

LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors-Regular Session
Tuesday, June 21, 2011 – 7:00 p.m.
Newport High School
Newport, OR

Minutes

PRESIDING: Ron Beck, Chairman

Present: Ron Beck, Chairman; Jean Turner, Vice Chairman; Brenda Brown, Karen Bondley, Liz Martin, Directors

Also Present: Tom Rinearson, Superintendent; Laurie Urquhart, Secretary; approx. 20 members of the staff, media and patrons

Call to Order- Establishment of a Quorum

The school board met in regular session on June 21, 2011 at Newport High School in Newport with approximately 20 members of the staff, media and patrons present. Chairman Beck amended the agenda by adding a Decision item regarding the CM/GC contractor for the Toledo Elementary project.

Public Hearing, 2011/12 Approved Budget

The Board recessed into a public hearing regarding the 2011/12 approved budget. No comments were generated from the audience; the board meeting was reconvened.

Presentation of Plaques

Chairman Beck presented Director Brenda Brown with a plaque commemorating her service on the LCSD Board of Directors. Ms. Brown has served on the Board since 2005; the June 21st meeting was her last. Chairman Beck thanked her for her “long and valuable tenure,” and said she would be missed. “I sincerely appreciate your service,” said Beck.

Superintendent Rinearson presented Mr. Beck with a plaque honoring him for his service as Chairman of the Board during 2010/11.

Communications

Chairman Beck noted receipt of an email from the Port of Newport and OCCC Boards regarding their support of the CM/GC process and their successes with it.

Newport Chief of Police Mark Miranda addressed the Board in order “to maintain communication” with the Board and school district. “The working relationship the police department has with schools in Newport is outstanding.” He added he would like to provide a school resource officer to Newport

schools, but the budget will not allow it at this time. He also gave kudos to Safety Coordinator Sue Graves for her good work.

Chairman Beck thanked the Chief for his work procuring grants to provide electronic locks at different schools; Director Martin thanked him for his work as an Aspire program volunteer at Newport High.

Board Reports

Director Liz Martin noted her attendance at Sam Case with her dog on the last day of school. "It was fun to be there with the kids," said Martin.

Director Brown said she had recently visited with former board member Jana Cowan, and said she is doing well.

Ms. Brown also commended the Toledo Activity program, now up and running with about 60 kids registered. "We could not have done it without the help of the District," said Brown. "We currently have a waiting list for the program."

Consultant Report- Mark Collson

District Agent of Record Mark Collson provided a letter to the Board with his recommendation to continue with PACE/Special Districts of Oregon for general liability, property, vehicles and errors/omissions insurance, and SAIF for workers compensation insurance for the coming year.

Mr. Collson noted overall costs for insurance for 2011-12 are reduced by approximately 2% compared to the prior year. PACE is a member owned insurance pool; the District has an equity position as a member in good standing. This year the District should receive a distribution of \$17,695.

Mr. Collson also recognized Business Manager Julie Baldwin for her good work.

Approval of Insurance Carriers

Motion 2010/11-46

On motion of Director Bondley, seconded by Director Martin, the Board unanimously approved PACE/Special Districts of Oregon for general liability, property, vehicles and errors/omissions insurance, and SAIF for workers compensation insurance for the 2011/12 year.

Financial Reports

Business Manager Julie Baldwin presented updated financial reports as of May 31, 2011. She noted a higher local revenue collection than projected; the state will withhold this amount (\$887,000) in 2011/12. The business office will book the reduction of revenue to the current year, so the ending fund balance will be reduced.

Ms. Baldwin reported the successful bond measure will prompt staff to examine expenses associated with Construction Excise Tax and Building Maintenance funds to determine which expenses can be recouped.

She also reported the preliminary pricing for the bonds looks excellent; the interest rate for the Qualified School Construction Bonds (QSCBs) is at zero per cent. Cost to taxpayers should be even less than promised, and is projected to be approximately \$0.70 per thousand dollars of assessed value.

Ms. Baldwin noted the District's bond rating was very good at AA3, better than most districts in the state. "Our debt ratio and fund balance really helped. The only things that could have improved the rating were beyond our control: state funding and the local economy."

Superintendent's Report

Superintendent Rinearson thanked Savory Café owner Mike Bower for hosting "pizza in the street," a celebration recently held at Newport High/Prep. Mr. Bower wanted to recognize the several positive events of late, including passage of the bond measure, NHS girls track state champs, and the boys baseball team doing well in state competition.

Mr. Rinearson congratulated winners of the 2011 Hand Washing Poster contest: at the K-2 level, Sam Case first grader Aliya Larsen; 3rd-5th grade level, NIS 5th grader Jam Trix Bonzales; at 6th-8th grade level, Taft 7th grader Eva Barten; and at the 9th-12th level, NHS senior Brandon Barclay.

The Superintendent congratulated Safety Coordinator Sue Graves for winning a "Telly" award for the set of emergency procedure videos. The 25 training videos are designed to help LSCD staff, students and families respond appropriately to emergencies. Ms. Graves and Safe Havens (the non-profit school safety consulting firm who produced them) received a bronze award for the videos.

Mr. Rinearson recognized north area Talented and Gifted students, and the Oregon Community Foundation. The Foundation provided a \$5,500 grant that will allow the students to create an "urban quest" adventure and mini-documentary about Lincoln County's Oceanlake district.

Mr. Rinearson congratulated Newport Intermediate, attendance flag winners for May (the second consecutive month).

Approval of the Consent Calendar

Motion 2010/11-47

On motion of Director Bondley, seconded by Director Martin, the Board unanimously approved the Consent Calendar, as amended, including:

- Minutes, 5/17/11 Regular Session;**
- Regular Personnel Items** (as amended- Julie Lafayette removed as a resignation) **and Addendum dated 6/21/11;**
- Resolution 2010/11-13, Fund Balance;**
- 2011/12 Food Services Contract (Sodexo) including Meal Prices;**
- Integrated Pest Management Plan.**

Approval of 2011/12 School Calendars**Motion 2010/11-48**

On motion of Director Turner, seconded by Director Martin, the Board unanimously 2011/12 school calendars, as noted in the June 21, 2011 board folder. Taft 7-12 School has a separate calendar; all other district schools will operate on the same calendar.

School is slated to begin September 6th. Both calendars share several dates, including a full week out of school the week of Thanksgiving, winter break (December 19-January 2), and spring break (March 26-30, 2012). The calendars will be posted on the district website within the coming days.

Adoption of 2011/12 Budget**Motion 2010/11-49**

On motion of Director Martin, seconded by Director Turner, the Board unanimously adopted the 2011/12 budget, approved by the Budget Committee on May 24, 2011, as amended. The budget was amended to correct a "object" number; the amendment does not change the total amount of the budget previously approved.

Approval of Lane County Election Results**Motion 2010/11-50**

On motion of Director Bondley, seconded by Director Martin, the Board unanimously approved Resolution 2010/11-16, Election Results- May 17, 2011 Special District Election, Lane County. This determination is required by law. The Board acknowledged the Lincoln County abstracts in a special session meeting of the Board June 2nd.

Approval of Superintendent's Contract**Motion 2010/11-51**

On motion of Director Turner, seconded by Director Martin, the Board unanimously approved a new three-year contract for Superintendent Rinearson for the July 1, 2011 through June 30, 2014 time period, and as distributed under separate cover. The contract is the longest allowed by state law. The Superintendent offered to freeze his salary for the 2011/12 year. Mr. Rinearson is also looking at several insurance options to save money for the District.

**Added Item: Toledo Elementary RFP- Construction Manager/
General Contractor Services****Motion 2010/11-52**

On motion of Director Brown, seconded by Director Bondley, the unanimously Board approved T. Gerding Construction for CM/GC services for the Toledo Elementary Expansion/Renovation Project, subject to a seven-day appeal period for Todd Construction, Inc., the second bidder. The services fee for these services is 3.95% of the gross maximum price.

Director of Support Services Rich Belloni noted the two bids received were excellent. He surmised the receipt of only two bids is probably a reflection of the time frame in which the work must be done. T. Gerding was the contractor used on a Reedsport school project; Mr. Belloni spoke with the Superintendent there and was told they did a good job and worked hard to use local contractors.

Teen Parent Program

This item will be rescheduled (the presenter could not attend the meeting due to a family emergency).

Planned Course Statement- Natural Sciences of Oregon

Toledo Jr./Sr. High Principal Clint Raever presented information on the planned course statement and syllabus for "Natural Science of Oregon." The course will focus on the geologic history of the Pacific Northwest, native vertebrates and field sampling techniques. Mr. Raever noted a similar course has been taught in prior years; this new one will also incorporate the use of GPS and GIS technology.

It will return to the Board for consideration at the next meeting.

Planned Course Statement- CERT

Taft 7-12 Principal Scott Reed presented a planned course statement and syllabus for the Teen CERT (Community Emergency Response Team) course. The course was taught this year as a pilot program and went well. It will return to the Board for consideration at the next meeting.

Annual Organizational Resolution

Business Manager Julie Baldwin presented the annual organizational resolution. It includes designation of district officers, clerks and depositories of funds.

The resolution has been updated to reflect the new IRS mileage reimbursement rate of \$0.51 per mile. Meal reimbursement rates will remain the same.

The resolution also lists Budget Committee vacancies for 2011/12: Zones 1, 4 and 5 have openings. The resolution will return for the Board's consideration at the next meeting.

Inter-Fund Borrowing Resolution

Business Manager Julie Baldwin presented a resolution authorizing short term inter-fund borrowing between district funds. Debt service funds are excluded from this type of borrowing.

The resolution will return for the Board's consideration at the next meeting.

2011/12 Board Meeting Calendar

Board meetings are scheduled for the second Tuesday of each month for 2011/12. They will take place at varying locations around the district; fourth and fifth Tuesdays have been set aside for work sessions. The version in the 6/21/11 board folder was revised, with the July 6th special session no longer necessary.

The August regular session is scheduled for the fourth Tuesday of that month. There will likely be a need for additional board meetings in the coming fiscal year to accommodate the award of bond

projects. These special sessions may take place via telephone but are open to the public (space will be available if patrons wish to attend).

The board meeting calendar will return for the board's consideration at the next meeting.

The meeting was adjourned at 8:03 p.m.

Chairman

Superintendent