

**LINCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors-Regular Session**  
**Tuesday, August 12, 2014 – 7:00 p.m.**  
**Newport Intermediate School**  
**Newport, Oregon**

**Minutes**

- PRESIDING:** Liz Martin, Chairman
- Present:** Liz Martin, Chairman; Karen Bondley, Vice Chairman; Ron Beck, Terri Woodd, Directors
- Also Present:** Steve Boynton, Superintendent; Laurie Urquhart, Secretary; approximately 10 members of the staff, media and patrons
- Excused:** Kelley Ellis, Director
- Handouts:** Financial Report; Resolution for Short Term Borrowing; Personnel Addendum; Cooperative Sports Agreement

**Call to Order- Establishment of a Quorum**

Chairman Liz Martin called roll, establishing a quorum of four board members. Director Ellis was excused from the meeting.

**Communications**

LCEA President Peter Lohonyay addressed the Board regarding his new position as leader of the local teachers' union, stating his belief that collaboration and data driven decisions best describe how he prefers to work. He said he would like to share the wonderful things teachers are doing and that he believes in open, honest communication. "Let's work through things to develop a better relationship," said Lohonyay. He added that he and Superintendent Boynton met and started this approach. Mr. Boynton added that he and Mr. Lohonyay would jointly address new teachers on their first day of work.

Chairman Martin welcomed Lohonyay in his new position, saying she too is beginning a new role as Chairman. "Collaboration and communication will be one of our focuses," said Martin.

**Board Reports**

Director Karen Bondley noted her attendance at a County health department meeting where school based health centers were discussed. The County applied for a grant which will have an effect on how the centers are staffed; the outcome of the grant is not yet known.

**Financial Reports**

Business Manager Julie Baldwin reported year end information is not yet finalized. The final numbers may affect the projected ending fund balance, which currently is projected at \$1,450,000 (from a budgeted ending fund balance of \$2,129,000). This difference is due in part to adjustments in the teacher

experience rating issued by the state of Oregon, which occurred in March, 2014 and affected both the 12/13 and 13/14 years. It is not possible for the District to predict what a district's rating will be, as teacher experience is compared with the State's overall experience. The District has 63 new staff this year, so far; many are experienced teachers so it is possible that the rating could change 14/15 state funding.

In addition, the district will receive approximately \$190,000 less in State School Fund (SSF) in 14/15 than budgeted.

Ms. Baldwin said the District should exercise caution and should spend less than what is budgeted. She noted the need to grow the ending fund balance, which will allow for fluctuations such as these. "We are not panicked at this point, but we do need to be very cautious," said Baldwin.

"The Superintendent has already addressed some of this with reductions in staff at the central office," said Baldwin. "This shows his commitment to student achievement," she added.

### **Resolution- Short Term Borrowing (Added Item)**

### **Motion 14/15-5**

On motion of Director Beck, seconded by Director Woodd, the Board unanimously approved Resolution 2014/15-3, Short Term Borrowing. Approval of the resolution will allow short term borrowing to cover cash flow needs. This situation is typical for the time of year, when the beginning fund balance is low. The District's major revenue does not arrive until November with property tax payments.

There are costs associated with borrowing, said Business Manager Julie Baldwin. Oregon Coast Bank will charge 3.25% interest, and a half percent loan fee. The amount of borrowing will not be known until later in fall.

She noted the District will need to budget for borrowing costs in the next several years and said it will take thoughtful planning to build up the ending fund balance.

### **Superintendent's Report**

Superintendent Steve Boynton congratulated mentor teacher Dana Spink (formerly at Toledo Elementary) who was selected as one of five Oregon state level finalists for the 2014 Excellence in Mathematics and Science Teaching program. She is now a candidate for the state Presidential Award.

Mr. Boynton thanked Oceanview Senior Living in Newport for hosting a school supply drive August 8<sup>th</sup>, and reported the annual "Stuff The Bus" event will take place August 15<sup>th</sup> at both Walmart in Newport, and Tanger Outlet in Lincoln City.

He wished Director Ron Beck a belated "Happy Birthday," congratulated him upon his becoming a grandfather, and presented him with a plaque in appreciation of his Chairmanship over the last four years.

The Superintendent noted the Back to School Institute is being held this week, with a wide variety of professional development opportunities available. Teachers new to the district will start work August 18<sup>th</sup>, and returning teachers on August 25<sup>th</sup>.

Student registration has begun at many schools and will start at others August 18<sup>th</sup>.

A ribbon cutting ceremony for the new “Little Free Library” at Sam Case is planned for Monday, August 25<sup>th</sup> at 4:00 p.m. The free library is a box full of books where anyone may stop by and pick up a book and bring back another book to share.

Mr. Boynton noted the District now has a Facebook page and a Twitter account, providing two more ways to share information.

### **Approval of the Consent Calendar**

**Motion 14/15-6**

On motion of Director Bondley, seconded by Director Woodd, the Board unanimously approved Consent Calendar items, including:

- **Minutes, 6/10/14 Regular Session;**
- **Minutes, 7/22/14 Special Session;**
- **Minutes, 7/22/14 Work Session;**
- **STEM III (Intro to Microprocessors; Intro to Robotics);**
- **Policy GBK/JFCG/KGC, Tobacco-Free Environment;**
- **Policy JFC, Student Code of Conduct;**
- **Policy JFCJ, Weapons in the Schools;**
- **Policy JG, Student Discipline;**
- **Regular Personnel Items and addendum.**

### **Approval of Alternative Education Program**

**Motion 14/15-7**

On motion of Director Woodd, seconded by Director Beck, the Board unanimously approved the plan for Alternative Education for 2014/15, described by Director of Secondary Education Eric Clendenin the evening of the board meeting. The goal is to simplify the system and refocus, with a high quality presence in each community. The program will support essential skills for students, including their passing the Smarter Balanced test.

Plans include having a Classified employee at locations in Lincoln City, Newport, Toledo and Waldport. One of those Classified employees will serve as the Program Coordinator who will oversee the sites. The coordinator will communicate with principals and counselors as well.

Licensed, highly qualified staff will assess the students; Canvas is the online learning management system for the program. The curriculum is in process of being developed.

Mr. Clendenin will update the Board on the progress of the program at an upcoming meeting.

### **Approval of Cooperative Sports Agreement- Waldport/Newport Soccer**

**Motion 14/15-8**

On motion of Director Woodd, seconded by Director Bondley, the Board unanimously approved a four-year cooperative sponsorship agreement to allow soccer players from Waldport to play on Newport High’s girls and boys soccer teams (if Newport does not have enough players going out for the respective team). Waldport does not have a soccer team. The Board has approved similar agreements in the past.

## **Supplemental Transportation Plan**

**Motion 14/15-9**

On motion of Director Beck, seconded by Director Bondley, the Board unanimously approved Resolution 2014/15-2, Supplemental Transportation Plan, as presented 8/12/14. The last supplemental transportation plan was done in 2010. Since that time, enrollment has increased in the Sam Case/NIS area and Waldport High was relocated. There are several students who should be transported for safety reasons, which requires a change in the transportation plan. The new supplemental transportation plan was approved by the Board and will be submitted to the Oregon Department of Education.

## **Policy JHCDA, Administering Injectable Medicine to Students**

State law now requires school district policy to allow backup auto-injectable epinephrine to be kept in the student's classroom if requested by the student's parent/guardian and other conditions are met. Policy JHCDA, Administering Injectable Medicines to Students, has been revised to reflect this change.

The policy will return for the Board's consideration at the next meeting.

## **Policy JHFF, Reporting Requirements Regarding Sexual Conduct with Students**

To correct an omission, OSBA added a sentence to Policy JHFF regarding who is designated to receive sexual conduct reports. The sentence is: "In the event that the designated person is the suspected perpetrator, the personnel director shall receive the report."

The Board will consider the policy at the next meeting.

## **Discussion on Upcoming Board Work Session**

The Board met in a work session setting in July and would like to continue those discussions at an upcoming work session. Part of the meeting will consist of training from OSBA, discussion on Board/Superintendent Working Agreements and development of board goals. The date for the meeting is being finalized and will be shared when known.

The meeting was adjourned at 8:02 p.m.

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Chairman

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Superintendent