

**LINCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors- Work Session**  
**Wednesday, January 25, 2017**  
**Newport High School**  
**Newport, Oregon**

**Minutes**

- PRESIDING:** Ron Beck, Chairman
- Present:** Ron Beck, Chairman; Amanda Remund, Vice Chairman; Liz Martin, Kelley Ellis, Karen Bondley- Directors
- Also Present:** Steve Boynton, Superintendent; Aaron Belloni, Principal; Laurie Urquhart, Secretary
- Handout-** Policies Review from OSBA Policy Updates: April 2016, June 2016 and October 2016

**Call to Order- Establishment of a Quorum**

Chairman Beck convened the meeting and called the session to order at 6:30 p.m. with a quorum of all five board members present. Principal Aaron Belloni prepared summary review documents for each OSBA policy update describing changes in each policy, questions that may remain, and recommendations for adoption.

**April 2016 OSBA Policy Update**

DJC-AR, Special Procurements and Exemptions to Competitive Bidding. Not included with LCSD's Policy Update, as the information is covered in Policy DJA.

EFAA-AR, Reimbursable School Meals and Milk Programs. Minor change regarding whom to send civil rights complaints about nutrition/food services (to Director of Child Nutrition Programs). Adopt as presented.

ECACA, Radio Frequency Information Device (RFID). LCSD does not use RFID, so does not need the policy. Do not adopt.

GBM, Staff Complaints. The "whistleblowing" part of the policy was removed to become its own policy. Human Resources Director Michael Morgan reviewed the policy. Adopt.

GBMA, Whistleblower. This is a new, required policy, necessitated by a change in Oregon law. Adopt.

GCBDC/GDBDC-AR, Employee Request for Domestic Violence, Harassment, Sexual Assault or Stalking Leave. This new administrative rule is required if a district has Policy GCBDC/

GDBDC, which LCSD does. Board members discussed the bracketed language requiring 30 days' notice from employees wishing to use this kind of leave. The board reached consensus to use language from the policy, "giving the district reasonable notice of their intent to take leave unless giving advance notice is not feasible." Adopt.

GCDA/GDDA and accompanying AR's, Criminal Records Checks and Fingerprinting. Change in responsible party for establishing rules for criminal records checks and fingerprinting from "Employment Department" to "Oregon Department of Education, Child Care Division." Adopt policy and ARs.

IGAI, Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education. Oregon legislation approved requiring child sexual abuse prevention instruction four times per year (age-appropriate), K-12. Adopt.

IGCA, Post Graduate Scholar Program. This policy relates to a fifth year program and is conditionally required. The policy has several unanswered questions, so Director of Secondary Education Eric Clendenin will ask secondary principals for their input. Adopt upon finalizing.

IGDF, Student Fund-Raising Activities. Adds language stating that all fundraisers selling food to students will abide by Smart Snack requirements. It does not apply to concession stands at games or school events where parents and adults are a significant part of the audience. Adopt.

IGDF-AR. Form. Could make current systems go awry. Do not adopt form.

JFC, Student Code of Conduct. Language added to address student behavior on buses, at school-sponsored events, etc. if the conduct "causes a substantial and material disruption of the educational environment or the invasion of rights of others." Superintendent Boynton noted the behaviors/consequences would need to have "some reasonableness" to it. Adopt.

JG, Student Discipline. Same changes as Policy JFC. Adopt.

JHCDA, Prescription Medications. Julie Turner, District Nurse is still reviewing the policy and will make recommendations. Principal Belloni noted the policy is on hold for now; he will present suggested revisions at a board meeting. This is a required policy.

JHCDA-AR, Prescription Medications. Julie Turner reviewed and noted the AR is acceptable as presented.

### **June 2016 OSBA Policy Update**

BBAA, Individual Board Member's Authority and Responsibilities. Adopt.

BD/BDA, Board Meetings. Policy needs to change board meeting nights from second Tuesday to second Wednesday. Added language on page 2 of 4 stating "A special meeting may also be scheduled if less than a quorum is present at the meeting" refers to a Board's ability to schedule a

future meeting to take care of agenda items. It does not mean that less than a quorum can hold a meeting and take action.

On page 3 of 4, language was added regarding work sessions, with bracketed language regarding board members making decisions at work sessions. Board consensus was to select “The Board is discouraged from making official decisions during a work session.” Adopt.

BDC, Executive Sessions. Legal citations stating the acceptable subjects for holding executive sessions was added to the policy. Adopt.

BDC-AR Executive Sessions-News Media. Recommendation to delete the AR due to an Attorney General’s opinion. Delete.

ECACB, Unmanned Aircraft System, a.k.a. Drone. New policy; recommendation to adopt as drones are planned and/or used in the district. Page two references third party use; third parties must seek permission to use drones on district property or at district-sponsored events. Adopt.

JBB, Educational Equity. Optional policy; the district has Policy JB, Equal Educational Opportunity. The Board reached consensus the policy is unnecessary; do not adopt.

JHCA/JHCB, Immunization, Physical Examinations, Vision Screening/Eye Examination and Dental Screening. Optional policy; many of the screenings are already performed by outside organizations. Do not adopt.

KGB, Public Conduct on District Property. The board reached consensus to select version one, keeping suggestions made by Safety Coordinator Sue Graves. Adopt.

GBA-AR, Veterans Preference. New AR; LCSD already meets legal requirements with regard to veterans preference. Do not adopt.

Other- Superintendent Boynton noted Policy DG, Banking requires the district to seek RFPs for banking services after a five-year contract, with optional renewals each year for three years. The district is at the end of this time with its current bank (Oregon Coast Bank). The district is highly satisfied with the bank’s service. Director of Business Services Julie Baldwin will discuss suspending this policy at the next board meeting.

The meeting adjourned at 7:54 p.m.

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Chairman

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Superintendent