

LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors- Regular Session
Tuesday, September 9, 2014- 7:00 p.m.
Taft 7-12 School
Lincoln City, Oregon

Minutes

PRESIDING: Liz Martin, Chairman

Present: Liz Martin, Chairman; Karen Bondley, Vice Chairman; Ron Beck, Kelley Ellis, Directors

Also Present: Steve Boynton, Superintendent; Laurie Urquhart, Secretary; approximately 20 members of the staff, media and patrons

Excused: Terri Woodd, Director

Handouts: Financial Reports; Personnel Addendum; 2014-15 Achievement Compact; Evaluation & Accountability Handbook for Licensed Educators

Call to Order- Establishment of a Quorum

Chairman Liz Martin convened the meeting and called roll, establishing a quorum of four board members present. Director Wood was excused from the meeting.

Communications

Board Chair Liz Martin noted the receipt of a letter from Derrick Tokos. The matter was referred to the respective principal and since resolved.

LCEA President Peter Lohonyay noted the school year began well as evidenced by his visits to several schools. He recognized Director of Support Services Rich Belloni and staff for their stellar efforts around the district over the summer. He also noted some issues with technology that could be ESD related, and said he hoped they are resolved soon.

Mr. Lohonyay also referenced the ratification of the agreement between the teachers union and the district and said he would like to continue to work collaboratively with the District. "We're off on the right foot," said Lohonyay.

Staff Recognition

Board Chair Liz Martin thanked Rich Belloni and all of his staff for their "amazing, incredible" work on all of the building projects over the summer. Mr. Belloni said it was a team effort.

Board Reports

Director Beck noted he now has another new grandson.

Vice Chair Karen Bondley reported she attended a meeting of the Lincoln County Health Department, where she learned of their successful grant application for additional school based health center funds.

Chairman Liz Martin said she was fortunate to have attended the district event when Superintendent Boynton welcomed teachers and other staff back to work. “It was really well done and people really loved it,” said Martin.

She also thanked the Superintendent and west area principals for their recent presentation at a Newport Chamber of Commerce luncheon.

Student Representative

Taft High ASB representative Peter Lahti updated the Board on several activities at the school, including: •an estimated 200 students are taking part in music programs at the school, between music and band; •the new alternative education setting is available for students; •homecoming week will occur the week of September 15-19, with assemblies, an alumni football game, and dance planned; •the school will observe breast cancer awareness week October 20-24; •a blood drive is planned in October; •a “dancing with the staff” event is planned for October; •fall sports began well.

North Area Report

Oceanlake Principal Rilke Klingsporn reported staff and students at both her school and Taft Elementary are excited to offer P.E. and music this year. The schools will share these specialists by offering either P.E. or music at each school, rotating at the semester.

Taft Elementary Principal Nick Lupo highlighted the common calendar shared by all north area schools, saying he and Ms. Klingsporn meet twice per month with teams of teaches on the early release days.

Taft 7-12 Principal Majalise Tolan noted all north schools are using Balanced Math, so are employing a common framework. The “Stuff A Bus” school supply drive provided all the materials teachers needed for math review activities.

Ms. Tolan said music for sixth grade students from Taft and Oceanlake Elementary is being offered at Taft 7-12, with 66 students participating at present. “Our culture here is great; the sixth grade students are not afraid to come into our school.” She noted that the building is clean and welcoming, which has also improved the culture.

Information on Talent Ed/Teacher Evaluation Process

Director of Human Resources Chelsi Sholty distributed a copy of the updated teacher evaluation handbook to the Board. The handbook is posted online for easy access, and was adjusted this year in response to the work done by teachers and administrators through the collaboration grant and ODE mandated changes.

The handbook is intended to be a living document designed to guide educators and their supervising evaluators on LCSD's system of evaluation and accountability.

Added this year to the evaluation cycle for probationary teachers and administrators is an interim evaluation for probationary teachers. Other changes include revisions to the categories of measures for Student Learning and Growth Goals, the Oregon matrix for summative evaluation and a glossary of terms for the evaluation system. Ms. Sholty highlighted the Oregon matrix, which is a compliance requirement outlining how to score summative evaluations.

The district will use the outcome of these scores as a compliance piece to report performance levels (unsatisfactory, basic, proficient and distinguished) of teachers and administrators to the state. This data will not be personally identifiable information, as the District is simply required to report how many teachers are unsatisfactory, how many are basic, how many are proficient, and how many are distinguished, as well as how many administrators are in each performance level.

Director Sholty demonstrated the TalentEd Perform Evaluation system, which is an online tool that manages the evaluation system electronically. This demonstration also included Britelocker, which is an artifact portfolio, or electronic system for teachers and administrators to collect evidence of professional practice, professional responsibilities and student learning.

Financial Reports

Business Manager Julie Baldwin reported the estimated ending fund balance has been adjusted to \$1,650,000 due to the accrual of the Common School Fund payment, which was not received until August.

Ms. Baldwin reported that, as things stand now, the district may be able to meet payroll expenses without borrowing. Should borrowing become necessary, systems are in place to take this avenue.

For capital construction funds, \$41.8 million was spent locally, equating to 63% of total bond funds. Those materials or labor purchased outside the district were not available locally.

Superintendent's Report

Superintendent Boynton thanked Dutch Bros Coffee for their recent donation of coffee and condiments for staff trainings over four days.

The Superintendent recognized Toledo Jr./Sr. High student Hailey Reid, who conducted a school supply drive for her senior project. She placed collection bins at the Toledo Les Schwab and library; over 50 pounds of supplies were donated.

Mr. Boynton recognized three LCSD students who competed in the Statewide Oregon Spellers Championships at the state fair. Margery Price of Taft 7-12 competed at the 8th grade level, Rhiannon Chuck of Newport High at the 11th grade level, and Logan Poston of Newport Intermediate at the 5th grade level. Margery and Rhiannon placed second in their respective divisions at the state level.

The Superintendent reminded the Board that the Linn Benton Lincoln ESD Board of Directors will be holding its September board meeting in Newport. He also noted the Coastal Learning Symposium is scheduled for October 9 and 10 at several locations. Rachel Bashor of the Oregon Coast Aquarium is organizing the event.

Approval of the Consent Calendar

Motion 14/15-10

On motion of Director Beck, seconded by Director Bondley, the Board unanimously approved Consent Calendar items, including:

- **Minutes, 8/12/14 Regular Session;**
- **Policy JFCJ, Weapons in the Schools;**
- **Policy JHCDA, Administering Injectable Medicine to Students;**
- **Policy JHFF, Reporting Requirements Regarding Sexual Conduct with Students;**
- **Regular Personnel Items and Addendum.**

Approval of Contract, LCEA and LCSD Board of Directors, 2014/15

Motion 14/15-11

On motion of Director Beck, seconded by Director Ellis, the Board unanimously approved the contract between the LCEA (teachers' union) and the LCSD Board of Directors for the July 1, 2014 through June 30, 2015 time period. Language was updated to reflect current practice, the teacher-initiated professional development was increased, and the salary schedule was increased a half-percent. The salary schedule was also recalibrated with regard to step and educational strands, bringing step increases back to the beginning of the school year rather than a delay of six months.

Discussion on 2014/15 Achievement Compact

Student Services Administrator Aaron Belloni presented a revised Achievement Compact for 2014/15. A first draft was presented in May, 2014. The Achievement Compact sets student achievement targets, and is a requirement of the Oregon Education Investment Board (OEIB). It will return to the Board for consideration at the next meeting.

Policy CCG, Licensed Evaluations, Administrators

Policy CCG was revised due to a change in state law, and requires administrators' evaluations be used in making recommendations regarding employment. It will return for the Board's approval at the October meeting.

Policy GCDA/GDDA, Criminal Records Checks/Fingerprinting

Policy GCDA/GDDA was revised due to a change in state law. ODE now requires fingerprints of a person who is a community college faculty member providing instruction at the site of an early childhood education program or at a school site as part of an early childhood education program. The policy will return for the Board's consideration at the next meeting.

Policy KBA, Public Records

Policy KBA, Public Records was revised due to a recent change in state law. The law exempts electronic mail addresses in possession or custody of a district from required disclosure under public records law. This exemption does not apply to electronic mail addresses assigned by the district to district employees for use in ordinary course of employment. The Board will consider the policy at the next meeting.

Policy JGAB, Use of Restraint and Seclusion

Policy JGAB was revised due to revised state requirements for “seclusion rooms.” Also, requirements were added to the annual report to ODE with regard to the use of physical restraints and seclusion in the district. The policy will return for the Board’s consideration at the next meeting.

Facilities/Maintenance Projects Update

Director of Support Services Rich Belloni presented a slide show of recently completed or ongoing major facilities improvements, including:

- Taft Elementary-** installation of new unit ventilators with digital controls; new double paned windows; new siding; T-bar ceilings; new lighting; membrane roof over half of the building.

- Toledo High-** new windows; removal of asbestos; new flooring; unit ventilators with digital controls; approximately 20,000 square feet of roofing.

- Newport Prep/High-** gyp-crete flooring; asbestos removal; installation of tile; sheet rock; installation of lights; new roof; classroom at NPA.

Several other projects were completed as well, including building seclusion rooms, painting and waxing, etc. He commented that several of the facilities/maintenance staff worked ten or twelve hour days to complete the work. Custodians were redeployed to help as well.

Chairman Martin thanked Mr. Belloni and his staff noting the improvements generate pride in students, staff and community members.

October Board Work Session Topics

The Board will meet in a work session setting on Thursday, October 2nd. They will review Board/Superintendent Working Agreements and goals for the board. Other agenda items may include a review of the superintendent evaluation process. Chairman Liz Martin urged board members to consider agenda items to ensure their thoughts are included.

The meeting was adjourned at 8:30 p.m.

Chairman

Superintendent