

Lincoln County Schools



QUALITY LEARNING FOR ALL

BOARD FOLDER

LINCOLN COUNTY SCHOOL DISTRICT
BOARD OF DIRECTORS
EXECUTIVE, REGULAR SESSIONS
Tuesday, August 23, 2011- 6:15 p.m. and 7:00 p.m.
Newport High School
Newport, Oregon

LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors- Executive and Regular Sessions
Tuesday, August 23, 2011-6:15 p.m. and 7:00 p.m.
Newport High School- Boone Center
Newport, Oregon

6:15 p.m. Exec. ORS 192.660(2)(d) Labor Negotiations

	AGENDA	Page
1.	CALL TO ORDER	
2.	ROLL CALL- ESTABLISHMENT OF A QUORUM	
3.	INTRODUCTIONS	
4.	COMMUNICATIONS	
	<i>(During this time the audience will have the opportunity to speak to the Board. Anyone wishing to address the Board is asked to complete a "Board Communication Request" form, available from the board secretary. The chairman reserves the right to limit the time allotted to each presenter. It is requested that those addressing the board state their name for the record.)</i>	
	a. Written	
	b. From the Audience	
	c. Staff Recognition	
5.	BOARD REPORTS	
6.	CONSULTANT REPORTS/STAFF REPORTS	
	a. Early Intervention Presentation- Jill Luther	1
	b. East Coast Field Trip- Paul Tucker	2
	c. Financial Reports	3
7.	SUPERINTENDENT'S REPORT	
8.	ADOPTION OF THE CONSENT CALENDAR	
	<i>(Consent Calendar agenda items are designated by the Board to be adopted in a single motion unless an individual Board member or the Superintendent requests an item be removed for consideration. Action on matters of a routine matter is addressed in one motion to conserve time for other deliberation by the Board.)</i>	
	a. MINUTES OF THE BOARD	
	1. July 5, 2011 Special Session	4-5
	2. July 12, 2011 Regular Session	6-10
	3. August 9, 2011 LCRB, Special Sessions	11-12
	b. EDUCATION SERVICES	
	c. HUMAN RESOURCES	
	1. Regular Items	13-14
	d. BUSINESS SERVICES	
	e. SPECIAL PROGRAMS	
	1. Olalla ODE Contract, 2011-13	15
	2. Youth Correction Contract (JDEP), 2011-13	16
	f. FACILITIES/MAINTENANCE/TRANSPORTATION/ FOOD SERVICES	
	g. BOARD	

9. OTHER DECISION ITEMS

(Decision Items are those that have been presented to the Board for discussion and questions at a prior meeting. Some circumstances may dictate a Decision Item without prior discussion.)

- a. EDUCATIONAL SERVICES
- b. HUMAN RESOURCES
 - 1. **DECISION:** Resolution, HRA (Health Reimbursement Arrangement)/ 17-18
VEBA (Voluntary Employees' Beneficiary Association) Plan
- c. BUSINESS SERVICES
- d. SPECIAL PROGRAMS
- e. FACILITIES/MAINTENANCE/TRANSPORTATION/FOOD SERVICES
 - 1. **DECISION:** Waldport Artificial Turf 19-22
- f. BOARD
- g. OTHER

10. ITEMS OF DISCUSSION AND INFORMATION

(Discussion Items are presented for the Board's consideration, discussion and questions. Discussion Items will be considered for Decision at a subsequent meeting. Information items are for information only.)

- a. EDUCATIONAL SERVICES
 - 1. Discussion on 2011-12 Alternative Education Program 23
 - 2. Update on AYP Data 24
- b. HUMAN RESOURCES
- c. BUSINESS SERVICES
- d. SPECIAL PROGRAMS
- e. FACILITIES/MAINTENANCE/TRANSPORTATION/FOOD SERVICES
- f. BOARD
 - 1. Discussion on Development of 2011/12 Board & District Goals 25
- g. OTHER

11. ADJOURNMENT

The next regular session meeting of the Board is Tuesday, September 13, 2011- 7:00 p.m. at Toledo Elementary School

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA**

8/23/11

ITEM:

TOPIC: Information on Early Intervention Program

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Jill Luther, LBL ESD

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

The LBL ESD Early Intervention / Early Childhood Special Education Program (EI/ECSE) provides special education services in Linn, Benton, and Lincoln counties to children from birth to kindergarten age that are demonstrating a significant developmental delay in one or more areas and/or meet disability eligibility criteria in one of the following categories: Communication Disorder, Autism Spectrum Disorder, Hearing Impairment, Visual Impairment, Orthopedic Impairment, Other Health Impairments, Specific Learning Disability, Emotional Disturbance, Mental Retardation, Deaf Blindness or Traumatic Brain Injury.

EI/ECSE specialist Jill Luther will update the Board on the program.

SUPERINTENDENT'S RECOMMENDATION:

For information only.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA**

8/23/11

ITEM:

TOPIC: Information on 7th/8th Grade East Coast Field Trip

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Paul Tucker

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

Assistant Principal Paul Tucker has been organizing and chaperoning a field trip for seventh and eighth grade students to travel to the east coast for the past several years. Students visit historic sites in Boston, New York, Philadelphia, and Washington D.C.

Mr. Tucker will show a short montage showing some of what the students experience.

SUPERINTENDENT'S RECOMMENDATION:

For information only.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA**

August 23, 2011

ITEM:

TOPIC: Financial Reports

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Julie Baldwin

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

The General Fund summary report, Bills and Claims, Special Revenue Fund Financial Report and the Investment Report as of July 31, 2011 will be distributed and discussed at the August 23, 2011 board meeting.

RECOMMENDATION:

None; for information only.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

BA-03

12/27/01 lku

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LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors- Special Session
Tuesday, July 5, 2011 – 7:00 p.m.
Newport High School
Newport, Oregon

Minutes

PRESIDING: Ron Beck, Chairman

Present: Ron Beck, Chairman; Jean Turner, Vice-Chairman; Karen Bondley, Liz Martin, Kelley Ellis, Directors

Also Present: Tom Rinearson, Superintendent; Rich Belloni, Director of Support Services; Julie Baldwin, Business Manager, Laurie Urquhart, Secretary

Oaths of Office

Business Manager Julie Baldwin administered oaths of office to returning Board members Karen Bondley and Liz Martin, and new Board member Kelley Ellis.

Call to Order- Establishment of a Quorum

Chairman Ron Beck called the special session to order and convened the meeting at 7:01 p.m. with a quorum of all five board members present.

Approval of Purchase of Property, Toledo

Motion 11/12-1

On motion of Director Turner, seconded by Director Martin, the Board unanimously approved the purchase of property at 1880 NE Sturdevant Road, Toledo for a purchase price of \$102,000.

The property is located at the bottom of the hill at Toledo Jr./Sr. High. Director of Support Services Rich Belloni explained it will be used to receive dirt from the lowering of the parking lot at the school. Removing the mobile home there will also improve the entrance to the school.

Director Belloni estimates the cost to remove the mobile at between \$4,000 to \$6,000, but the district will save approximately \$20,000 in dirt removal costs. He thanked Brenda Brown for facilitating the agreement with the property owners.

Mr. Belloni also noted the Mary Harrison property sale closed the day of the board meeting and would record the next day.

Approval of WW Construction for Waldport Athletic Complex

Motion 11/12-2

On motion of Director Bondley, seconded by Director Ellis, the Board unanimously approved WW Construction as contractor for the Waldport High Athletic Complex, with a price of \$135,742.

Chairman Beck noted the approval was brought to the Board after the project started due to a misinterpretation of the new District purchasing policy. Mr. Belloni noted the threshold before Board approval is needed for the purchase of goods and services is \$150,000, while the threshold for public improvement projects is \$100,000.

Looking at the breakdown of bids for the project, Director Bondley asked why there is such a wide range of prices. Director Belloni noted the receipt of a fourth bid for \$106,000, which was rejected due to a late submission. He said contractors were free to design their own method of accomplishing the work.

**Approval of AstroTurf LLC as Provider of Synthetic Turf,
Newport High and Toledo Jr./Sr. High**

Motion 11/12-3

On motion of Director Turner, seconded by Director Bondley, the Board unanimously approved AstroTurf LLC as provider of synthetic turf sports fields at Newport High and Toledo Jr./Sr. High as presented 7/5/11.

One bidder submitted a slightly lower proposal, but was unable to procure a bid bond. Additional turf was added to the project after the bid due date; approximately 10 feet on both ends of the fields was added for safety. The total cost for both projects is \$674,185.90; the estimated completion date is September 1st.

Director Turner asked the name of the contractor who did the artificial turf field at Taft 7-12; Professional Turf Solutions did the work (the bidder who could not procure a bid bond). The company is currently in the midst of two other projects.

Approval of Quade Construction, CM/GC Services, Oceanlake

Motion 11/12-4

On motion of Director Martin, seconded by Director Turner, the Board unanimously approved Quade Construction of Lincoln City as provider of CM/GC Services for the Oceanlake Elementary Expansion/Renovation project.

Local contractor participation weighed favorably for Quade at 80-90%. "We had three outstanding contractors with a lot of experience submit proposals," said Belloni.

Chairman Beck commented the District has been "criticized favorably" for moving forward so quickly on a number of projects. "We are doing exactly what voters asked us to do."

The meeting was adjourned at 7:33 p.m.

Chairman

Superintendent

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LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors- Regular Session
Tuesday, July 12, 2011- 7:00 p.m.
Newport High School
Newport, Oregon

Minutes

PRESIDING: Ron Beck, Chairman

Present: Ron Beck, Chairman; Jean Turner, Vice Chairman; Karen Bondley, Liz Martin, Directors

Also Present: Tom Rinearson, Superintendent; Laurie Urquhart, Secretary; approx. 20 members of the staff, media and patrons

Excused: Director Kelley Ellis

Call to Order- Establishment of a Quorum

Chairman Ron Beck convened the meeting and called the session to order at 7:02 p.m. with a quorum of four board members present. Director Ellis was excused from the meeting.

Approval of Ron Beck as 2011/12 Chairman

Motion 11/12-5

On motion of Director Turner, seconded by Director Bondley, the Board unanimously approved Ron Beck as Chairman of the Board for 2011/12.

Director Turner noted that though the tradition has been for the Chairman to serve for one year at a time, discussions at last year's retreat raised the idea of having the Chair serve for consecutive years. This will allow consistency and the ability to continue the direction set in previous years.

Approval of Jean Turner as 2011/12 Vice Chairman

Motion 11/12-6

On motion of Director Bondley, seconded by Director Martin, the Board unanimously approved Jean Turner as Vice Chairman of the Board for 2011/12. Ms. Turner served as Vice Chair in 2010/11 as well.

Board Reports

Chairman Beck thanked Directors Turner and Martin for their service on the bargaining committee.

Director Martin noted Director Ellis and she plan to attend the OSBA Summer Board Conference.

Contractor Contact Information

Communications Coordinator Mary Jo Kerlin updated the Board on the several ways the District is reaching out to local contractors for bond projects. A news release was sent to local media

(newspapers, radio, web news) in early June, and a button was developed on the LCSD website where contractors can submit their contact information ("Submit Contractor Information Here").

From there, an email is sent to Robyn Myers, LCSD's new facilities improvement clerk; she can sort the information by company name, specialty, etc. She will send emails to all relevant businesses to inform them of any projects open to bid.

A postcard was sent to the 600 Lincoln County contractors listed with the state Construction Contractors Board letting them know about the website and asking them to submit their information. The District is committed to using local contractors for the projects, as much as possible.

Superintendent's Report

Superintendent Rinearson recognized Safety Coordinator Sue Graves for publication of a story in an inaugural U.S. Department of Education newsletter. "Success Stories" highlights programs associated with REMS (Readiness and Emergency Management for Schools). Ms. Graves wrote an article on the Teen CERT program.

The Superintendent noted a local non-profit thanked the Board for a portable building sold to them by the District for \$1. The organization will use the structure for a food pantry. Other portables are available for interested parties; costs to move them must be borne by the recipients.

The Superintendent congratulated Newport Intermediate for their award of the attendance flag for June. They are also the overall winner for 2010/11.

Mr. Rinearson reported union dues for the Oregon Education Association (teachers' union) are \$539 for a full time teacher this year. For the National Education Association, current dues are \$178 for a full time teacher.

The Superintendent announced Tiana Tucker as Assistant Principal at Taft 7-12 for this year and Paul Tucker as Assistant Principal at Toledo Jr./Sr. High.

Approval of the Consent Calendar

Motion 11/12-7

On motion of Director Martin, seconded by Director Turner, the Board unanimously approved Consent Calendar items, including:

- Minutes, 6/2/11 Special Session;**
- Minutes, 6/21/11 Regular Session;**
- Planned Course Statement, Natural Science of Oregon;**
- Planned Course Statement, CERT (Community Emergency Response Team);**
- Regular Personnel Items;**
- Resolution, Inter-Fund Borrowing;**
- 2011/12 Board Meeting Calendar.**

Superintendent Rinearson introduced new Associate Principal Ryan Hawkins, who will be located at Taft 7-12. Mr. Rinearson noted he witnessed Mr. Hawkins' teaching in another district, saying "I knew he was a top quality person we wanted on our team."

Policy IGD, Lincoln County Activities Association

Motion 11/12-8

7/12/11 Board Minutes

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On motion of Director Bondley, seconded by Director Turner, the Board unanimously approved Policy IGD, Lincoln County Activities Association. The policy revises the grading period for students' eligibility from semester grades to any grading period. With the Pinnacle system, grades are available in real time. This change will allow the District to be more responsive to students' behavior and academic improvement.

Mr. Novello sought the Board's approval for the revision in order to meet timelines for coaches and athletes.

Approval of Organizational Resolution

Motion 11/12-9

On motion of Director Turner, seconded by Director Martin, the Board unanimously approved Resolution 2011/12-1, Designation of District Officers, Clerks, Agents and Depositories of Funds as listed in the July 12, 2011 board folder. Changes from last year include: •the mileage reimbursement was changed to \$0.555 per mile (the IRS rate); •the Assistant Superintendent was added to to the "grant officer" and "signing of agreements" sections; •"Doerfler Insurance" was corrected to "Western States Insurance;" and •a statement in the "District Clerks" section regarding obtaining adequate bonds was eliminated; LCSD insurance coverages address this requirement.

Added Item- Provider of Tracks- Benyon Atlas

Motion 11/12-10

On motion of Director Martin, seconded by Director Bondley, the Board unanimously approved Benyon Atlas of Tualatin, Oregon as provider of new tracks at Taft 7-12 and Toledo Jr./Sr. High at a cost of \$125,638.50 each, and at Waldport High Schools at a cost of \$132,811.32. This item was added to the agenda after the Board Folder was published; Board approval will allow the ordering of tracks for the three schools. The District is part of a purchasing program with Umatilla Morrow ESD for the tracks. Superintendent Rinearson noted he has experience with this purchasing model and said it is a good idea; Chairman Beck echoed this opinion.

Chairman Beck noted the Board learned about the track provider via email, with this item added to the agenda as a decision item. He asked if this method was acceptable, or if they would prefer to receive the materials and have an added special session a few days later. The Board reached consensus that emailed information followed by a vote in public is fine.

**Added Item- Intergovernmental Agreement,
Vancouver School District**

Motion 11/12-11

On motion of Director Turner, seconded by Director Bondley, the Board unanimously approved an intergovernmental cooperative purchasing agreement with Vancouver School District No. 37, as distributed 7/12/11. This will allow the District to purchase scoreboards for Waldport, Toledo and Newport. The agreement may be used for other purchases of athletic equipment as well.

Siletz Valley School- Charter Contract

Motion 11/12-12

On motion of Director Bondley, seconded by Director Turner, the Board unanimously approved the charter agreement for Siletz Valley School (K-8) as presented 7/12/11, with a term of July 1, 2011 through June 30, 2016 (with date corrections to be made on the footer of the last two pages).

Operations/Federal Programs Administrator Joe Novello presented the new charter to the Board under separate cover.

This charter was written to mirror other charter agreements in the district, with one added section. This section allows the district to bill the charter school if they cause the use of additional resources from LCSD; it will be added to other LCSD charter agreements as their terms expire.

The Board reached consensus to vote on the charter (rather than waiting until the August board meeting), then approved it. Director Turner asked if the Board would be receiving reports from the school on student achievement; Mr. Novello replied that they will.

Information on Bond Sale

Business Manager Julie Baldwin reported the sale of general obligation bonds went very well, and resulted in net proceeds of \$67 million. With issuance costs and interest, the amount available for projects is over \$65 million.

Ms. Baldwin noted interest in the bonds was intense, especially the Qualified School Construction Bonds (QSCBs). \$15 million in bonds was made possible by an expiring federal stimulus program at zero interest.

The projected levy rate is \$0.70/\$1,000 of assessed value, lower than the pre-election estimate of \$0.72/\$1,000 and six cents lower than the current level of \$0.76/\$1,000.

Ms. Baldwin said bond expenses will be tracked separately from the rest of the budget, and will reflect local expenditures.

Juvenile Detention Education Contract

Special Education Administrator Susan Van Liew presented a two-year intergovernmental agreement between the Oregon Department of Education and LCSD to provide educational services at the Lincoln County Juvenile Detention facility.

The amount of the contract has been reduced substantially by ODE. While investigating the feasibility of continuing the program, Ms. Van Liew learned the regulation states if no one enters into an agreement, the school district where the facility resides must provide the services. She is exploring the possibility of providing services without having a licensed teacher, and reported most juveniles are in the detention center for three to five days. The contract will return for the Board's consideration at the next meeting.

Long Term Care and Treatment Contract (Olalla)

Ms. Van Liew also presented the two-year "Long-Term Care and Treatment Education Program" intergovernmental contract for educational services at the Olalla Center for Children & Families. She noted the Olalla Center is a separate entity, with LCSD providing only the educational services there. Funding for this contract increased; staffing will be close to the same as last year. The contract will return for the Board's consideration at the next meeting.

Discussion on Board and District Goals

Chairman Beck noted many of the current goals for both the Board and District are either in process or complete, and asked Board members to consider future goals. (Board goals are those for the Board themselves to accomplish that will help the District achieve its goals, while District goals are long term and “drive” the District).

The Board may meet in a retreat setting to develop the goals. Director Martin suggested waiting until fall; Superintendent Rinearson noted Dr. Sara Johnson will identify a book for the Board to study that will help focus the discussion. He shared his hope the Board would look to long term student achievement.

Update on Legislative Actions

Superintendent Rinearson reported the state legislature recently closed the 2011 session with a number of bills affecting K-12 education. SB 250 affects ESDs in part by changing the way ESDs are funded. Mr. Rinearson expressed concern districts will ultimately receive fewer resources as a result of this bill.

He next shared information about the “career and tech revitalization grant program.” It appears that \$2 million statewide will be available in a grant to help create local voc tech centers. The language includes mention of charter schools, though it is not clear if only charter schools may create the voc tech centers. The centers are to be developed with input from several agencies. “My initial take is that it will not mean a lot of money to us, but we will monitor it.” Director Martin said health care training may be one avenue; Mr. Rinearson added that aquarium science is another idea.

Mr. Rinearson reported there was legislation about all-day kindergarten. One bill that passed does not require all-day kindergarten, but in two years those districts that have it will receive full weight funding (rather than the current half weight). There is no new money attached to this bill, however.

He noted he would be learning more about the legislation during a superintendents’ meeting later in the week and would update the Board as he learns more.

The meeting was adjourned at 8:23 p.m.

Chairman

Superintendent

LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors- Local Contract Review/Special Session
Tuesday, August 9, 2011 – 6:30 p.m.
Yaquina View Building- Bond Room
Newport, Oregon

Minutes

PRESIDING: Ron Beck, Chairman

Present: Ron Beck, Chairman; Jean Turner, Vice-Chairman; Liz Martin, Kelley Ellis, Directors

Also Present: Tom Rinearson, Superintendent; Rich Belloni, Director of Support Services; Sara Johnson, Asst. Superintendent; Julie Baldwin, Business Manager, Pete Gintner, Attorney; Laurie Urquhart, Secretary

Excused: Karen Bondley, Director

Call to Order- Establishment of a Quorum

Chairman Ron Beck called the **Local Contract Review Board** session to order and convened the meeting at 6:32 p.m. with a quorum of four board members present. Director Bondley was excused from the meeting; (she planned to take part via telephone, but a technical difficulty ensued).

Public Hearing- Exemption from Competitive Bidding Requirements, Toledo High Locker Room Project

A public hearing was opened to allow comment on the proposed "Findings of Fact" for the Toledo High Locker Room project. The Findings of Fact describe why the project would fit into the Construction Manager/General Contractor (CM/GC) process and be exempted from competitive bidding requirements.

Chairman Beck noted the following is part of the official record: ORS 279C.335(2) permits a local contract review board to exempt contracts from traditional competitive bidding upon approval of Findings of Fact showing that an alternative process is unlikely to encourage favoritism or diminish competition, and that the process will result in substantial cost savings to the public agency. ORS 279C.400-ORS 279C.410 describe the Requests for Proposals method of solicitation as an alternative to traditional competitive bidding. Pursuant to ORS 279C.410(8), a public agency using the RFP method may award a contract to the responsible proposer whose proposal is determined in writing to be the most advantageous to the contracting agency based on the evaluation factors set forth in the RFP and, when applicable, the outcome of any negotiations authorized by the RFP.

Approval of Findings of Fact, Toledo High Locker Room Project

Motion 11/12-13

On motion of Director Martin, seconded by Director Ellis, the LCRB unanimously approved the Findings of Fact for Toledo High, exempting the Toledo High Locker Room project from the traditional competitive bidding requirements.

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Approval of Request for Proposal (RFP), Toledo High Locker Room Project

Motion 11/12/14

On motion of Director Turner, seconded by Director Martin, the LCRB unanimously approved the RFP solicitation as distributed to the Board under separate cover for the Toledo High Locker Room project.

The LCRB meeting was adjourned at 7:37 p.m. and a **Special Session** of the LCSD Board of Directors was convened.

Synthetic Turf Field- Waldport High

Director of Support Services Rich Belloni reported six bidders asked for packages for the synthetic turf field in Waldport. Four bids were submitted, but one was late and could not be accepted. The low bid was submitted by Field Turf of Montreal, Canada. Mr. Belloni called for references and received good reviews on this company.

Approval of Field Turf for Waldport Synthetic Turf

Motion 11/12-15

On motion of Director Martin, seconded by Director Turner, the Board unanimously approved Field Turf as provider of the synthetic turf sports field at Waldport High for a contract amount of \$336,200 (Option 1).

Lights- Waldport High

Mr. Belloni recommended Musco Lighting as provider of lights for the Waldport High football field. He noted the company has lights "everywhere," and said they are a well established company. LCSD is part of a cooperative purchasing agreement through the King's County Directors Association, which will accommodate this purchase. This agenda item was added after the Board materials were printed and distributed.

Approval of Musco Lighting for Lights at WHS Football Field (Added Item)

Motion 11/12-16

On motion of Director Martin, seconded by Director Turner, the Board unanimously approved Musco Lighting as provider of lights for the Waldport High football field for a contract amount of \$129,850.18.

The meeting was adjourned at 6:53 p.m.

Chairman

Superintendent

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA**
August 23, 2011

ITEM:

TOPIC: Personnel Action

PREPARED BY: Carol Funk-H.R.

WILL BE PRESENTED BY:

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

Regular personnel action requiring Board approval.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends the Board approve the attached personnel items.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

Board Agenda—August 23, 2011—Personnel Action

New Licensed Hire(s):

Margaret Clegg	HLS/TES BA+60/7
Krista Lenderman	2 nd Grade/TOES MA/1
Patrick Limbert	4/5 Combo/TOES MA/1

New Classified Hire(s):

Melinda Jasmer-Klistoff	Info & Rec II/Health Asst/Oceanlake
Valerie Tovey	Accounting Specialist/D.O.
Jinji Wimalasena	Homeless Outreach Worker

New Coach Hire(s):

Kayla Owens	Head Volleyball Coach/NHS
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Resignation(s):

Tracy Blakeman	Tech Center TA/Comp Lab TA/Taft 7-12	personal reasons
Cheryl Windorf	SLP	personal reasons
Deanna O'Halloran	2 nd Grade/TOES	personal reasons
Anna Karp	HLS Teacher/TES	relocating
Amy VanDyke	Spec. Ed. TA/ NHS/Sam Case	personal reasons
Julia Keller	Spec. Ed. TA/Sam Case	resignation
Jeanette Hardin	Spec. Ed. TA/Sam Case	resignation

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA**

August 23, 2011

ITEM:

TOPIC: Long-Term Care & Treatment Education Program Intergovernmental Contract

PREPARED BY: Sheila Hagan

WILL BE PRESENTED BY: Susan Van Liew, Special Education Administrator

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

At the July 2011 board meeting, Special Education Administrator Susan Van Liew presented the intergovernmental agreement between the Oregon Department of Education and Lincoln County School District for educational services at the Olalla Center for Children & Families Education Program. Funds are awarded for a two-year contract in the amount of \$184,630.50 for 2011-12 and \$184,630.50 for 2012-13.

The award will support 1.0 FTE for a Learning Specialist, .17 FTE of a Speech/Language Specialist, .75 FTE Special Education Assistant, substitute costs, mileage and supplies.

RECOMMENDATION:

The Superintendent recommends approval of the contract between ODE and LCSD for educational services at the Olalla Center for Children & Families as presented.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
August 23, 2011**

ITEM:

TOPIC: Juvenile Detention Education Program Intergovernmental Contract

PREPARED BY: Sheila Hagan

WILL BE PRESENTED BY: Susan Van Liew, Special Education Administrator

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

At the July 2011 Board meeting, Special Education Administrator Susan Van Liew presented the intergovernmental agreement between the Oregon Department of Education and Lincoln County School District to provide educational services at the Lincoln County Juvenile Detention Education Program. Funds are awarded for a two-year contract in the amount of \$19,755.39 for 2011-12 and \$19,755.40 for 2012-13.

The award will support .17 FTE for a Learning Specialist with additional .63 FTE supported by the general fund, substitute costs and supplies.

RECOMMENDATION:

The Superintendent recommends approval of the contract between ODE and LCSD for educational services at the Lincoln County Juvenile Detention Education program as presented.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
August 23, 2011**

ITEM:

TOPIC: HRA/VEBA

PREPARED BY: Carol Funk-H.R.

WILL BE PRESENTED BY: Chelsi Sholty, H.R. Manager

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

Human Resources Manager Chelsi Sholty will present a resolution authorizing the establishment of a Health Reimbursement Arrangement/Voluntary Employees' Beneficiary Association plan. This will provide an additional benefit option for employees which benefits both the employee and the school district.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends the Board approve Resolution 2011/12-3 establishing a Health Reimbursement Arrangement (HRA)/Voluntary Employees' Beneficiary Association (VEBA) plan.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

Resolution 2011/12-3

A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A HEALTH REIMBURSEMENT ARRANGEMENT/VOLUNTARY EMPLOYEES' BENEFICIARY ASSOCIATION ("HRA VEBA") PLAN

WHEREAS, the Internal Revenue Code Section 501(c)(9) allows for the creation of a voluntary employees' beneficiary association which is a tax-exempt health and welfare trust; and

WHEREAS, IRS regulations and guidelines allow an employer to offer health reimbursement arrangement (HRA) plans; and

WHEREAS, such HRA plans are available to governmental employers in the Northwest; and

WHEREAS, the Voluntary Employees' Beneficiary Association for Public Employees in the Northwest Trust ("Trust") offers and will administer an HRA entitled "Voluntary Employees' Beneficiary Association Medical Expense Plan for Public Employees in the Northwest" ("Plan") as amended and restated ; and

WHEREAS, Lincoln County School District ("Employer") has determined that establishing an HRA plan which provides a tax-free defined contribution account for employees to pay for medical, dental, vision and tax qualified long-term care premiums and non-covered healthcare expenses is in the best interest of the Employer and its employees; and

WHEREAS, the Employer desires to establish an HRA plan for its employees; and

WHEREAS, the Employer desires to use the services of the Trust to administer such Plan; and

WHEREAS, such HRA established by the Employer will be administered in accordance with the Plan documents provided by the Trust on file in the Employer's main office.

NOW, THEREFORE, the Board of Directors hereby resolves as follows:

Section 1. Effective, August 23, 2011 the Employer hereby elects to participate in the Plan and Trust as presently constituted or hereafter amended using the Trust as its plan administrator for the benefit of eligible employees as defined by Employer policies or collective bargaining agreements.

Section 2. The Plan will be funded with Employer contributions in amounts determined from time to time pursuant to Employer policies and collective bargaining agreements.

Section 3. The Human Resources Manager is authorized to execute documents and establish procedures consistent with Plan and Trust provisions and applicable Employer policies and collective bargaining agreements necessary to effect the adoption and administration of the Plan.

ADOPTED this 23rd day of August, 2011.

Board Chairperson

Tom Rinearson, Clerk of the Board

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
8-23-11**

ITEM: Bid Award

TOPIC: Synthetic Turf Sports Fields- Waldport

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Rich Belloni

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

The Board awarded the bid for synthetic turf at the Waldport field during a special session meeting of the Board August 9. After that time, it was learned the contractor awarded the work was unable to perform it.

The project is being re-bid. Director of Support Services Rich Belloni will make a recommendation to the Board at the August 23rd regular session.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends the Board award the Synthetic Turf Sports Field for Waldport High as recommended 8/23/11.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No



Bond Facilities
Improvement Center

351 SE Harney Street
Newport, OR 97365

541-265-2298

Rich Belloni, Director of Support Services

August 11, 2011

**LINCOLN COUNTY SCHOOL DISTRICT
SOLICITATION OF BIDS
SYNTHETIC TURF SPORTS FIELD
WALDPORR HIGH SCHOOL ATHLETIC COMPLEX**

BID #134-01: Lincoln County School District (LCSD) is soliciting bids for the **labor and materials** necessary to install a synthetic turf sports field at the new Waldport High School Athletic Complex located at: Crestview Heights School 2750 Crestline Drive, Waldport, Oregon.

Principal project elements include: **All labor and materials for 79,442 Sq. Ft. of synthetic infill turf, including:**

- all football and soccer lines, numbers, and hash marks;
- team name in each end zone;
- team logo at the center of the field.
- The rocked base and concrete curb required for this project are being completed by LCSD.

BID #134-02: Lincoln County School District (LCSD) is soliciting bids for the **materials only** necessary for 79, 442 Sq. Ft. of synthetic infill turf, including:

- all football and soccer lines, numbers, and hash marks;
- team name in each end zone;
- team logo at the center of the field (**cryogenic rubber infill not included**).
- The rocked base and concrete curb required for this project are being completed by LCSD

Material will be delivered to Waldport High School, 2750 Crestline Drive, to be installed by others.

Detailed solicitation documents can be obtained by an electronic request to Robyn.Myers@lincoln.k12.or.us or by contacting the Bond Facilities Improvement Center at (541) 265-2298.

Prospective bidders should provide their name and e-mail address to LCSD to ensure they are provided with all clarifications of, and changes to, the solicitation documents.

This project is subject to the prevailing wage requirements of the Federal Davis-Bacon Act. Contractors and subcontractors must file a \$30,000 public works bond with the Construction Contractors Board (CCB) before beginning work on a public works project. (ORS270C.836.1)

Bids from parties interested in providing labor and materials for the Waldport High School Athletic Complex Synthetic Turf Sports Field project will be received until Monday, August 22nd, 2011 at 9:00 a.m.

Submit bids via mail or hand delivery to:

**Bond Facilities Improvement Center
(Yaquina View School)
351 SE Harney Street
Newport, OR 97365**

OR

Via email to: Robyn.Myers@lincoln.k12.or.us

Direct all questions to Rich Belloni at Rich.Belloni.k12.or.us or by calling 541-270-1241

Synthetic Infill turf specifications:

- 79,442 square feet
- 42 oz face weight
- 80/40 denier
- 2 ¼" pile height
- 3/8" stitch gauge
- 3 ply backing, perforated for drainage
- 26 oz coating
- XP fiber
- 3.50 lbs per square foot of 100% cryogenic rubber infill

This will include:

- Alternating light and dark green turf – 50 yard dark green alternating out to end zones
- End zones:
 - Dark green
 - WALDPOR all caps; white outlined in black; 15' H; font for lettering will be similar (name of font will be provided before ordering of turf)
 - IRISH all caps; white outlined in black; 15' H; font for lettering will be similar (name of font will be provided before ordering of turf)
 - Two white clovers outlined in black; 12' H; one placed on each side of IRISH
- Dark green turf extending 15' past both end zones to the curb. Asphalt will continue from curb to the track
- Sidelines are dark green
- White football lines, numbers and hash marks cut in with like style fiber. Numbers are 6' H x 4' W in size
- Outline of field is an 8" white line
- White restricted lines
- Yellow soccer lines, cut in with like style fiber
- Coaches' boxes are white
- Team logo at the center of the field:
 - Clover in light green outlined in black with white "W" outlined in black inlaid inside the clover
 - Size of clover should just exceed the 45 yard lines
 - Clover: attachment included
 - "W": attachment included
- Maintenance manual
- 8 years manufacturer's warranty
- 8 year workmanship warranty
- Gmax test, not to exceed 130 average upon installation completion and not to exceed 170 for length of turf warranty

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
August 23, 2011**

ITEM:

TOPIC: 2011-2012 Alternative Education Programs

PREPARED BY: Jennie Scarborough

WILL BE PRESENTED BY: Joe Novello

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

Staff will present on the status of the 2011-2012 district alternative programs.

Due to No Child Left Behind Highly Qualified requirements, we are forced to restructure district alternative programs.

SUPERINTENDENT'S RECOMMENDATION:

For discussion at this time.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
August 23, 2011**

ITEM:

TOPIC: AYP Report Data

PREPARED BY: Lauren Sigman

WILL BE PRESENTED BY: Dr. Sara Johnson

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

Dr. Sara Johnson will present the Preliminary 2010-2011 AYP (Adequate Yearly Progress) report from ODE.

The Preliminary AYP report was posted on August 2, 2011. Dr. Johnson will show the results of the report including: how the District did as a whole, which schools met and did not meet AYP targets, and which schools are now in "academic improvement" due to not meeting AYP for two consecutive years in the same sub-group.

New requirements for testing were implemented this year including higher percentages of students required to meet AYP, and higher scores on actual assessments to pass. Dr. Johnson will review how these changes have effected AYP this year, as well as evaluate trends within the District and specific schools over a five year period.

SUPERINTENDENT'S RECOMMENDATION:

For information only.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA**

8/23/11

ITEM:

TOPIC: 2011/12 Board Goals; District Goals/Priorities

PREPARED BY: Laurie Urquhart

WILL BE PRESENTED BY: Superintendent Tom Rinearson

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

Each year, the Board adopts Board goals (goals for the Board to accomplish). They also adopt goals for the District ("District Priorities" most recently). This process is typically started by the Board meeting in a retreat setting. This year, they will be reading "Finding Your Leadership Focus" with "Visible Learning" as a reference guide.

The Board will discuss next steps with regard to goal development.

SUPERINTENDENT'S RECOMMENDATION:

For discussion at this time.

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No