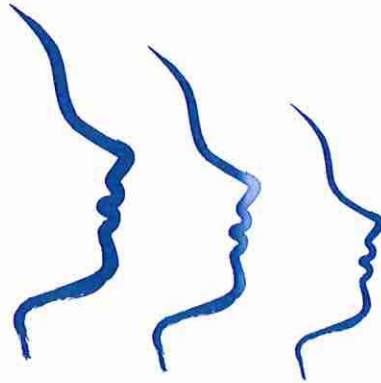


# Lincoln County Schools



EVERY CHILD, EVERY DAY



## BOARD FOLDER

**LINCOLN COUNTY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
Tuesday, September 15, 2015- 6:30 p.m. and 7:00 p.m.  
EXECUTIVE AND REGULAR BOARD SESSIONS  
Taft 7-12 School  
Lincoln City, Oregon**

**LINCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors- Executive and Regular Sessions**  
**Tuesday, September 15, 2015- 6:30 p.m. and 7:00 p.m.**  
**Taft 7-12 School**  
**Lincoln City, Oregon**

**6:30 p.m. Executive Session- ORS 192.660(2)(d) Labor Negotiations**

**AGENDA**

	<b>Page</b>
1. CALL TO ORDER	
2. ROLL CALL- ESTABLISHMENT OF A QUORUM	
3. INTRODUCTIONS	
4. COMMUNICATIONS	
<p>(During this time the audience will have the opportunity to speak to the Board. Anyone wishing to address the Board is asked to complete a "Board Communication Request" form, available from the board secretary. The chairman reserves the right to limit the time allotted to each presenter. It is requested that those addressing the board state their name for the record.)</p>	
a. Written	
b. From the Audience	
c. Staff Recognition	
5. BOARD REPORTS	
6. CONSULTANT REPORTS/STAFF REPORTS	
a. Student Representative	1
b. North Area Report	2
c. Financial Reports	3
7. SUPERINTENDENT'S REPORT	
8. ADOPTION OF THE CONSENT CALENDAR	
<p>(Consent Calendar agenda items are designated by the Board to be adopted in a single motion unless an individual Board member or the Superintendent requests an item be removed for consideration. Action on matters of a routine matter is addressed in one motion to conserve time for other deliberation by the Board.)</p>	
a. MINUTES OF THE BOARD	
1. August 11, 2015 Regular Session	4-6
b. EDUCATION SERVICES	
c. HUMAN RESOURCES	
1. Regular Items	7-10
d. BUSINESS SERVICES	
e. SPECIAL PROGRAMS	
f. FACILITIES/MAINTENANCE/TRANSPORTATION/ FOOD SERVICES	
g. BOARD	

**9. OTHER DECISION ITEMS**

(Decision Items are those that have been presented to the Board for discussion and questions at a prior meeting. Some circumstances may dictate a Decision Item without prior discussion.)

- a. EDUCATIONAL SERVICES
- b. HUMAN RESOURCES
- c. BUSINESS SERVICES
- d. SPECIAL PROGRAMS
- e. FACILITIES/MAINTENANCE/TRANSPORTATION/FOOD SERVICES
- f. BOARD
- g. OTHER

**10. ITEMS OF DISCUSSION AND INFORMATION**

(Discussion Items are presented for the Board's consideration, discussion and questions. Discussion Items will be considered for Decision at a subsequent meeting. Information items are for information only.)

- a. EDUCATIONAL SERVICES
  - 1. Update on School Based Health Centers 11
  - 2. Discussion on Adoption of New Courses 12-13
  - 3. Update on Dual Credit/Accelerated Learning/Alternative Ed. 14
- b. HUMAN RESOURCES
- c. BUSINESS SERVICES
- d. SPECIAL PROGRAMS
- e. FACILITIES/MAINTENANCE/TRANSPORTATION/FOOD SERVICES
  - 1. Update on Summer Facilities/Maintenance Projects 15
- f. BOARD
- g. OTHER

**11. ADJOURNMENT**

The next regular session meeting of the Board is Tuesday, October 13, 2015- 7:00 p.m. at Waldport High School.

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**  
September 15, 2015

**ITEM:**

**TOPIC:** Introduction of Student Representatives

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Student Rep

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

In continuing the Board's inclusion of student representatives at Board meetings, students from the north area will update the Board on activities there.

**RECOMMENDATION:**

None; for information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
9/15/15**

**ITEM:**

**TOPIC:** North Area Report

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Majalise Tolan

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

Taft 7-12 Principal Majalise Tolan will provide an update regarding Taft 7-12 and progress on their school improvement goal.

**SUPERINTENDENT'S RECOMMENDATION:**

None; for information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**  
September 15, 2015

**ITEM:**

**TOPIC:** Financial Reports

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Julie Baldwin

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

The General Fund summary report, Bills and Claims, Special Revenue Fund Financial Report, and the Investment Report as of August 31, 2015 will be distributed and discussed at the September 15, 2015 board meeting.

**RECOMMENDATION:**

None; for information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

BA-03

12/27/01 lku

**LINCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors, Regular Session**  
**Tuesday, August 11, 2015- 7:00 p.m.**  
**Newport High School**  
**Newport, Oregon**

**Minutes**

- PRESIDING:** Liz Martin, Chairman
- Present:** Liz Martin, Chairman
- Also Present:** Ron Beck, Kelley Ellis, Amanda Remund, Directors
- Excused:** Karen Bondley, Director
- Handouts:** Financial Reports, 7/31/15; Personnel Addendum dated 8/11/15

**Call to Order- Establishment of a Quorum**

Chairman Liz Martin convened the meeting and called the session to order at 7:00 p.m. with a quorum of four board members and approximately 15 members of the staff, media and patrons present. Director Bondley was excused from the meeting.

**Board Reports**

Director Ron Beck commented that the list of in-service opportunities is extensive and looks good.

Director Amanda Remund noted that Waldport High cheerleaders attended a cheer camp in Washington.

Director Kelley Ellis reported she was asked to help at the Toledo Summer Festival to benefit the grad night committee for Toledo High.

Chairman Martin asked board members to review the minutes from the July 13<sup>th</sup> work session/retreat as many important items were covered. She said she'd like the board to revisit this topic in approximately 60 days.

**Financial Reports**

Business Manager Julie Baldwin noted a final bond report should be ready by October.

She shared financial reports from July, 2015, noting she used a six year average to forecast revenue and expenditures. Although the estimated beginning fund balance is \$4.6 million, the district will need to repay the state \$1.2 million of that amount to account for local revenue collected by the district.

Another estimate from the state is expected at the end of August. Ms. Baldwin asked board members to keep in mind that Kindergartners will be counted as 1 ADM instead of .5 as in the past (since Kindergarten is now full day).

She reported the district will not have to borrow money to cover cash flow deficits later in the fall.

She asked board members to let her know if they would prefer the financial reports be presented in a different manner.

### **Superintendent's Report**

Superintendent Boynton thanked Western Title for their recent sponsorship of a golf fundraiser benefiting the HELP (Homeless Education & Literacy Project) program.

Several school supply drives are either ongoing or planned, including Stuff a Bus on September 4, 2015. Yaquina Bay Communications sponsors this effort.

Americorps volunteers organized a school supply drive with donation boxes at several local churches, banks, stores, etc. The boxes were picked up August 10<sup>th</sup>. He noted it is a real testament to the community that there are "groups out there helping those less fortunate."

The Superintendent thanked the Siletz Tribal Charitable Contribution fund for their funding of grant applications from Toledo Elementary (for school character materials) and Waldport High (ROV materials).

Mr. Boynton reported several schools will hold open house activities on Thursday, September 3<sup>rd</sup>, including Oceanlake (4 to 6 PM), Taft Elementary (5 to 7 PM), Crestview Heights (5:30 p.m.); Yaquina View and Sam Case (5 to 7 PM), and Toledo Elementary (5 to 6:30 PM).

He reported the Lincoln County Football Jamboree will take place on Friday, August 28<sup>th</sup> – 5 PM at Toledo Jr./Sr. High. All four district high schools will take part.

The Superintendent said staff has worked to see that things run smoothly in areas by scheduling events thoughtfully. "With the changes this year, we know there will be a few bumps along the way. We will make adjustments as needed. It is a process for everyone to adapt to change."

He wished Director Ron Beck a belated happy birthday (August 7<sup>th</sup>).

### **Approval of the Consent Calendar**

**Motion 15/16-8**

On motion of Director Beck, seconded by Director Ellis, the Board unanimously approved Consent Calendar items, including:

- Minutes, 7/13/15 Work Session;**
- Minutes, 7/14/15 Regular Session;**
- Regular Personnel Action and Addendum dated 8/11/15;**
- Contract, Human Resources Director (Michael Morgan).**



**Approval of 2015/16 Board Goals**

**Motion 16/16-9**

On motion of Director Ellis, seconded by Director Beck, the board unanimously approved the 2015/16 Board Goals as listed in the August 11, 2015 board folder. The board selected one main goal for this year, with two sub-goals.

The goal is “By 2018, all LCSD schools will be performing at or above the state average, as measured by the Oregon Department of Education.” Sub-goals are: A) The LCSD Board of Directors will assist the superintendent and the district in using available resources in the most efficient way possible to increase student opportunity; and B) The Board will educate itself and be knowledgeable as to the district’s current needs and strategies to increase student achievement, and will have the ability to communicate these to the community.

**Information on Policy Re-Write**

The Board began a rewrite of all district policies during the last school year. They met in four work session meetings totaling about 11 hours reviewing the first several sections of policies. They also spent significant amounts of time reading the policies prior to the work sessions.

In addition, Aaron Belloni and other district staff met with Oregon School Boards Association staff several times and spent many hours reviewing suggested policies versus current ones.

The rewrite will continue this year, and should be complete by January, 2016.

The meeting was adjourned at 7:30 p.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Superintendent

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**  
September 15, 2015

**ITEM:**

**TOPIC:** Personnel Action

**PREPARED BY:** Jennie Scarborough - Human Resources

**WILL BE PRESENTED BY:** Michael Morgan, Human Resources Director

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

Regular personnel action requiring Board approval.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends the Board approve the attached personnel items.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

## Board Agenda — September 15, 2015 — Personnel Action

### Licensed Hire(s):

Cullen Hillis	Grade 2 Teacher – Oceanlake Elementary School
Jill Pridgeon	Art Teacher – Toledo Jr/Sr High

### Temporary Licensed Hire(s):

Anne Clark	Special Education Teacher – Waldport High
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### Classified Hire(s):

Sarah Albright	Info & Records Clerk III/Teaching Assistant III – Newport Middle
Lauren Arntt	Career Counseling Coordinator – Taft 7-12
Will Bergey	Computer Lab Teaching Assistant – Toledo Elementary
Kristine Beshire	Family Advocate/Teaching Assistant I – Sam Case
Danielle Clanton	Media Assistant – Taft 7-12
Connie Craddock	Special Education Assistant II – Arcadia/Adaptive PE
Andrea Craycraft	Special Education Assistant II – Toledo Elementary
David Cutler	Computer Lab Teaching Assistant – Taft Elementary
Jayne Dittmer	Special Education Assistant II – Newport High
Summer Fry	Media Assistant/Computer Lab TA – Taft 7-12
Patricia Gardner	Special Education Teaching Assistant – Newport High
Nan Hall	Title Teaching Assistant – Toledo Elementary
Debra Haverland	21 <sup>st</sup> Century Program Site Coordinator – Toledo Elementary
Mary Jane Krajnak	21 <sup>st</sup> Century Program Site Coordinator – Crestview Heights

Bonnie La Tendresse	Early Education Assistant – Toledo Elementary
Liana Lowery	Special Education Teaching Assistant II – Taft Elementary
Peggy Owens	Title Teaching Assistant – Yaquina View
Marion Peters	Special Education Teaching Assistant II – Toledo Elementary
Penny Peterson	Special Education Teaching Assistant II – Newport High
Carol Probst	Early Education Assistant – Toledo Elementary
Glen Rawles	21 <sup>st</sup> Century Program Site Coordinator – Newport Middle School
Tara Rislov	Instructional Assistant – Taft Elementary
Jennifer Roina	Early Childcare Provider – Newport High
Sheri Saleman	Special Education Teaching Assistant II – Newport High
Jenna Santelli	Special Education Teaching Assistant II – Yaquina View
Maggie Sexton	Early Childcare Provider – Taft 7-12
Tamara Ulrich	Information & Records Clerk II - Oceanlake
Ashlea West-Haehl	Instructional Assistant – Taft Elementary
Kendra Wiles	Information & Records Clerk II – Newport Middle School

**Resignation(s):**

Martha Cavallaro	21 <sup>st</sup> Century Program Site Coordinator Newport Middle School	Resignation
Dawna McLain	21 <sup>st</sup> Century Program Teaching Assistant Sam Case	Resignation
Samantha Aleckson	Title Teaching Assistant Toledo Elementary School	Resignation

Karen Humphrey	Title Teaching Assistant Yaquina View	Resignation
Laurie Sanders	Special Education Teaching Asst II Taft Elementary School	Resignation 11/9/1998 – 6/30/2015
Greg Nicosia	Computer Lab Teaching Assistant Taft Elementary School	Resignation

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**  
September 15, 2015

**ITEM:**

**TOPIC:** Update, School Based Health Centers

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Aaron Belloni

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

LCSD has had an agreement with Lincoln County Health and Human Services for many years for school based health centers located in four district schools (Taft 7-12, Newport High, Toledo Jr./Sr. High and Waldport High). The Board agreed to an amendment to the agreement to allow the Newport clinic to remain open over the summer, when school was not in session, to provide access to the general public.

LCHHS staff and Principal Aaron Belloni will be present to update the board on how things went over the summer and the County's proposal moving forward this school year.

**SUPERINTENDENT'S RECOMMENDATION:**

For discussion only at this time.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
9-15-15**

**ITEM:**

**TOPIC:** Adoption of New Courses

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Eric Clendenin

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

Director of Secondary Education Eric Clendenin would like to streamline the process to adopt new courses at the high school level. He will present his ideas to the Board this evening, with plans to revise Policy IF, Curriculum Development and Review.

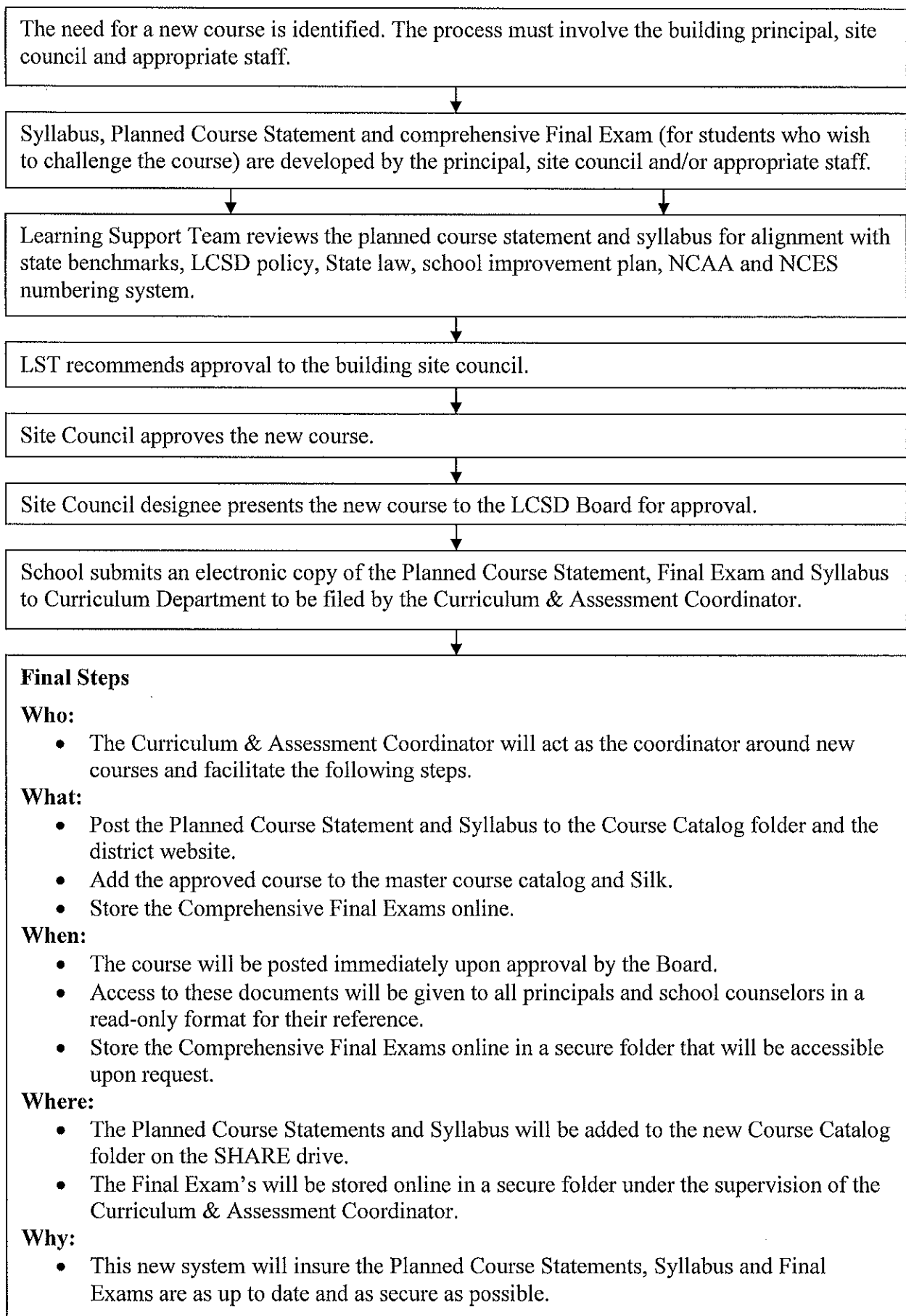
A flowchart has been used for several years to guide the process. The existing flowchart is attached; Mr. Clendenin will share his thoughts on how to simplify the process.

**SUPERINTENDENT'S RECOMMENDATION:**

For discussion only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**Lincoln County School District**  
**New Course Development Flowchart**





**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**

9-15-15

**ITEM:**

**TOPIC:** Update on Dual Credit/Accelerated Learning/Alternative Ed.

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Eric Clendenin

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

**DESCRIPTION OF AGENDA ITEM:**

Director of Secondary Education Eric Clendenin will provide an update to the Board on dual credit and accelerated learning courses. He will discuss enrollment in advanced learning opportunities and answer questions the board may have.

He will also provide a brief recap of the reformatted alternative education program.

**SUPERINTENDENT'S RECOMMENDATION:**

For information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**

9/15/15

**ITEM:**

**TOPIC:** Facilities Update

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Rich Belloni

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

Director of Support Services Rich Belloni will provide an update regarding ongoing facilities improvements.

**SUPERINTENDENT'S RECOMMENDATION:**

For information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No