

LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors- Regular Session
Tuesday, January 19, 2010- 7:00 p.m.
Sam Case Primary
Newport, Oregon

Minutes

PRESIDING: Jana Cowan, Chairman

Present: Jana Cowan, Chairman; Ron Beck, Vice-Chairman; Jean Turner, Brenda Brown, Karen Bondley, Directors

Also Present: Tom Rinearson, Superintendent; Laurie Urquhart, Secretary; approx. 30 members of the staff and interested patrons

Call to Order- Establishment of a Quorum

The school board met in regular session on January 19, 2010 at Sam Case Primary School with approximately 30 members of the staff and interested patrons present.

Introductions- Student Representative

Sam Case teacher Lisa Moore introduced three third grade students who each addressed the Board. Breanna shared the speech she prepared for her student council bid. Madison described what occurs in student council meetings and said they are now discussing ideas for a school mascot. Britnie noted third grade students meet with "kinder buddies" and first graders to read and go on field trips together.

Fortunate Field Trip

Sam Case teacher Debbie Gwynn introduced second grade student Allie, who shared a student produced book, "Fortunate Field Trip." Students visited the Yaquina Bay Lighthouse in October; this field experience integrated writing, science and reading. Each board member was presented with the book.

Board Reports

Chairman Jana Cowan reported she accompanied Toledo Elementary students to the "Willie Wonka" play at the Performing Arts Center. She also announced her last board meeting will be in June, as she is moving to Vermont during the upcoming summer.

Director Jean Turner noted board members Brenda Brown, Ron Beck and she attended a recent meeting at Waldport High regarding moving that school out of the tsunami zone. A steering committee has formed to guide the effort; the next community meeting is February 3 at 6:00 p.m. Superintendent Rinearson reported staff will update the Board regarding facilities plans in all areas of the district at the February board meeting.

Vice Chairman Ron Beck said he was invited to Newport Intermediate/Isaac Newton Magnet School to visit with students in honor of school board recognition month. Students in Ms. Brown's class presented him with a book. He will be visiting several more classrooms at the school in the coming days.

West Area Report

Sam Case Principal Marsha Eckelman welcomed the Board to the school, thanking them for their roles as board members and highlighting a banner created for them by Kindergarten students. Students also developed a book describing their ideas about what a school board is.

Newport High Principal Jon Zagel thanked board members for their service, inviting them to visit west area schools and presenting them with Starbucks cards.

Financial Report

Business Manager Julie Baldwin presented financial reports as of December 31, 2009 as well as the final report for 08/09. Special revenue funds (federal grant funds) are now received from the state every other month rather than each month. Director Brown requested the repayment schedule for the PERS bonds. Superintendent Rinearson reported the District began saving for this repayment a few years ago, as the schedule of payments increases over time. This savings will not meet the total obligation, but will "soften the blow."

PERS rates are scheduled to increase beginning in 2011, and again in the 2013-15 biennium.

Superintendent Rinearson noted staff is examining ways to save on utility costs, and are looking at savings if schools were closed longer in December, with the school year extended farther into June.

Ms. Baldwin responded to a question posed at the December board meeting regarding the district's responsibility for unemployment payments. The typical benefit is 26 weeks, for which the District would be responsible. There are federal extensions of up to 33 weeks (paid by the federal government). In addition, there are 13 weeks of a state extension (available in some circumstances) for which the district would be responsible.

Interest rates continue to decline slightly.

Superintendent's Report

Superintendent Rinearson thanked Board members for their dedication and service. January is Board Recognition month in Oregon. He also displayed a plaque the Board received from OSBA for their "continuing Board achievement" training award.

The Superintendent congratulated Taft 7-12 and Waldport High for their receipt of two Oregon Department of Transportation (ODOT) grants. Taft will use the approximate \$16,000 for two projects (pre-engineering for removal of a bridge and related wetlands work, and to construct four bus stop structures for the city of Lincoln City). Ben Hensley's Material Tech Class is spearheading this effort.

Waldport High plans to use their approximate \$22,000 to purchase a three dimensional "printer" that builds products computer designed by students in Dave Wirick's Industrial Tech class.

Mr. Rinearson thanked Crestview teachers Jim Bodle and Jennifer Stobie and their students for their efforts in gathering pet food and toys for the Lincoln County Animal Shelter. The gifts were delivered before winter break.

The Superintendent recognized Morag Reid and the east area community for their extraordinary support of the Campbell's Labels for Education program. They have collected enough labels to equal 20,000 points, which are many times used to purchase playground equipment.

Mr. Rinearson congratulated Sam Case School, nominated for a 2010 Celebrating Student Success Award from ODE. Schools are nominated based on a review of state assessment results, current performance and student growth. The school will submit an application; only 21 schools in the state were invited to apply for this award.

Superintendent Rinearson reported Taft Elementary has approximately 60 students in the Taft After School Club. All of the students receive tutoring in reading and math in addition to enrichment activities.

Congratulations to Oceanlake Elementary, winners of the attendance "capture the flag" competition for December.

Approval of the Consent Calendar

Motion 2009/10-32

On motion of Director Turner, seconded by Director Bondley, the Board unanimously approved the Consent Calendar items, including:

- Minutes, 12/15/09 Regular Session;**
- Regular Personnel Items;**
- Policy GCPB/GDPB, Resignation of Staff;**
- Race to the Top Memo of Understanding.**

Compliance with Standards- Division 22

Operations and Title Administrator Joe Novello updated the Board regarding the District's compliance with Oregon Administrative Rule (OAR) 581, Division 22 which describes the standards for public elementary and secondary schools. Mr. Novello reported the District is in compliance with the requirements with these caveats:

- Section 0413.** The District needs to present the drug and alcohol prevention plan each year, separate from the wellness plan;
- Section 0416.** The District has added the "Life of an Athlete" program, which addresses the required anabolic steroid and other substances prevention program;
- Section 0615.** Though we are waiting for direction from ODE, staff is moving ahead with developing a list of five examinations to test essential skills;
- Section 1130.** Diploma requirements are being revised by ODE, from whom we are awaiting direction. LCSD's current Policy IKF is in compliance for the current year and will be revised in spring 2010 to incorporate new standards;

•**Sections 1133 and 1134**, Extended and Modified diplomas, respectively. Staff may develop separate policies to address these new requirements, posted by ODE in December.

Discussion on Policy JHFF, Reporting Requirements...

State law changed provisions relating to misconduct by district employees. The law requires district school boards to adopt a policy on reporting sexual conduct by a district employee that is directed toward a student. OSBA developed the policy, which will return for the Board's consideration at the next meeting.

Discussion on Policy KL, Public Complaints

Policy KL, Public Complaints, has been revised to delete a reference to an administrative rule in another policy. Complaints in certain areas must be filed under their respective policies. One of the administrative rules referenced in this list does not exist, so has been deleted from it.

Renewal of Probationary/Permanent Personnel

Director of Human Resources Sara Johnson described the process by which licensed employees are recommended for renewal or non-renewal, extension or non-extension. "We are committed to having a quality principal in every school, and a quality teacher in every classroom," said Johnson. "There are processes in place to help this happen." She noted a flowchart in the board folder describing the renewal system.

The list of personnel will be forwarded to the Board in the next few weeks and will return for their consideration at the next board meeting.

Extension of Contract, Audit Services

Business Manager Julie Baldwin requested the Board extend the contract for audit services with Pauly, Rogers & Co. for an additional year. The last time a Request for Proposals (RFP) for this service was issued, LCSD joined a consortium comprised of other school districts in the Linn Benton Lincoln ESD. Several of the other districts participating then would also like to extend the RFP process for one year. Staff would like to revise the relevant policy to include language providing three one-year extensions.

The request will return to the Board at the next meeting, along with a revised Policy DIE, Audits.

Extension of Contract, Insurance Agent of Record, Other than Health Benefits

The five-year term with Western States Insurance ends June 30, 2010. As staff is very satisfied with the current service and would like to avoid the cost of a formal RFP, staff is requesting the Board extend the term with Western States for one year. The request will return to the Board at the February meeting, along with a revised Policy EI, Insurance Agent of Record. This policy would also be revised to include three one-year extensions.

Superintendent Evaluation- Instrument

As required by policy and the Superintendent's contract, the Board conducts an evaluation of the Superintendent annually. At the December board meeting, board members reached consensus to use the same form as has been used the last several years. The Board, Learning Support Team members and principals complete the evaluation form.

Director Brenda Brown asked that the Superintendent do a self evaluation using the same form, and provide comments.

ESD Resolution Services- Change to Local Service Plan

The Board approved the two-year ESD resolution services Local Services Plan last year. The plan has been slightly modified since that time, and will be considered by the Board at the next meeting.

Director Brown noted the ESD will be having an informational budget presentation on January 27th.

The meeting was adjourned at 8:35 p.m.

Chairman

Superintendent