

**INCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors- Regular Session**  
**Tuesday, May 14, 2013 – 7:00 p.m.**  
**Waldport High School**  
**Waldport, Oregon**

**Minutes**

**PRESIDING:** Jean Turner, Vice Chairman

**Present:** Jean Turner, Vice Chairman; Karen Bondley, Kelley Ellis, Directors

**Also Present:** Tom Rinearson, Superintendent; Laurie Urquhart, Secretary; approximately 40 members of the staff, students and patrons

**Call to Order- Establishment of a Quorum**

Vice Chairman Jean Turner convened the meeting and called the session to order at 7:00 p.m. with a quorum of three board members present. Chairman Beck and Director Martin were excused from the meeting.

**Communications**

Sodexo Food Services Director Stacie Johnson presented a check for \$2,000 to fund four scholarships of \$500 each (one for each regular district high school). Business Manager Julie Baldwin reported Sodexo Custodial Services recently presented a like check as well. Board members expressed sincere thanks for the contributions.

Oregon Coast Community College (OCCC) Interim President Bruce Koike thanked the Board for their support, and said the college is striving toward the Governor's 40-40-20 goal. He noted the school is taking steps to promote student success and persistence, and recognized the CNA students for their achievement. "We celebrate the dream of small community colleges and are pleased to be part of this, knowing it changes lives," said Koike.

**Board Reports**

Director Kelley Ellis reported she and Chairman Beck attended the dedication ceremony at Toledo Jr./Sr. High, saying the changes there are wonderful.

**Student Representative**

Waldport High Freshman Class President Etasha Golden reported her experiences at the school have been positive and exciting. The addition of seventh and eighth grade students has been "very interesting," said Golden.

## **South Area Report**

### **Student Non-Fiction Writing- Waldport High**

Language Arts teacher Alex Browne introduced year book students Zoe Thomas, Kaitlyn Grady and Hannah Erickson. She noted the parents and grandparents of many current students graduated from Waldport High, and said students were doing a nice job of bridging the path between “the old and the new.”

The students noted the theme for the year book this year is “beginning to end,” and said the upcoming move to the new high school has focused attention on the many traditions and history of the current school. “Waldport High has had 53 wonderful years of students,” they said.

### **Certified Nursing Assistant (CNA) Program**

Operations Administrator Joe Novello introduced OCCC Director of Nursing Linda Mollino, who summarized the Certified Nursing Program. The program is a college program specifically for high school students, and meets the requirements of the state Board of Nursing. The goal of the class is for students to be ready to take the nursing exam at the end of the school year; eight students will be doing so. Ms. Mollino gave kudos to the students for their hard work, including attending clinical work on Saturdays and Sundays from 6:00 a.m. to 2:00 p.m.

Tuition for the students is covered by the expanded options program. Other costs (scrubs, criminal background checks, etc.) were paid by a grant. Ms. Mollino thanked Joe Novello for all of his help, and said district nurses Suly Lopez and Julie Turner taught a CPR class for the students.

Students Olivia, Amanda and Kassie described their experiences with the program. Mr. Novello noted the class has been successful due to the collaboration and efforts of many people, including but not limited to NHS Counselor Reyna Mattson and OCCC Director of Professional/Technical Programs Jane Hodgkins.

### **Financial Reports**

Business Julie Baldwin presented financial reports as of April 30, 2013. She reported no unanticipated expenses or revenues, and said interest rates remain flat.

For capital construction, 65.4% of funds expended have been spent in Lincoln County. At the Waldport High project, T. Gerding Construction has spent approximately 80% of funds paid to it in Lincoln County.

### **Superintendent’s Report**

Superintendent Rinearson recognized Waldport High School, named one of 88 schools in Oregon to be ranked by U.S. News & World Report as a “Best High School.” The school was one of 55 in the state to be rated at the “bronze” level. The rankings are based on performance on state proficiency tests and considering the percentage of economically disadvantaged students, as well as college readiness.

Mr. Rinearson thanked the Tanger Outlet Center for the donation of funds to district programs from the sale of coupon books (\$1.00 for each book sold). Teachers may submit applications to the “TangerKids Grants” program. Ruth McDonald received a grant for \$2,250 to support Students Engaged in Underwater Engineering, and Oceanlake teacher Starla Nelson received \$1,250 to purchase Guided Reading materials.

The Superintendent recognized Crestview Heights teachers Faith Forshee, Ingrid Olson and Krista Williams for their receipt of a “Student Achievement Grant” from the NEA Foundation. The grant will purchase an additional 15 Ipad minis to be shared with the three classrooms.

Superintendent Rinearson thanked two H.E.L.P. student tutors for their kind words in a letter of support they wrote about the program for a grant application. The girls are part of a student work program where they gain job skills, write resumes, practice interviews, make money, and tutor younger students. Board members received copies of the letter.

Mr. Rinearson reminded Board members of the first Budget Committee meeting Tuesday, May 21, 7:00 p.m. at Newport High. If a second meeting is necessary, it will take place on Wednesday, May 22<sup>nd</sup>, 7:00 p.m. at Toledo Jr./Sr. High. A decision regarding whether or not to have a second meeting will take place at the May 21<sup>st</sup> meeting.

The annual Retirement/Recognition event is scheduled for Thursday, May 23<sup>rd</sup> at Toledo Elementary School, with the social hour from 6 to 7 p.m. and the program at 7:00 p.m.

The Superintendent congratulated Newport Intermediate, attendance flag winners for March, as well as Crestview Heights who won the flag for the month of April.

### **Approval of the Consent Calendar**

**Motion 12/13-30**

On motion of Director Ellis, seconded by Director Bondley, the Board unanimously approved Consent Calendar items, including:

- Minutes, 4/9/13 Regular Session;**
- Robotics & Engineering Course- Syllabus, and Planned Course Statement;**
- Regular Personnel Items and Addendum;**
- Sodexo, Inc., Food Services Provider, 13/14.**

### **Instructor and Instructional Leader Evaluation Handbooks**

This item was tabled as the handbooks will be adjusted. The Board may consider them at the next meeting.

### **Need for Layoff**

**Motion 12/13-31**

On motion of Director Bondley, seconded by Director Ellis, the board declared the need for a layoff for the 2013/14 year, though every effort will be made to minimize the effects to students and staff.

Superintendent Rinearson explained this declaration is needed to meet requirements of employee contracts, and expressed his hope that it may not be necessary.

### **Discussion on 2013/14 Calendars**

Operations Administrator Joe Novello presented draft calendars for the 2013/14 year. The calendars were revised from the one approved last year to reflect changes in inservice days, as well as Toledo Jr./Sr. High's switch to a calendar similar to Taft 7-12's (with "Friday School" days).

Mr. Novello noted the calendars have changed slightly from those in the Board Folder, with dates in May corrected and inservice dates for beginning and/or teachers new to the district added. The calendars will return for the Board's consideration at the next meeting.

### **Discussion on Achievement Compact**

Operations Administrator Joe Novello updated the Board on the Achievement Compact, a requirement from the Oregon Education Investment Board (OEIB) begun last year. He reminded the Board that the Achievement Compact Advisory Committee recommended the district use data from the 2011-12 year and build a trajectory to reach final targets.

OEIB requires the compact be submitted electronically; it may not be printed until it is complete. The compact must be submitted no later than June 30<sup>th</sup>. Mr. Novello will present the compact at the June meeting, and the Board will consider it that evening.

The state legislature is considering a three month delay for submission of the compacts. If this occurs, the District will ask to submit a new compact based on current year data.

### **Discussion on Insurance Carriers, Other than Health**

John Russell, the District's Agent of Record, presented information regarding insurance carriers for the coming year, for insurance other than health. Mr. Russell represents PayneWest Insurance, formerly "Western States Insurance" ("Doerfler Insurance" before that).

He reported property insurance rates will increase, due in part to the large amount of added value (new buildings) in the district. Workers Compensation rates have decreased.

Mr. Russell recommended the District continue with PACE for property/liability/auto and SAIF for workers compensation insurance for the coming year. The Board will consider carriers at the next meeting.

### **School Meal Prices, 2013/14**

Business Manager Julie Baldwin reported that, in order to move toward parity with the National School Lunch Program, school meal prices for the coming year for paid meals will increase by \$.05 per meal (elementary paid meals from \$2.25 to \$2.30; middle paid meals from \$2.50 to \$2.55; and high school paid meals from \$2.75 to \$2.80).

## **Possible Contingency Fund Transfer**

Crestview Heights experienced unanticipated repairs this spring due to an infestation of mold. Staff is exploring ways to fund the repairs that will create the best financial picture for the district.

Should it be most beneficial to expend funds from the general fund for these repairs, a resolution approved by the school board will be necessary. Business Manager Julie Baldwin presented the draft resolution, and noted a recommendation from Superintendent Rinearson will be made at the June school board meeting. “We want to look at all the funds and be the most prudent about what we use,” said Rinearson.

## **Update on Crestview Heights Repairs**

Director of Support Services Rich Belloni reported all of the mold is gone and ducts are clean at Crestview Heights. Siding should be completed in the coming week or two. Classrooms are being repainted, and tile installed. “We would like a new roof, but it is very expensive,” said Belloni. Superintendent Rinearson noted replacement of the roof is on the long term maintenance plan.

Mr. Belloni expressed kudos to the staff, the principal and school secretary for turning “lemons to lemonade.” He also expressed gratitude to T. Gerding Construction and Construction Manager Kevin Lindsted for their help and flexibility in dealing with the situation. Director Ellis echoed this sentiment.

Staff is scheduled to move back into Crestview on June 11<sup>th</sup>, after the half-day school is out. “Pretty much no one goes back to the same room,” noted Belloni.

Director Turner asked if there may be another walk through of the building; Superintendent Rinearson noted it may be combined with the next open space meeting.

## **Discussion on 2013/14 Board Meeting Calendar**

A draft board meeting calendar for the coming year was presented, with meetings scheduled (for the most part) on the second Tuesday of each month. During the school year, meetings take place at varying locations around the District.

Summer meetings are sometimes scheduled on Tuesdays other than the second to accommodate vacation and inservice schedules. The calendar will return for the Board’s consideration at the next meeting.

## **Discussion on Board Retreat**

The Board plans to meet in a retreat setting on June 14 and 15, 2013 to begin a discussion on board goals and other possible topics that require more time for discussion than that allowed in a regular session meeting. Superintendent Rinearson asked board members to forward topics of interest to Laurie Urquhart.

## Graduation Schedule 2012/13

Board members discussed their availability for upcoming graduations, scheduled as follows:

Eddyville- May 31, 7:00 p.m.

Waldport- June 1, 2:00 p.m.

Siletz- June 1, 2:00 p.m.

Taft- June 1, 2:13 p.m.

Toledo- June 1, 4:00 p.m.

Newport- June 1, 6:00 p.m.

Career Tech- June 7, 5:30 p.m.

Prior to the board meeting, Director Martin committed to attending Newport's ceremony. Chairman Beck is not available, Director Bondley will attend ceremonies at Taft and Career Tech, Director Ellis will attend Siletz' and Toledo's, and Vice Chairman Turner will attend Eddyville's and Waldport's.

The meeting was adjourned at 8:26 p.m.

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Chairman

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Superintendent