



# BOARD FOLDER

**LINCOLN COUNTY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
EXECUTIVE AND REGULAR SESSIONS  
Tuesday, September 21, 2010- 6:00 p.m. and 6:30 p.m.  
Toledo Jr./Sr. High  
Toledo, Oregon**

**LINCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors- Executive and Regular Sessions**  
**Tuesday, September 21, 2010-6:00 p.m. and 6:30 p.m.**  
**Toledo Jr./Sr. High School**  
**Toledo, Oregon**

**6:00 p.m. Exec. ORS 192.660(2)(d)(e) Labor Negotiations; Real Property**  
**6:30 p.m.- REGULAR SESSION START TIME**

	AGENDA	Page
1.	CALL TO ORDER	
2.	ROLL CALL- ESTABLISHMENT OF A QUORUM	
3.	INTRODUCTIONS	
4.	COMMUNICATIONS	
	<i>(During this time the audience will have the opportunity to speak to the Board. Anyone wishing to address the Board is asked to complete a "Board Communication Request" form, available from the board secretary. The chairman reserves the right to limit the time allotted to each presenter. It is requested that those addressing the board state their name for the record.)</i>	
	a. Written	
	b. From the Audience	
	c. Staff Recognition	
5.	BOARD REPORTS	
6.	CONSULTANT REPORTS/STAFF REPORTS	
	a. Student Representative	1
	b. East Area Report	2
	c. Financial Reports	3
7.	SUPERINTENDENT'S REPORT	
8.	ADOPTION OF THE CONSENT CALENDAR	
	<i>(Consent Calendar agenda items are designated by the Board to be adopted in a single motion unless an individual Board member or the Superintendent requests an item be removed for consideration. Action on matters of a routine matter is addressed in one motion to conserve time for other deliberation by the Board.)</i>	
	a. MINUTES OF THE BOARD	
	1. August 24 Regular Session	4-9
	b. EDUCATION SERVICES	
	1. Policy JFC, Student Code of Conduct	10-11
	c. HUMAN RESOURCES	
	1. Regular Items	12-13
	d. BUSINESS SERVICES	
	e. SPECIAL PROGRAMS	
	f. FACILITIES/MAINTENANCE/TRANSPORTATION/ FOOD SERVICES	
	g. BOARD	
	1. 10/11 Board Goals	14-15
	2. District Priorities	16-17
	h. OTHER	

**9. OTHER DECISION ITEMS**

(Decision Items are those that have been presented to the Board for discussion and questions at a prior meeting. Some circumstances may dictate a Decision Item without prior discussion.)

- a. EDUCATIONAL SERVICES
- b. HUMAN RESOURCES
- c. BUSINESS SERVICES
  - 1. **DECISION:** Short Term Borrowing, Oregon Coast Bank 18-21
- d. SPECIAL PROGRAMS
- e. FACILITIES/MAINTENANCE/TRANSPORTATION/FOOD SERVICES
- f. BOARD
- g. OTHER

**10. ITEMS OF DISCUSSION AND INFORMATION**

(Discussion Items are presented for the Board's consideration, discussion and questions. Discussion Items will be considered for Decision at a subsequent meeting. Information items are for information only.)

- a. EDUCATIONAL SERVICES
- b. HUMAN RESOURCES
- c. BUSINESS SERVICES
- d. SPECIAL PROGRAMS
- e. FACILITIES/MAINTENANCE/TRANSPORTATION/FOOD SERVICES
  - 1. Area Facilities Plans 22
- f. BOARD
  - 1. Results, Board Self Evaluation Survey 23-34
- g. OTHER

**11. ADJOURNMENT**

The next regular session meeting of the Board is Tuesday, October 19, 2010- 7:00 p.m. at Oceanlake Elementary.

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
September 21, 2010**

**ITEM:**

**TOPIC:** Introduction of Student Representative

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Student Rep

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

In continuing the Board's inclusion of student representatives at Board meetings, a student from the east area will update the Board on activities there.

**RECOMMENDATION:**

None; for information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**

9/21/10

**ITEM:**

**TOPIC:** East Area Report

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** East Area Principals

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

East area principals will update the Board regarding activities at the schools in that area.

**SUPERINTENDENT'S RECOMMENDATION:**

None; for information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
September 21, 2010**

**ITEM:**

**TOPIC:** Financial Reports

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Julie Baldwin

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

The General Fund summary report, Bills and Claims, Special Revenue Fund Financial Report and the Investment Report as of August 31, 2010 was sent to the Board under separate cover and will be discussed at the September 21, 2010 board meeting.

**RECOMMENDATION:**

None; for information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

BA-03

12/27/01 lku

**LINCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors- Regular Session**  
**Tuesday, August 24, 2010- 7:00 p.m.**  
**Yaquina View Building**  
**Newport, Oregon**

**Minutes**

**PRESIDING:** Ron Beck, Chairman

**Present:** Ron Beck, Chairman; Jean Turner, Vice Chairman; Brenda Brown, Karen Bondley, Liz Martin, Directors

**Also Present:** Tom Rinearson, Superintendent; Laurie Urquhart, Secretary; approx. 30 members of the staff, media and interested patrons

**Call to Order- Establishment of a Quorum**

Chairman Ron Beck convened the meeting and called the session to order at 7:09 p.m. with a quorum of all five board members present.

**Communications**

Waldport resident Cathy Sorensen addressed the Board regarding facilities planning in her role as a member of the south area steering committee. She suggested members from each committee visit other areas to see their ideas and proposals. Superintendent Rinearson replied she is welcome to do so, and to get the schedule from Mr. Belloni.

Patrice Clevenger of the Swindell Center thanked the Board and District for allowing the center to be housed in the Yaquina View building. The program recently relocated there and has experienced significantly more activity.

Barb Dougherty of the Commission on Children and Families thanked the Board and District for their support (they have also relocated to the Yaquina View building). She said allowing the several entities (the Commission, the Swindell Center, Early Intervention, the Homeless program) space in the same location makes Yaquina View a "one-stop shop" for families seeking help.

**Board Reports**

Director Brenda Brown reported she and Director Liz Martin attended the OSBA summer board conference and found it very useful.

Chairman Ron Beck noted the Board spent a day and a half in a retreat setting since the last regular board meeting.

Director Liz Martin noted the OSBA conference was especially timely for her as a new board member.

## Homeless Program Update

Homeless Coordinator Katey Townsend outlined the district's Homeless Education & Literacy Project (H.E.L.P.). The program, using Title grant funds, has been able to expand to include centers in four areas of the county (Lincoln City, Newport, Toledo and Waldport). Last year, 411 LCSD students were identified as homeless- the number is likely higher. Homelessness is on the rise in Lincoln County as a result of the economic downturn. The advocates at each center help to remove barriers for homeless students and link them with the appropriate help and caring adults. The centers are modeled after the Seashore Family Literacy Center in Waldport, initiated by Senitila McKinley.

## Financial Reports

Business Manager Julie Baldwin presented unaudited 09/10 year end information; the year will not be closed until after the district's auditors have completed their work.

She also presented financial reports as of July 31, 2010. Interest rates have stabilized, though are still very low. The 12-day reduction is not yet reflected in the financial reports, but will be in the future. Projections are based on four years of data.

The Superintendent noted the beginning fund balance has already been reduced by \$1 million, cash needed to maintain staff and programs.

Ms. Baldwin explained the federal "Edu-Jobs" funding, which will help the district by offsetting expected additional reductions in revenue from the state. Governor Kulongoski sent letters to all superintendents in the state saying Oregon will be facing additional declines in the months ahead, and to be prudent with the federal money.

## Superintendent's Report

Superintendent Rinearson recognized Toledo Jr./Sr. High teacher Peter Vince and Video Production students for their production of a video for Bright Horizons Therapeutic Riding Center. This non-profit organization exists to improve the physical and emotional health of (primarily) riders with special needs.

The Superintendent also recognized the City of Lincoln City for exploring a system to allow its water customers to donate money to north county schools. The city council welcomed the concept and asked staff to return with more information.

Mr. Rinearson announced area breakfasts as follows:

**North-** Tuesday, 8/31/10, 8:30 at Taft 7-12

**West-** Wed., 9/1/10, 8:30 at NHS (MP room)

**East-** Thurs., 9/2/10, 8:30 at Toledo Jr./Sr.

**South-** Fri., 9/3/10, 8:00 a.m. at Crestview

He also reported teachers new to the district will begin their service on August 25<sup>th</sup>, with returning teachers arriving August 31<sup>st</sup>.



### **Approval of the Consent Calendar**

**Motion 10/11-6**

On motion of Director Brown, seconded by Director Martin, the Board unanimously approved the Consent Calendar items, including:

- Minutes, 7/6/10 Regular Session;
- Minutes, 7/30/10 Special Session;
- Minutes, 7/30 and 31/2010 Work Session;
- Out of Country Field Trip, NHS (London, Paris);
- Policy IKFB, Commencement Activities/ Honors;
- Planned Course Statement, Applied Algebra;
- Regular Personnel Items and addendum;
  - PSA, Paul Williams for Student Information System Services;
  - PSA, Murray Lein, Occupational Therapy Services;
- Board/Superintendent Working Agreements.

### **Approval of Revised 2010/11 School Calendars**

**Motion 10/11-7**

On motion of Director Turner, seconded by Director Bondley, the Board unanimously approved revised 2010/11 school calendars as presented 8/24/10. One of the methods LCSD will address decreased revenue from the state is by a reduction of 12 work days for employees. This reduction necessitated a change in the school calendars approved in April, 2010. The new calendars have the same 12 days reduced in all areas and reflect input received from both Associations.

Assistant Superintendent Sara Johnson explained the calendars presented at the August 24<sup>th</sup> meeting are different from those presented at the board retreat. They reflect the district's response to LCEA's request to move some of the four day weeks to the end of the school year, allowing teachers to maintain full weeks and instructional time in January and February to better prepare students for the Oregon state assessments. The Classified association requested to have the last three days of the school year cut as well as November 12, which were honored in the revised calendars. She noted some other ideas about the calendars are being discussed, but said it was important to finalize and distribute them at this point.

Unemployment insurance is not triggered by these calendars.

The calendars will be posted on the District's website and shared with all schools and the media as soon as possible.

### **Approval of Cooperative Agreement, Eddyville Charter/ Toledo Jr./Sr. Football (Added Item)**

**Motion 10/11-8**

On motion of Director Brown, seconded by Director Turner, the Board unanimously approved a cooperative agreement between Eddyville Charter School and Toledo Jr./Sr. High for Eddyville football players to play on Toledo's football team for the 2010/11 season. Eddyville did not have enough players to field a team this year.

**Approval of Amended Interagency Agreement-  
Construction Excise Tax, City of Newport**

**Motion 10/11-9**

On motion of Director Bondley, seconded by Director Martin, the Board unanimously approved the Amended Interagency Agreement between LCSD and the City of Newport for the construction excise tax.

This agreement incorporates a law passed in 2009 by the Oregon legislature amending the construction excise tax to allow collecting agencies to keep higher fees for collecting the tax. Also, all agencies are required to collect the tax (it was optional before).

**Information on Adequate Yearly Progress**

Assistant Superintendent Sara Johnson and Data Coordinator Mary Kelly presented preliminary data for the District's Adequate Yearly Progress (AYP) rating. Though the district does not "meet" overall, it is moving in the right direction with more and more students "meeting" or "exceeding" AYP targets. The percentage of students required to "meet" will go up each of the next few years to reach 100% in 2014.

Dr. Johnson explained AYP ratings are quite complex. She also noted that although Taft 7-12 did not meet, they are getting much better.

Vice Chairman Jean Turner asked for an explanation of "safe harbor." Safe harbor is a measurement of growth for a subgroup, comparing the current year scores with those of the previous year. Ten percent of students who did not meet a target the previous year must do so, plus must meet one other target criteria (graduation rate or attendance).

Superintendent Rinearson stated the district has four years of data and is seeing improvement. He also expressed concern regarding one of the district's charter schools, as they must meet the same gains as are required of the district and are not at that point currently.

"It will be interesting to see how the 100% plays out," said Rinearson. "This act helps us break things down into small groups, which is really positive."

Director Brown expressed concern about ratings for math. Dr. Johnson stated staff is looking at systemic ways to address it and bring achievement up.

**Discussion on Policy JFC, Student Code of Conduct**

During the board retreat held over the summer, a suggestion was made to revise the Student Code of Conduct policy to reflect options available to deal with students not complying with the district's rules. The policy now states that "discipline may include required interventions other than suspension, expulsion, etc." to give wider latitude to principals. The policy will return for the Board's consideration at the next meeting.

## **Proposed Facilities Improvements- Process**

Conversations about possible facilities improvements have been ongoing in all areas of the district for several months. Director of Support Services Rich Belloni posted draft architectural drawings of suggested improvements, and said a facilities study of each building is in process (to determine needs such as heating systems, electrical, plumbing, bells, structural, roofs, etc.). He noted a facilities study for every building should be ready for the October 5<sup>th</sup> work session.

Area presentations of ideas for facilities improvements will take place at the September 21<sup>st</sup> board meeting at Toledo Jr./Sr. High. Architects may also be presenting at the September and October board meetings. Most schools' plans are fairly firm.

Mr. Belloni stated one idea is for the school board to act as the Local Public Contracting Board. This would allow the use of local contractors and our own "Lincoln County stimulus package." Attorney Pete Gitner has been working with the Port of Newport, NOAA and OCCC on similar plans; he may attend the work session after meeting with the Superintendent and Director of Support Services.

The Board will meet in a work session October 5<sup>th</sup> in Newport to continue the facilities improvements conversation. Superintendent Rinearson stated a decision on whether or not to proceed with a bond measure should be made by late October or November at the latest.

Chairman Beck said Board members may want to consider an early start time at the next meeting to allow time for area facilities presentations. He asked them to send suggestions concerning this to Secretary Laurie Urquhart.

## **Discussion on 2010/11 Board Goals**

The Board began developing its goals for this year during a summer board retreat. Draft goals include:

- 1) Acknowledge student achievement;
- 2) Analyze the licensed contract;
- 3) Continue support of initiatives already in place;
- 4) Develop a new evaluation instrument for the Superintendent's evaluation in the 2011/12 year;
- 5) Explore the pursuit of a general obligation bond for facilities improvements.

The goals will return to the Board for consideration at the next meeting.

## **Discussion on District Priorities**

In January, 2008 the Board approved a list of priorities for the District designed to guide it for several years. During their recent board retreat, they reexamined the priorities to reflect current circumstances and future plans. The eight priorities are:

- Continue the alignment, both vertically and horizontally, of District curriculum, instruction and assessments;
- Continue to implement innovative uses of technology that lead to improved student learning;
- Recruit and retain highly talented employees;

- Improve facilities by: ensuring facilities will encompass the reduction of class size in grades K-3 to a ratio of 18-22:1; moving Waldport High out of the tsunami zone; and phasing out the use of portables;
- Continue building partnerships with local business, science and arts communities;
- Engage and expand communication with our communities;
- Negotiate employee contracts to focus on student achievement;
- Maximize all funding opportunities aligned with District Priorities.

The priorities will return for the Board's consideration at the September 21<sup>st</sup> meeting.

### **Board Self Evaluation**

The Board discussed evaluating its own performance during a recent board retreat. In prior years, they have used the "Board/Superintendent Working Agreements" as the tool with which they accomplished this task. The last time they did so, they used an online survey of the agreements. Chairman Beck asked board members to consider doing so again.

The meeting was adjourned at 9:13 p.m.

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Chairman

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Superintendent

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
September 21, 2010**

**ITEM:**

**TOPIC:** Student Code of Conduct, Policy JFC

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Tom Rinearson

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

Policy JFC Student Code of Conduct was discussed during the summer Board retreat and again at the August board meeting. The attached policy reflects suggestions from a board member regarding the policy.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends the Board approve Policy JFC, Student Code of Conduct as presented 9/21/10.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

<h1 style="margin: 0;">Lincoln County School District</h1>
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Code: **JFC**  
 Adopted: 7/9/02  
 Revised/Readopted: 10/14/03  
 Revised: 9/21/10

## Student Code of Conduct\*\*

The Board expects student conduct to contribute to a productive learning climate for themselves and others. Students shall comply with the district’s written rules, pursue the prescribed course of study, submit to the lawful authority of district staff and conduct themselves in an orderly manner at school during the school day or during school-sponsored activities.

A student code of conduct, developed under the leadership of the district administration, and in cooperation with staff, will be made available and distributed to parents and students outlining student conduct expectations and possible disciplinary actions, including consequences for disorderly conduct, as required by the No Child Left Behind Act of 2001. Furthermore, this code of conduct will include interventions that facilitate students learning appropriate behavior for school and the work environment.

Students in violation of Board policy, administrative regulation and/or code of conduct provisions will be subject to discipline (discipline may include required interventions other than suspension, expulsion, etc.) up to and including expulsion. Additionally, students may be denied participation in extracurricular activities. Titles and/or privileges granted to students may also be revoked (e.g., valedictorian, salutatorian, student body, class or club office positions, senior trip, prom, etc.). A referral to law enforcement may also be made.

The superintendent or designee will develop administrative regulations to implement this policy.

The district will annually record and report expulsion data for conduct violations as required by the Oregon Department of Education.

END OF POLICY

Legal Reference(s):

ORS 339.240  
ORS 339.250

ORS 339.260  
ORS 659.850

OAR 581-021-0050 to -0075

Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988).

Bethel School District No. 403 v. Fraser, 478 U.S. 675 (1986).

Leslie Shorb v. Donald L. Grotting and Powers School District No. 31, Case No. 00CV-0255 (Coos County Circuit Court) (June 1, 2000).

Ferguson v. Phoenix Talent School District #4, 172 Or. App. 389 (2001).

No Child Left Behind Act of 2001, P.L. 107-110, Title IX, Section 9532.

Cross Reference(s):

JG - Classroom Management

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**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**  
September 21, 2010

**ITEM:**

**TOPIC:** Personnel Action

**PREPARED BY:** Sid Danielson- H.R.

**WILL BE PRESENTED BY:** Dr. Sara Johnson, Asst. Superintendent

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

Regular Personnel Action items requiring Board approval.

**RECOMMENDATION:**

The Superintendent recommends the Board approve the attached personnel items.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

## Board Agenda/Personnel Action – September 21, 2010

### Resignation(s):

Elizabeth Asher	Teacher/Toledo Elem. 8/25/08 – 8/30/10	Further Education
Theresa Mills	Records Mgr. Clerk 9/14/84 – 2/28/11	Retiring
Judith Honza	Info.-Records II/Tol.7-12 10/03/88 – 9/20/10	Retiring
Miriam Meacham	Teaching Asst./WHS 1/9/09 – 8/31/10	Personal Reasons
Ramona Creighton	Info.- Records II/C & I 12/15/83 – 8/31/10	Retiring
Alona Benson	School Secty./NIS-INMS 8/14/89 – 9/3/10	Personal Reasons
Theresa Maloney	Recall List/HR 8/3/98 – 9/10/10	Personal Reasons

### New Licensed Hire(s):

Shaina Robinson	Science/Taft 7-12	(.67)	BA/1
Noah Lambie	Science/Taft 7-12		MA/1
Kevin Guthrie	Math/Taft 7-12		MA/1
Lars Wight	Lang. Arts/NHS-NPA	(.83)	MA/1

### New Classified Staff:

James Bowden	Sp. Ed. Asst./TOES	.81 FTE/\$10.77
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### Leave-of-Absence Request(s):

Majalise Tolan	FMLA/Parental Extension	10/29/10
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### New Coach Hire(s):

Tia Retherford	NHS/NPA
Lynne Iverson	NHS/NPA
Mindy Jones	NHS/NPA
Rebecca Borden	NHS/NPA
Roxie McGrath	WHS



**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**

9/21/10

**ITEM:**

**TOPIC:** 2010/11 Board Goals

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Superintendent Tom Rinearson

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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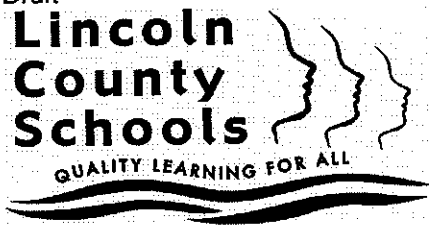
**DESCRIPTION OF AGENDA ITEM:**

Each year, the Board adopts Board goals. The process began earlier this summer in a board retreat/work session when draft goals were developed. The Board discussed the goals again at the August meeting. The are presented this evening for adoption.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends approval of the 2010/11 Board Goals as presented 9/21/10.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No



## 2010/11 BOARD GOALS

1. **The LCSD Board of Directors will acknowledge student achievement by:**
  - Recognizing elementary students for learning multiplication tables. (Board members will present the student with a certificate in the classroom, and will call the parents. If the parents cannot be reached, a letter signed by the board member will be sent).
  - Recognizing students of all levels for achievement in non-fiction writing.
  - Exploring and supporting art programs for students.
2. **The Board will analyze the licensed contract to:**
  - Decide if they want to negotiate with teachers;
  - Decide what parameters to give the bargaining team.
3. **The Board will continue supporting initiatives already in process, i.e., curriculum alignment, mentor programs, business/community partnerships and individual school improvement plans.**
4. **The Board will develop a new evaluation instrument for the Superintendent's evaluation in 2011/12.**
5. **Explore the pursuit of a general obligation bond for facilities improvements.**

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**

9/21/10

**ITEM:**

**TOPIC:** District Priorities

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Superintendent Tom Rinearson

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

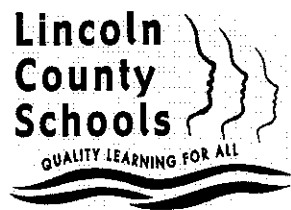
In January, 2008 the Board approved a list of priorities for the District designed to guide it for several years. During their recent board retreat, they re-examined the priorities to reflect current circumstances and future plans.

Draft priorities are attached and were discussed again at the August board meeting.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends approval of the District Priorities as presented 9/21/10.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No



## District Priorities

- Continue the alignment, both vertically and horizontally, of District curriculum, instruction and assessments.
- Continue to implement innovative uses of technology that lead to improved student learning.
- Recruit and retain highly talented employees.
- Improve facilities by:
  - Ensuring facilities will encompass the reduction of class size in grades K-3 to a ratio of 18-22:1.
  - Moving Waldport High out of the tsunami zone.
  - Phasing out the use of portables.
- Continue building partnerships with the local business, science and arts communities.
- Engage and expand communication with our communities.
- Negotiate employee contracts to focus on student achievement.
- Maximize all funding opportunities aligned with District Priorities.

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**

September 21, 2010

**ITEM:**

**TOPIC:** Short Term Borrowing, Oregon Coast Bank

**PREPARED BY:** Julie Baldwin

**WILL BE PRESENTED BY:** Julie Baldwin

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

To cover cash-flow needs that exceed available District funds, from late October through late November the District is borrowing a maximum of \$1,000,000 from Oregon Coast Bank. The note will allow the District to draw against it as needed to meet expenditures; it will be repaid it as soon as ample tax revenue has been received. This type of note reduces the interest expense incurred by the District.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends approval of Resolution 2010/11-3, short term borrowing from Oregon Coast Bank in an amount not to exceed \$1,000,000.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

RESOLUTION 2010/11-3

A RESOLUTION OF LINCOLN COUNTY SCHOOL DISTRICT, LINCOLN COUNTY, OREGON AUTHORIZING THE ISSUANCE, SALE, EXECUTION AND DELIVERY OF A TAXABLE TAX AND REVENUE ANTICIPATION NOTE, SERIES 2010, IN AN AMOUNT NOT TO EXCEED \$1,000,000 AND RELATED MATTERS.

THE BOARD OF DIRECTORS (THE "BOARD") OF LINCOLN COUNTY SCHOOL DISTRICT, LINCOLN COUNTY, OREGON (THE "DISTRICT"), DETERMINES AS FOLLOWS:

SECTION 1: FINDINGS

The Board of the District finds:

1. The District has adopted a budget for the 2010-2011 fiscal year which provides for the collection of available ad valorem property taxes and other revenues, excluding grants, in an amount not less than \$45,595,551 Oregon law permits the issuance of tax and revenue anticipation notes in an amount which does not exceed 80% of such amount. Tax and revenue anticipation notes must mature no later than 13 months after the date of issuance.
2. It is in the best interest of the District to borrow money within the foregoing limitations to meet current expenses by issuing its Taxable Tax and Revenue Anticipation Note, Series 2010, as provided in this resolution.

SECTION 2: NOTE AUTHORIZED

For the above purposes, the District shall issue an aggregate principal amount of not to exceed \$1,000,000 Tax and Revenue Anticipation Note (Taxable), Series 2010 (the "Note") pursuant to ORS 287A.180. The Note shall be dated with the date specified by the Authorized Officer, shall mature not later than 13 months after the date of issuance, and shall bear interest payable at maturity at a rate to be established by the Authorized Officer, which rate shall not exceed a net effective rate of six percent (6%) per annum. The Note may be issued as a draw down instrument with such terms as determined by the Authorized Officer.

SECTION 3: OPTIONAL PREPAYMENT

The Note shall be subject to optional prepayment prior to maturity as determined by the Authorized Officer and as permitted by the purchaser of the Note.

SECTION 4: PROVISION FOR PAYMENT OF NOTE AND SPECIAL ACCOUNT

The District covenants to budget and appropriate sufficient funds for the payment of the Note together with interest thereon to the date of maturity and payment of the Note. For fiscal year 2010-2011 the District shall appropriate as an interest expenditure the interest due on the Note on maturity.

SECTION 5: SECURITY

The District's ad valorem property taxes subject to the limits of Article XI, Sections 11 and 11b of the Oregon Constitution and all other legally available revenues of the District are hereby irrevocably pledged to the punctual payment of principal of and interest on the Note.

SECTION 6: NOTE AND DISCOUNT

The Business Manager or the Superintendent, or his or her designee (the "Authorized Officer"), is hereby authorized to negotiate and execute, on behalf of the District, the Note providing for the private negotiated sale of the Note. The Note shall be consistent with the terms hereof and shall allow for an origination fee of not more than \$1,000 to the purchaser. The terms of any such Note shall be binding upon the District when executed by the Authorized Officer.

SECTION 7: DEPOSIT OF PROCEEDS

The Note proceeds received by the District shall be deposited in the general fund of the District.

SECTION 8: EXECUTION

The Note shall be executed on behalf of the District with the manual signature of the Authorized Officer.

SECTION 9: AUTHORITY OF AUTHORIZED OFFICER

The Authorized Officer is hereby authorized to enter into any agreements and to execute any documents or certificates which may be required to issue, sell and deliver the Note in accordance with this Resolution.

ADOPTED by the Board of Directors of the Lincoln County School District, Lincoln County, Oregon at a regular meeting this 21<sup>st</sup> day of September, 2010.

**LINCOLN COUNTY SCHOOL DISTRICT**

By: \_\_\_\_\_

Chair

ATTEST:

By: \_\_\_\_\_

Superintendent/Clerk



**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
9/21/10**

**ITEM:**

**TOPIC:** Proposed Facilities Improvements- Presentations

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Rich Belloni

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

Conversations about possible facilities improvements have been ongoing in all areas of the district for several months. Representatives from each area of the district will present ideas for their respective area at the September 21<sup>st</sup> board meeting.

**SUPERINTENDENT'S RECOMMENDATION:**

For discussion only at this time.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**

9/21/10

**ITEM:**

**TOPIC:** Board Self Evaluation

**PREPARED BY:** Laurie Urquhart

**WILL BE PRESENTED BY:** Superintendent Tom Rinearson

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

Part of Board discussions during a recent retreat involved the board evaluating its own performance. Consultant Margot Helphand lead the Board through a self evaluation process several years ago using the Board/Superintendent Working Agreements. At that time, they simply gave a "thumbs up" or "thumbs down" to each item. In May 2007 they took part in a similar exercise using a Zoomerang survey to respond to the same questions.

The Zoomerang survey was reviewed at the last meeting and subsequently deployed. The Board will review the results this evening.

**SUPERINTENDENT'S RECOMMENDATION:**

For information only.

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

# Board Self Evaluation Survey 10-11

## Results Overview



Date: 9/9/2010 2:48 PM PST  
 Responses: Completes  
 Filter: No filter applied

### 1. The Board Job Description

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.	Unacceptable	Needs improvement	Satisfactory	Very Good	Outstanding
1. Work with members of the Board and the superintendent in a cooperative and collaborative partnership aligned toward a common mission.	0 0%	0 0%	1 20%	2 40%	2 40%
2. Select, work with and evaluate the superintendent.	0 0%	1 25%	1 25%	2 50%	0 0%
3. Evaluate the Board's own leadership and governance.	0 0%	1 25%	2 50%	1 25%	0 0%
4. Ensure fiscal and legal accountability.	0 0%	0 0%	2 40%	3 60%	0 0%
2 Responses					

### 2. Governance Principles

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.	Unacceptable	Needs improvement	Satisfactory	Very Good	Outstanding
1. Focus on policy-making, planning and evaluation, rather than day-to-day operations.	0 0%	0 0%	1 20%	3 60%	1 20%
2. Make decisions as a whole board only at properly called meetings. Board members recognize that individual members have no authority to take individual action in policy or district matters.	0 0%	0 0%	1 20%	1 20%	3 60%
3. Support decisions of the majority after honoring the right of					

individual members to express opposing viewpoints and vote their convictions.	0 0%	0 0%	0 0%	2 40%	3 60%
4. Recognize and respect the superintendent's responsibility to manage the district and to direct employees in district matters.	0 0%	0 0%	1 20%	2 40%	2 40%
5. Give careful consideration to all issues brought you by individuals and special interests. Actively solicit input and listen to all perspectives. We will operate as representatives and make decisions in the best interest of the whole district.	0 0%	0 0%	1 20%	1 20%	3 60%
6. Value the role we play in the community and represent the District, when possible, by attending school and community functions.	0 0%	0 0%	0 0%	4 80%	1 20%
1 Responses					

**3. Meeting Operational Agreements**

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.	Unacceptable	Needs improvement	Satisfactory	Very Good	Outstanding
1. Contact the Board Chair or Superintendent to request an item be placed on the agenda.	0 0%	0 0%	2 40%	2 40%	1 20%
2. Uphold the legal requirement for confidentiality on all matters arising from the Board meeting Executive Session.	0 0%	0 0%	0 0%	2 40%	3 60%
3. Start our meetings and end our meetings on time.	0 0%	0 0%	1 20%	1 20%	3 60%
4. Attend regularly scheduled board meetings unless a situation occurs that makes attendance impossible.	0 0%	0 0%	1 20%	0 0%	4 80%

5. Cooperate in scheduling special meetings and/or work sessions for planning and training purposes.	0 0%	0 0%	0 0%	2 40%	3 60%
6. Cast a vote on all matters except when a conflict of interest arises.	0 0%	0 0%	0 0%	1 20%	4 80%
0 Responses					

**4. Communication Agreements**

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.	Unacceptable	Needs improvement	Satisfactory	Very Good	Outstanding
1. Communicate directly with the superintendent when a question arises or a concern is voiced by a staff or community member.	0 0%	0 0%	0 0%	3 60%	2 40%
2. Communicate directly with the Superintendent or Board Chair prior to meetings of the Board to address questions and/or concerns about agenda items.	0 0%	0 0%	3 60%	0 0%	2 40%
3. Communicate one-on-one, when an individual concern arises, with the superintendent or other board member, as appropriate.	0 0%	0 0%	2 40%	2 40%	1 20%
1 Responses					

**5. Annual Planning and Evaluation**

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.	Unacceptable	Needs improvement	Satisfactory	Very Good	Outstanding
1. Set priorities as a Board for Board professional development annually.	0 0%	0 0%	0 0%	4 80%	1 20%
2. Participate in annual self-assessment of the Board's performance.	0 0%	0 0%	1 25%	3 75%	0 0%
3. Participate in					

establishing annual expectations and goals for the superintendent.	0 0%	0 0%	0 0%	2 40%	3 60%
4. Objectively evaluate the superintendent's performance against established expectations, and provide appropriate feedback.	0 0%	0 0%	1 25%	2 50%	1 25%
2 Responses					

**6. Orientation of new board members**

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.	Unacceptable	Needs improvement	Satisfactory	Very Good	Outstanding
1. Assure timely orientation of new Board members.	0 0%	0 0%	1 20%	3 60%	1 20%
0 Responses					

**7. Role of the Chair**

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.	Unacceptable	Needs improvement	Satisfactory	Very Good	Outstanding
1. Recognize the role of the Chair to speak for and about the Board, to describe the Board's process and positions. Recognize the role of the Chair to convene meetings, develop the agenda with the superintendent, and execute documents, as appropriate.	0 0%	0 0%	0 0%	3 60%	2 40%
0 Responses					

**8. Expectations of the Superintendent**

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.	Unacceptable	Needs improvement	Satisfactory	Very Good	Outstanding
1. Work toward becoming a team with Board members.	0 0%	0 0%	1 20%	2 40%	2 40%
2. Respect and					

acknowledge the Board's role in setting policy and overseeing the performance of the Superintendent.	0 0%	0 0%	0 0%	2 40%	3 60%
3. Work with the Board to establish a clear vision for the district.	0 0%	0 0%	1 20%	1 20%	3 60%
4. Prepare preliminary goals annually for the Board's consideration.	0 0%	0 0%	0 0%	2 50%	2 50%
5. Provide data to the Board members so that data driven decisions can be made.	0 0%	0 0%	0 0%	1 20%	4 80%
6. Possess a working knowledge of all legal and local policies.	0 0%	0 0%	0 0%	1 20%	4 80%
7. Inform the Board of all critical information including relevant trends, anticipated media coverage, or critical external or internal changes.	0 0%	0 0%	0 0%	1 20%	4 80%
8. Distribute appropriate information to all Board members.	0 0%	0 0%	0 0%	1 20%	4 80%
9. Communicate with Board members promptly and effectively.	0 0%	0 0%	0 0%	2 40%	3 60%
10. Ensures timely distribution of board packet.	0 0%	0 0%	0 0%	1 20%	4 80%
11. Respect the confidentiality requirement of Board Meeting Executive Sessions.	0 0%	0 0%	0 0%	0 0%	5 100%
12. Treat all Board members professionally.	0 0%	0 0%	0 0%	1 20%	4 80%
13. Communicate to individual Board members if a problem or issue is observed developing with an individual board member.	0 0%	0 0%	1 20%	3 60%	1 20%
	0 0%	0 0%	1 33%	1 33%	1 33%
14. Conduct a self-assessment prior to the Board's evaluation of the superintendent's job performance.	0 0%	0 0%	0 0%	4 80%	1 20%
15. Represent the district by being	0	0	0	2	3

visible in the community.	0%	0%	0%	40%	60%
16. Provide follow-up information to Board members on concerns and issues they have referred to the superintendent-close the loop.	0 0%	0 0%	0 0%	3 60%	2 40%
1 Responses					

**9. Board Goals- 09-10**

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.	Incomplete	In Process	Complete
1. Acknowledge student achievement (math facts certificates; explore/support arts programs).	0 0%	3 60%	2 40%
2. Work with the County Clerk to align board zones per Oregon Revised Statutes.	0 0%	0 0%	5 100%
3. Analyze the licensed contract to: decide if want to negotiate w/teachers, and to decide parameters for bargaining team.	0 0%	3 60%	2 40%
4. Continue supporting initiatives already in process (curriculum alignment, mentor programs, business/community partnerships and individual school improvement plans).	0 0%	2 40%	3 60%
0 Responses			

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## Board Self Evaluation Survey 10-11

### Results Overview



Date: 9/9/2010 2:49 PM PST  
 Responses: Completes  
 Filter: No filter applied

#### 1. The Board Job Description

*(Comments)*

#	Response
1	<p><b>2. Select, work with and evaluate the superintendent.</b>            have not done this yet</p> <p><b>1. Work with members of the Board and the superintendent in a cooperative and collaborative partnership aligned toward a common mission.</b>            Student achievement is a priority and focus for us all.</p>
2	<p><b>2. Select, work with and evaluate the superintendent.</b>            Needs work to become a really effective process.</p> <p><b>3. Evaluate the Board's own leadership and governance.</b>            Practice makes better and Ron/Jean have the experience to keep the Board on track.</p> <p><b>4. Ensure fiscal and legal accountability.</b>            We keep trying but can always do better on the fiscal front.</p>

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# Board Self Evaluation Survey 10-11

## Results Overview



Date: 9/9/2010 2:50 PM PST  
Responses: Completes  
Filter: No filter applied

### 2. Governance Principles

*(Comments)*

#	Response
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1	6. Value the role we play in the community and represent the District, when possible, by attending school and community functions. As often as possible.
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# Board Self Evaluation Survey 10-11 Results Overview



Date: 9/9/2010 2:52 PM PST  
Responses: Completes  
Filter: No filter applied

## 4. Communication Agreements

*(Comments)*

#	Response
1	2. Communicate directly with the Superintendent or Board Chair prior to meetings of the Board to address questions and/or concerns about agenda items. If possible.

## Board Self Evaluation Survey 10-11

### Results Overview



Date: 9/9/2010 3:00 PM PST  
 Responses: Completes  
 Filter: No filter applied

#### 5. Annual Planning and Evaluation

*(Comments)*

#	Response
1	<p><b>2. Participate in annual self-assessment of the Board's performance.</b>            have not done this yet</p> <p><b>4. Objectively evaluate the superintendent's performance against established expectations, and provide appropriate feedback.</b>            have not done this yet</p>
2	<p><b>1. Set priorities as a Board for Board professional development annually.</b>            The retreats have helped this tremendously.</p> <p><b>3. Participate in establishing annual expectations and goals for the superintendent.</b>            Again the retreats are valuable.</p> <p><b>4. Objectively evaluate the superintendent's performance against established expectations, and provide appropriate feedback.</b>            To the extent possible.</p>

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## Board Self Evaluation Survey 10-11

### Results Overview



Date: 9/9/2010 3:00 PM PST  
Responses: Completes  
Filter: No filter applied

8. Expectations of the Superintendent	
#	Response
1	<i>(Comments)</i> <b>8. Distribute appropriate information to all Board members.</b> Especially when it is requested

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