

LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors- Regular Session
Tuesday, November 18, 2014- 7:00 p.m.
Toledo Jr./Sr. High School
Toledo, Oregon

Minutes

- PRESIDING:** Liz Martin, Chairman
- Present:** Liz Martin, Chairman; Karen Bondley, Vice Chairman; Ron Beck, Kelley Ellis, Terri Woodd (via telephone), Directors
- Also Present:** Steve Boynton, Superintendent; Laurie Urquhart Secretary
- Handouts:** Personnel Addendum; October 31, 2014 Financial Reports; Corrected Board/Superintendent Working Agreements

Call to Order- Establishment of a Quorum

Board Reports

Director Kelley Ellis thanked staff for their work decorating the district office for the annual Halloween event in the Deco District of Newport.

Chairman Liz Martin thanked Principal Clint Raever, staff and students for hosting the board meeting. She noted the STEM demonstration before the board meeting was wonderful and said the students did a great job of explaining their projects. She recognized STEM teacher Peter Lohonyay for his good work.

Ms. Martin reported three board members and Superintendent Boynton attended the annual OSBA conference over the weekend and said it was worthwhile.

Student Representative

ASB President Jacob Risner updated the Board regarding several ongoing activities at Toledo Jr./Sr. High, including:

- homecoming week was fun and successful, including a win over rival Waldport High;
- several senior projects involve drives of differing sorts: a blood drive, a toy drive, athletic clothing drive, a coat drive, and a canned food drive;
- basketball has begun, with high expectations this year;
- several community members visited the school to help students with mock interviews.

East Area Report-

Toledo Elementary Principal Sandy Mummey reported the Wednesdays collaboration time is going well, with teachers using STAR data and common formative assessments to address Common Core State Standards. She noted 17 teachers including others from NIS and Sam Case are starting a professional learning community focused on “daily five” reading instruction.

Wednesday “projects time” is going well. The project theme for October was science, and for November is local and worldwide cultures, with an emphasis on holiday traditions.

She reported the Battle of the Books is starting soon; Toledo Elementary will have two teams. Tribes assemblies are continuing, with 204 students to date recognized for positive character traits.

Turkey Bingo is scheduled for Friday, November 21st. Doors open at 5:00 p.m. Ms. Mummey noted staff and students are excited to be Boomers.

Toledo Jr./Sr. High Principal Clint Raever reported six students enrolled in STEM classes have been selected to accompany U.S. Fish and Wildlife personnel on the ocean for research. They are waiting for calmer seas to do so.

Mr. Raever noted the school had a good fall sports season, with twice as many students out for football. It was a building year for volleyball, with no senior students on the team this year.

He reported staff sought to improve conference attendance for families living in Siletz, so held conferences for them at Siletz Valley School. Siletz Principal Sam Tupou welcomed the families and teachers.

Another conference strategy this year at Toledo Jr./Sr. was the scheduled appointments for targeted students. “It was helpful to have everyone in the room for those conversations,” said Raever.

He noted students in Mr. Vince’s video production class have produced videos for students taking part in mock interview activities. They also recorded the commemoration of the placement of a grave marker for a civil war veteran at the Toledo cemetery.

Mr. Raever reported students are participating in the “Boomers Give Back” program. Students not assigned to Friday school may perform community service in Toledo (park clean up, yard work, etc.).

Financial Reports

Business Manager Julie Baldwin reported the projected beginning fund balance increased due to the receipt of county school fund and state timber revenues, along with the posting of grant funds’ indirect fees.

She noted the district did not have to borrow to meet expenses this year. (Some years it is necessary due to the timing of the receipt of property tax revenue.) Ms. Baldwin reported that ADM (average daily membership) is staying strong.

For capital improvements, she noted that 63.4% of bond proceeds were spent in Lincoln County, or \$42.5 million over three and a half years.

Superintendent's Report

Superintendent Boynton thanked the Siletz Tribal Charitable Contribution Fund for their award of \$2,375 to the district to purchase police/fire radios. The radios will be given to police and fire incident commanders on scene at a school emergency.

The Superintendent recognized the Waldport High cross country team and Coach Mike Moser for helping the Waldport Trails Committee at a recent work party. The students and coach helped spread wood chips along the Woodland Trail in Waldport. He also recognized Athletic Director Melissa Steinham for organizing the event.

Mr. Boynton gave kudos to the Taft Leadership class for holding a variety of events for cancer victims. The student body came together to raise a total of \$3,033 which was presented to the North Lincoln Hospital Foundation Snowflake Mammography fund.

Superintendent Boynton recognized students at Toledo Jr./Sr. High for beginning their canned food drive by building a haunted house for Toledo Elementary students and their families. The haunted house was held before the last regular football game of the season. The canned food drive raised 228 pounds of food for the Toledo Food Pantry.

Mr. Boynton reminded the Board of "turkey bingo" at Toledo Elementary- November 21st, 5:30 to 8 p.m., and that district schools are closed the week of Thanksgiving.

He congratulated Newport Intermediate, attendance flag winners for October.

Mr. Boynton reported community meetings were held in Lincoln City and Newport regarding full-day kindergarten and a realignment of schools. He said he and other administrators are still answering questions and gathering information; he hopes to present a recommendation to the school board in January.

Approval of the Consent Calendar

Motion 14/15-16

On motion of Director Beck, seconded by Director Ellis, the Board unanimously approved Consent Calendar items, including:

- Minutes, 10/2/14 Work Session;**
- Minutes, 10/14/14 Regular Session;**
- Regular Personnel Items and Addendum;**
- Date of First Budget Committee Meeting: May 19, 2015.**

New Course: Student Athletic Director

Motion 14/15-17

On motion of Director Beck, seconded by Director Bondley, the Board unanimously approved the Student Athletic Director course as listed in the November 18, 2014 board folder. Assistant Principal Kelly Hart presented the course. Students in this semester-long course will work with the Athletic Director to set up games/matches, organize events, review team expenditures, etc. The class will be articulated through Clackamas Community College and will begin the second semester of this school year.

Ms. Hart noted she contacted Oregon Coast Community College first, but they did not offer a similar class. She said participation in the class is application based; selected participants must be student athletes.

Board/Superintendent Working Agreements

Motion 14/15-18

On motion of Director Bondley, seconded by Director Woodd, the Board unanimously approved “Board/ Superintendent Working Agreements” as distributed 11/18/14 with punctuation changes suggested by Director Woodd to be added. The agreements were developed over two meetings to help define the specifics of board and administration responsibilities, governance principles, roles, responsibilities and expectations of individual board members, the board as a whole and the superintendent.

Discussion on Policies, Section A/B

LCSD contracted with OSBA to complete a rewrite of district policies. Student Services Administrator Aaron Belloni worked with OSBA representatives and district staff to begin the process by reviewing Sections A/B (“Board Governance and Operations”).

Board members received the policies under separate cover, along with a description of the process and a summary of changes to Sections A/B. The hope is for the board to review policy sections throughout the school year, with adoption of all of the policies in June, 2015.

Director Ron Beck noted Policy BCE, Board Committee, asking if the budget committee would be considered a “standing committee” as addressed in the policy. Mr. Belloni will investigate.

Mr. Beck expressed his support for revised policy BDC, Executive Sessions, and asked about a recommendation not to adopt Policy BFG, Board Policy Review. This suggested policy calls for the Board to review all policies each year. Staff suggested this review would create a great deal of work for the board. Director Ellis pointed out the last complete policy review was done in 2002 and said a policy like the suggested one may help keep the policies more up to date. Consensus was reached to discuss the issue at a later date, considering that a more regular review of the policies could be helpful.

Director Beck called attention to Policy BH/BHA, Board Orientation. He noted current board practice has the vice chair act as mentor for new board members; he asked that this be captured in the policy.

Chairman Martin said she would forward any comments to Mr. Belloni in the next few days. Director Ellis said she would like to meet with him about the policies and her thoughts.

2014/15 Board Goals

The Board met in a work session setting on in early October to begin developing board goals for the current year, and continued the discussion at the regular session in later October. They re-worded one goal, corrected another, and will consider the four goals at the next board meeting.

Discussion on OSBA Election Materials

Oregon School Boards Association (OSBA) member districts review election materials related to OSBA governance each year. This year, boards are being asked to consider resolutions to: •approve OSBA legislative priorities; •amend the OSBA constitution to correct inconsistencies in the process for adoption of legislative policies; and •amend the constitution to allow appointment of OSBA board and legislative policy committee members from a contiguous region if certain conditions are met.

The board may consider the resolutions at the next meeting.

The meeting was adjourned at 8:02 p.m.

Chairman

Superintendent