded to "IL".

IFCA, 21st Century Schools Council. OSBA offered two versions, one of which combines the AR into the policy. Mr. Belloni will add the terms of office to the policy.

IGAEB, Drug, Alcohol and Tobacco Prevention, Health Education. This new policy is part of Division 22 requirements. Version 2 seems to be the best fit for our district. Mr. Belloni will add the words "if feasible" to the portion of the policy dealing with accompanying injured students to the hospital. Mr. Belloni will review the policy more in depth.

IGAEC, Anabolic Steroids. Division 22 requires education about steroids be provided, which is done in the health curriculum. The policy is not required, and board reached consensus not to adopt it.

IGAI, Human Sexuality, AIDS/HIV... This policy provide good updates to the educational components to human sexuality and health education. The board reached consensus to adopt it.

IGAJ, Traffic Safety Education. LCSD does not offer this program; board reached consensus not to adopt the policy.

The next several policies contained virtually no changes, or changes to the legal citations. The board reached consensus to adopt: IGBA, IGBA-AR, IGBAB/JO, IGBAB/JO-AR, IGBAC, IGBAE, IGBAE-AR, IGBAF, IGBAF-AR, IGBAG, IGBAG-AR, IGBAH, IGBAH-AR, IGBAI, IGBAI-AR, IGBAJ, IGBAJ-AR, IGBAK, IGBAL, IGBAL-AR. All of these are special education policies; Mr. Belloni asked Susan Van Liew and Cyndi Henry to review them (which they did and concurred were acceptable).

IGBB, Talented and Gifted Program. No suggested change; adopt as is.

IGBBA, Talented and Gifted Identification- Adopt, along with the ARs.

IGBBB, Talented and Gifted Students among Non-typical Populations- Board agreed to remove the word "non-typical" from the title and replace it with "all." This policy will be merged with IGBBA.

IGBBC, Programs and Services- Talented and Gifted. Not a required policy; board reached consensus not to adopt this policy or AR.

IGBC, Title I Parent Involvement. Required policy; no changes. OK to adopt.

IGBC-AR, Title I Parent Involvement- This AR was revised due to a change in the federal law. OK as presented.

IGBHA, Alternative Education Programs. Policy revised due to changes in state law. Consensus to adopt.

IGBHA- AR (1) (2) and (3). Recommendation accepted to delete AR (1) and keep (2) and (3).

IGBHB, Establishment of Alternative Education Programs. New policy for LCSD; required by Div. 22. OK to adopt; ARs as well.

IGBHC, Alternative Education Notification. Requirement of Division 22; consensus to adopt. Mr. Belloni will check with OSBA regarding questions on the administrative rules (whether putting a form letter in the student/parent handbook will satisfy the notification requirement).

IGBHD, Program Exemptions. Policy will remain the same; delete the ARs.

IGBHE, Expanded Options. This policy is on hold for now as the state legislature is considering legislation regarding the fifth year option. Should have their direction in February, 2016.

IGBI, English Language Learners. Required policy; no changes noted. Adopt.

IGD, Lincoln County Activities Association. This organization no longer exists; policy to be deleted as well as ARs. The ARs were the handbook that complement the policy. It will still exist, just not as an administrative rule to a policy. It will be published elsewhere.

IGDB, Student Publications. This policy would apply to grades K-8. The appeal process will be changed to ten days to match other appeals processes. The decision of the superintendent will be final. Grades 9-12 are covered in Policy IB, Freedom of Expression.

IGDF, Student Fund-Raising Activities. The first two paragraphs about a calendar of fundraising events will be deleted. This occurs in every area, but not formally.

IGDJ, Interscholastic Athletics. ODE and OSAA language will be removed, as will references to LCAA since it no longer exists. Consensus to adopt with changes.

IGDJA, Wednesday Night Activities. Delete this policy; outdated.

IGDJA, District Athletic Eligibility. This policy was discussed at length. Schools will be required to publish their criteria, which can be slightly different between schools, but which must reflect the minimum OSAA standards, using the matrix. Mr. Belloni will work on this policy. ARs still being considered.

IGEB, Adult High School Programs. This policy has proven useful in some situations. Board reached consensus to adopt the policy and AR.

IHGA, Alternative Instruction Programs. The OSBA representative is checking to see if this is needed as we have Policy IGBHA. This policy is on hold for now.

IIA, and IIA-AR, Instructional Resources/Instructional Materials. Board reached to adopt the policy and keep the current version of ARs.

IIABB, Use of Feature Films. Board reached consensus to retain the policy as it currently is. Parents sign off on permission regarding films at registration. The ARs will remain the same as well.

The board stopped their discussion on policies sent by OSBA here and will begin the next work session on February 23rd with Policy IIAD, Student Publications/Productions.

New Policy IGDA, Student Organizations. With the recent activity surrounding groups meeting at schools during the school day, staff requested sample policies from OSBA addressing student organizations. Version one of the policy was recommended for adoption, and the AR should be revised to note it applies only to secondary level students (grades 9-12). This policy will be added to the Section I policies.

The meeting was adjourned at 8:41 p.m.

Chairman

Superintendent

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA**
February 9, 2016

ITEM:

TOPIC: Math Adoption Waiver

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Betsy Wilcox

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

Oregon Department of Education has an established calendar for textbook adoption (see attachment). Math textbook adoption was scheduled to occur in 2015/16 for K-12. Staff requests that the board re-adopt the current materials (Independent Adoption). This will allow the district time to review materials that align with the Common Core Standards.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends the Board re-adopt the current math materials, creating an independent adoption.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

State Instructional Materials Adoption Schedule

Seven Year Cycles and Six Year Contracts In Oregon

Subject Area	Adoption	Contract Period	In Classrooms By*
Mathematics-K-8	2008 ** C	2/1/09 – 6/30/15	Sept. 2009
Mathematics 9-12 Science	2009 ** C	2/1/10 – 6/30/16	Sept. 2010
Second Languages (World Languages)	2010	2/1/11 – 6/30/17	Sept. 2011
Social Sciences	2011	2/1/12 – 6/30/18	Sept. 2012
The Arts	2012	2/1/13 – 6/30/19	Sept. 2013
English/Language Arts English as a Second Language	2013	2/1/14 – 6/30/20	Sept. 2014
Health & PE	2014	2/1/15 – 6/30/21	Sept. 2015
Mathematics	2015	2/1/16 – 6/30/22	Sept. 2016
Science	2016	2/1/17 – 6/30/23	Sept. 2017
Second Languages (World Languages)	2017	2/1/18 – 6/30/24	Sept. 2018
Social Sciences	2018	2/1/19 – 6/30/25	Sept. 2019
The Arts	2019	2/1/20 – 6/30/26	Sept. 2020
English/Language Arts English as a Second Language	2020	2/1/21 – 6/30/27	Sept. 2021
Health & PE	2021	2/1/22 – 6/30/28	Sept. 2022

C=Change in the Instructional Materials Cycle

* School districts have the option under OAR 581-22-530 to postpone instructional material purchases for one year. This allows districts to balance costs throughout the cycle by postponing a portion of their "big year" purchases to the following year when they will be making a smaller purchase.

Chart Re-Formatted 4/30/08

Adopted by the State Board of Education 9/21/08

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA**
February 9, 2016

ITEM:

TOPIC: Personnel Action

PREPARED BY: Jennie Scarborough - Human Resources

WILL BE PRESENTED BY: Michael Morgan, Human Resources Director

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

Regular personnel action requiring Board approval.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends the Board approve the attached personnel items.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

Board Agenda — February 9, 2016 — Personnel Action

Temporary Licensed Hire(s):

Kristina McCann	Science Teacher/Crestview Heights
Shelli Johnston	Juvenile Detention Center Teacher/District

Classified Hire(s):

Laura Sonntag	Early Childhood Care Provider/Newport High
Carol Reed	Teaching Assistant/21 st Century - TOES

Resignation(s):

Dawny Guidry	School Psychologist Sam Case/Eddyville/Siletz	Resignation 8/12/2014 – 2/10/2016
Daniel Wirick	CTE Teacher Waldport High School	Resignation 8/21/2013 – 2/9/2016
Sheri Saleman	Special Education Teaching Assistant II Yaquina View	Resignation 8/25/2015 – 1/29/2016
Jenna Santelli	Special Education Teaching Assistant II Yaquina View	Resignation 9/8/2015 – 1/27/2016

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA**
February 9, 2016

ITEM:

TOPIC: Employment Contracts

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Steve Boynton, Superintendent

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

Mr. Morgan met with administrators who are on separate contracts with the District and have agreed to modification of current language and adjustments of salaries based on the same comparative rationale as was considered in other collective bargained group discussions. The recommendation is to enter into a new three-year agreement for July 1, 2016 to June 30, 2019 for Richard Belloni, Eric Clendenin, Susan Van Liew, Julie Baldwin, Michael Morgan and Tim Kaufman. This new contract will replace existing contracts and put everyone on the same cycle. It also moves Mr. Morgan from a one-year probationary contract to a three-year agreement.

Administrative contracts cannot be longer than three years, per state law.

The Board received the contracts under separate cover.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends the Board approve the contracts between the District and Susan Van Liew, Director of Elementary Education; Eric Clendenin, Director of Secondary Education, Julie Baldwin, Director of Business Services; Michael Morgan, Human Resources Director; Rich Belloni, Director of Support Services; and Tim Kaufman, Facilities Manger, as noted above.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA**
February 9, 2016

ITEM:

TOPIC: 2016/17 ESD Local Service Plan- Resolution Services

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Superintendent Steve Boynton

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

Every two years, the Linn/Benton/Lincoln ESD presents a resolution to each of the twelve districts within their boundaries describing services to be provided the following two years by the ESD, and funded with "Resolution" dollars. These services are offered to districts when approved by two-thirds of the districts representing over one-half of the average daily membership of the 12 districts.

The two year plan was approved by the Board last year. State law requires that the Local Service Plan be adopted annually; the attached resolution is presented at the January board meeting as well.

RECOMMENDATION:

The Superintendent recommends the board approve 2016/17 ESD Local Service Plan as listed in the February 9, 2016 board folder.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

LBL Local Service Plan 2016-2017 Resolution

Resolution Service Allocation

At least 90% of the annual State School Fund (SSF), Property Tax and other qualifying resources allocated to LBL will be expended on resolution services. Services will be provided on a two-tiered basis.

Tier 1 Resolution Services

Tier 1 includes services that are available to all 12 districts and are determined as being essential to all districts. Approval will be a unanimous vote to sustain or add to Tier 1 services. The emphasis in Tier 1 is on achieving the greatest economies of scale and assuring equity of access. Tier 1 services are fully funded from the 90% SSF allocation. Service decisions are made for a two year period. However, if a service is provided through a contract that LBL holds with a third party vendor, the term of that contract will take precedence.

- Business Information Services
- Student Information System Suite
- TIENet Special Education Records Systems
- Data Warehouse
- Help Desk
- Network Support Services Including Wide Area Network Operation
- Network Systems Analysts
- Education and Evaluation Consultation Center (School Psychologists, Speech Language Pathologists and other special education assessment personnel); includes Early Intervention/Early Childhood Special Education and Audiology evaluations
- Support and Consultation for Students with Severe Disabilities
- Interpreter/Translation Services for Families of Students with Special Needs
- Curriculum/Instructional Technology
- Home School Registration and Assessment Tracking

Tier 2 Resolution Services

Once Tier 1 funds are allocated, the remaining balance is used for Tier 2 services. Ninety-eight percent of Tier 2 funds are allocated based on the ADMw of the 12 component districts using the final estimate for the May 15, 2014 SSF. The amount is rounded to the nearest whole percentage, not less than 1%. The remaining 2% of the Tier 2 funds will be distributed as a beginning fund balance each year. Once established, the Tier 2 ADMw calculation does not change over a two year period in order for districts and LBL to maintain stable programs. LBL and its component school districts will stay within the constraints of the agreements, yet provide flexibility in the use of funds.

It is further agreed:

Changes in Tier 2 resolution services are negotiated by each district between the LBL superintendent and the component school district superintendent based on individual need and within the following criteria:

- Assist component school districts in meeting requirements of state and federal law
- Improve student learning
- Enhance the quality of instruction provided to students
- Provide professional development to component school district employees
- Enable component school districts and the students who attend schools in those districts to have equitable access to resources
- Maximize operational and fiscal efficiencies for component school districts
- Service decisions will be made prior to May 1st of each year when possible
- Estimates of available resolution funding will be provided in April of each year

While every attempt is made to achieve economies of scale in Tier 2, the emphasis is on customizing a service package for each district. Tier 2 services do not require participation by every school district in the region. The emphasis is on the development of consortia of districts utilizing a given service. These consortia may, and most likely will, utilize a variety of funding resources, including resolution service resources, to fund services. The cost of Tier 2 services will be based on the districts ADMr where applicable. Additionally, up to 30% of the district's allocated Tier 2 resources may be used to acquire services from sources other than LBL if the service is not provided by LBL, based on the above criterion. Individual districts will determine Tier 2 services of Charter Schools.

Amendments to the Local Service Plan

If the component school districts approve an amendment to a Local Service Plan, the board of an education service district may amend a Local Service Plan that has been previously adopted by the LBL Board and approved by the Boards of component school districts.

By Lincoln County School District

LBL Board Chair

Date

Lincoln County School District Board Chair

Date

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
February 9, 2016**

ITEM:

TOPIC: Admission of Nonresident Students

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Steve Boynton

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

The 2011 state legislature approved a bill allowing districts to continue to enter into voluntary interdistrict transfers with other districts, but also created a different transfer process that does not require the consent of the school district in which the student lives. The Board subsequently adopted Policy JECB, Admission of Nonresident Students which describes the process to accommodate this law.

Part of the law directs the Board to decide upon the number of students they wish to admit under this process by March 1st each year. They may also decide not to give consent to any person under this process.

Due to geographic constraints, the board has chosen to admit zero students under this process the past few years. The interdistrict transfer process is still in effect.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends the board admit "zero" students under the above referenced policy.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
2/9/16**

ITEM:

TOPIC: Contractor, Toledo Jr./Sr. High Gym Seismic Upgrade

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Rich Belloni

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

The board, acting in its capacity as the Local Contract Review Board, approved findings of fact and the use of the Construction Manager/General Contractor (CM/GC) process for the gymnasium seismic upgrade at Toledo High. After that approval, Requests for Proposals were sent to interested parties and a proposal was received by LCSD.

Staff recommends awarding the CM/GC project to DSL Builders, LLC. The gross maximum price is still being negotiated; Director of Support Services Rich Belloni will update the board at the board meeting.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends the board approve DSL Builders, LLC as the CM/GC Contractor for the Toledo High gymnasium seismic upgrade project.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
February 9, 2016**

ITEM:

TOPIC: LCEA Contract, 2015 through 2018

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Human Resources Director, Michael Morgan

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

The board approved the tentative agreements at the January 12th meeting and LCEA ratified the collective bargaining agreement. The Board will now have the option to approve the 2015-18 Collective Bargaining Agreement with LCEA as a whole document. This becomes the final step for implementation of the agreement.

RECOMMENDATION:

The Superintendent recommends the board approve the contract between the LCSD Board of Directors and the Lincoln County Education Association for the July 1, 2015 through June 30, 2018 time period.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA**
February 9, 2016

ITEM:

TOPIC: Classified Employees Week

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Chairman Liz Martin

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

Each year, Classified employees around the state are recognized during Classified Employees Week. This year, the week of March 7 through 11 has been designated as "Classified Employees Week" in Oregon.

The LCSD Board of Directors also recognizes Classified Employees Week, and has prepared a resolution honoring these employees.

RECOMMENDATION:

The Superintendent recommends approval of Resolution 2015/16-4 (attached) proclaiming the week of March 7-11, 2016 as "Classified Employees Week" in Lincoln County School District.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No



Steve Boynton, Superintendent

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**RESOLUTION 15/16-4
CLASSIFIED EMPLOYEES WEEK**

WHEREAS, a quality education provides the foundation of success for the children of our community; and

WHEREAS, classified employees are integral members of the whole education team; and

WHEREAS, our classified employees provide essential services directly and indirectly to children, schools and the district;

WHEREAS, classified employees, with their diverse talents and dedication, create the nurturing environment essential to educate our youth;

NOW THEREFORE, the Board of Directors of Lincoln County School District designates the week March 7-11, 2016 as "Classified School Employee Week", and,

BE IT FURTHER PROCLAIMED THAT the Board of Directors calls on the community to join with it in personally expressing appreciation to our classified employees for a "job well done."

Dated this 9th day of February, 2016.

Chairman

Superintendent

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**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA**
February 9, 2016

ITEM:

TOPIC: Superintendent Contract

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Michael Morgan/Liz Martin

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

Last school year, the board evaluated Superintendent Boynton favorably and offered him a new three year contract, which was never finalized. At this time, the board would like to implement a new three year agreement, to expire June 30, 2018, modifying current language and adjusting the salary based on the same comparative rationale as was considered in other collective bargained group discussions.

Administrative contracts cannot be longer than three years, per state law.

The Board received the contract under separate cover.

SUPERINTENDENT'S RECOMMENDATION:

The board may offer a three-year contract to Superintendent Boynton, to expire June 30, 2018.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
2/9/16**

ITEM:

TOPIC: CTE Course Descriptions/Addition

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Eric Clendenin

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

In reviewing existing courses, staff discovered that some of the courses need to be broken down into more detailed components and numbers in order to better describe career pathways and maximize our opportunity to receive available funding under a new "Career Pathways" program through ODE. Restructuring courses in this manner will allow the district to maximize potentials and increase opportunities for students. It will also assist in identifying career pathways to high demand jobs.

Director of Secondary Education Eric Clendenin will share information with the board about the process.

SUPERINTENDENT'S RECOMMENDATION:

None; for discussion at this time.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
February 9, 2016**

ITEM:

TOPIC: RFP- Audit Services

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Julie Baldwin

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

The district is participating in a joint public agency RFP for audit services, along with Linn Benton Lincoln ESD, Greater Albany Public School District 8J, Philomath School District 17J, Alsea School District 7J, Lebanon Community Schools 9, Harrisburg School District 7, Pleasant Hill School District 1, Scio School District, Santiam Canyon School District 129J, Eddyville Charter School, Oakridge School District, South Lane School District 45J3 and Kings Valley Charter School

This process is being coordinated by Linn Benton Lincoln ESD. The notice of RFP will be published in the News Guard, the News Times and several other valley newspapers. Proposals will be reviewed in early March, with a recommendation to the Board of Directors for a final selection in April. Audit services are being requested for five years, with the possibility of an extension of an additional two years.

RECOMMENDATION:

None; for information only.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

BA-03

12/27/01 lku

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
February 9, 2016**

ITEM:

TOPIC: Banking Services Contract

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Julie Baldwin

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

Oregon Coast Bank (OCB) has provided banking services to LCSD since July 1, 2005. We have been very satisfied with the service and banking relationship we've had with OCB. Board Policy DG allows three one-year extensions to the original five-year contract.

Staff is proposing a one-year extension to the contract with Oregon Coast Bank for banking services. This is the third and final one-year extension.

SUPERINTENDENT'S RECOMMENDATION:

For discussion at this time.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
2/9/16**

ITEM:

TOPIC: Policy Re-Write: Section I

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Superintendent Steve Boynton

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

LCSD contracted with OSBA to do a complete re-write of district policies over the course of the last school year and into this one. Principal Aaron Belloni began this work and is continuing this year. He worked with OSBA representatives and district staff to review Section I (Instruction) of the policy binder.

The Board received the policies under separate cover and met in a work session meeting to discuss them on January 26, 2016. The discussed most of Section I and will complete this Section and Sections K/L at the February 23 work session.

This process will continue until all of the policies have been revised.

SUPERINTENDENT'S RECOMMENDATION:

For discussion at this time.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
February 9, 2016**

ITEM:

TOPIC: Evaluation of Superintendent Boynton

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Chairman Liz Martin

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

The Board of Directors conducted an evaluation of Superintendent Boynton as prescribed by policy and the Superintendent's contract. The Board and several administrators completed the evaluation form, which was summarized by Director of Human Resources Michael Morgan and distributed to the Board and Superintendent.

The Board will meet in executive session on February 9th to discuss their findings. Chairman Liz Martin may make a public statement regarding their findings that evening.

RECOMMENDATION:

None; for information only.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No