

LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors- Regular Session
Tuesday, June 10, 2008 – 7:00 p.m.
Newport High School
Newport, Oregon

Minutes

Presiding: Brenda Brown, Chairman

Present: Brenda Brown, Chairman; Jean Turner, Vice-Chairman; Jana Cowan, Amy Coulter, Directors

Also Present: Tom Rinearson, Superintendent; Laurie Urquhart, Secretary

Excused: Ron Beck, Director (for first half of meeting; joined the meeting then)

Call to Order- Establishment of a Quorum

Chairman Brown convened the meeting and called the session to order at 7:08 p.m. with a quorum of four board members present. Director Beck was excused from the meeting, but joined the group half way through.

Public Hearing, 08/09 Budget

The Board recessed into a public hearing of the 2008/09 budget approved by the Budget Committee on May 6, 2008. No public comments were offered.

Ms. Baldwin explained the “notice of hearing” recently published was incomplete due to a newspaper printing error and would be republished. The regular session was then reconvened.

Student Representative, Newport High

Newport High 08/09 ASB President India Powell reported students at the school raised over \$3,000 for Doernbecher Children’s Hospital through a “Mr. and Ms. NHS” contest. In addition, 31 participants took part in a Red Cross blood drive.

Ms. Powell said she and the student council will work to increase school spirit next year. Cheerleaders and Jr. Optimist club members will be completing various “clean up” projects around the school as well.

West Area Report

Newport High Principal Jon Zagel presented the report for West area administrators, noting their emphasis on a K-12 learning system. They will focus particularly on transitions from fifth to sixth grade, and from 8th to 9th grade. Staff has developed a “freshman academy” to help with this passage.

Sixteen K-12 staff members will take part in International Baccalaureate training in July, reported Mr. Zagel. He also stated site councils at both Sam Case and Yaquina View have established writing goals for the schools.

At Newport High, graduations went well. All 12 athletic teams went to state playoffs, and the baseball team won the 4A state playoffs. Kate Bigelow tied with one other golfer from Sisters to win state in girls' golf.

Oregon Council for Online Learning

Oregon Council for Online Learning (OCOL) Board Chair Fred Schwartz requested both the charter and administrative contracts with LCSD be terminated August 31, 2008. OCOL is a non-profit organization contracting with Insight School of Oregon (ISO). Due to a decision by the state board of education to not allow a waiver sought by ISO, the school will not continue as a charter school next year. Instead, it will be a private alternative school contracting with school districts around the state.

Mr. Schwartz thanked the Board for giving OCOL the opportunity to provide another option for students. He also thanked administrator Tom Zandoli for "guiding us through the minefields."

Communications

Board Chair Brenda Brown thanked students and staff for the copy of "Volume II of Prose and Poetry" she received from the Seashore Family Literacy Center. The book consists of student writings.

Board Reports

Board member Jana Cowan attended graduations at Eddyville and Siletz, and expressed her appreciation for the communities' involvement with their students. She said seven students graduated from Siletz last year; this year, the number is 15.

Director Jean Turner attended ceremonies in Eddyville and Waldport, which she called "awesome." She expressed her appreciation to Principal Von Taylor for all of his efforts.

Director Amy Coulter reported she wore a cap and gown at Taft High's graduation, and said the senior class there bonded as a result of several tragedies they experienced last year. She noted students expressed their gratitude to retiring principal Steve Kilduff.

Chairman Brenda Brown attended Toledo High's graduation, saying it was a wonderful afternoon.

Consultant Report- Agent of Record, Insurances

Agent of Record Mark Collson presented his recommendations for insurance carriers for the coming year (other than health insurance). He noted the District increased its liability coverage this year due to a Supreme Court ruling affecting public employers' liability. He recommended the District continue with PACE (Property and Casualty Coverage for Education) for liability insurance, explaining this company returns excess profits to its shareholders. The District will be in line for a rebate in the next 18 months, said Collson.

Mr. Collson recommended the District continue with SAIF (State Accident Insurance Fund) for workers compensation coverage. The Board considered his recommendations later in the meeting.

American History Grant/Literary Review Updates

Teacher Matt Love summarized two projects he is coordinating: the Teaching American History grant, and the literary review. The history grant is a four-year professional development opportunity for teachers to deepen their understanding of United States and Oregon history and enhance their classroom instruction. 25 teachers are taking part in the program, which will result in 11 projects to be presented in 2010. The teachers receive a stipend for their participation, which includes activities over about six Saturdays. A public event will take place at the end of the project.

The literary review began in spring 2007, when seven professional writers conducted a series of week-long writing workshops with several hundred students from Waldport, Toledo, Taft and Newport High Schools. Students and teachers produced short memoirs, several of which were published in "Sea to Sitka: An Anthology of Student and Teacher Memoirs from the Lincoln County School District." Mr. Love noted this anthology is the only student/teacher one in the state, and thanked Sandi Williams for her support of the project. Superintendent Rinearson said new teachers and principals will receive a copy of the book to provide them with a sense of place. Photographs were donated by Ralph Elliott; the books were sold, with the profits to be used to start another literary review.

Financial Report

Business Manager Julie Baldwin presented financial reports as of May 31, 2008, reporting no unusual expenditures or revenue. Interest rates continue to fall slightly. Tax Anticipation Notes and General Obligation Bonds were sold in the last month.

Superintendent's Report

Superintendent Rinearson reported the "Quality Fitness" employee program was successful, with 517 pounds lost overall. Ten people lost over 20 pounds, and one over 40.

The Superintendent thanked all involved with bringing the dental vans to the district. 195 students were served, with the cost of bringing the van here 15 days borne by local civic organizations and private businesses. Dentists and other dental professionals volunteer their services, and several restaurants and hotels donated meals and lodging for out of town dentists.

Mr. Rinearson reported the north Literacy center will again have an AmeriCorps member to continue services there next year.

Superintendent Rinearson noted the District's receipt of an Oregon mentoring grant from the Oregon Department of Education. Two full time mentor teachers will help new teachers succeed. New administrators will also be assisted using the grant funds.

The Superintendent reported the Village Music Foundation in Yachats donated nearly \$2500 to Crestview Heights' music department. The funds will help support the school's choir and orchestra.

Mr. Rinearson noted the District's receipt of a new 21st Century Community Learning Center grant in Lincoln City. The grant will combine programs currently at Taft Elementary and Oceanlake, and is funded over five years.

He noted the last day of school this year for students (June 11) and teachers (June 12), and said information about back to school trainings for the coming year will be sent to the Board when the schedules are set.

Superintendent Rinearson presented Chairman Brenda Brown with a plaque in recognition of her year as Chairman.

Approval of the Consent Calendar

Motion 07/08-44

On motion of Director Cowan, seconded by Director Coulter, the Board unanimously approved the Consent Calendar items, including:

- Minutes, May 13, 2008 Regular Session;**
- Policy JOA, Directory Information;**
- Policy JOB, Personally Identifiable Information;**
- NHS Planned Course Statement, Oregon Outdoors;**
- Regular Personnel Items and Addendum;**
- 2008-11 Contract, Confidential Employees;**
- Policy EH, Data Management;**
- 08/09 Board Meeting Calendar, as amended 6/10/08.**

Director Cowan raised the notion of holding board meetings in the outlying areas of the District during summer months; the Board may discuss this during their summer retreat.

Policy GBNA/JFCF- Hazing/Harassment...

Motion 07/08-45

On motion of Director Turner, seconded by Director Coulter, the Board unanimously approved a revised Policy GBNA/JFCF, Hazing/Harassment/Intimidation/Bullying/Menacing. Operations Administrator Joe Novello noted the need to make further revisions to this policy, so presented a revised version. The policy was revised to include cyberbullying as a form of harassment.

PACE for General Liability; SAIF for Workers Comp Insurance Coverage

Motion 07/08-46

On motion of Director Coulter, seconded by Director Cowan, the Board unanimously approved PACE for general liability and SAIF for workers compensation coverage for the coming year.

Approval of Appropriations Transfer

Motion 07/08-47

On motion of Director Coulter, seconded by Director Turner, the Board unanimously approved Resolution 2007/08-10, Appropriations Transfers for the 2007/08 year. This annual transfer is a "housekeeping" item done to ensure funds are spent as appropriated.

Adoption of 08/09 Budget**Motion 07/08-48**

On motion of Director Turner, seconded by Director Coulter, the Board unanimously approved Resolution 2007/08-11, adopting the 08/09 budget. Ms. Baldwin noted the reduction in property taxes for district residents, due to the sale of general obligation bonds.

Approval of Policies EEA, Student Transportation Services and EEAC, School Bus Safety Program**Motion 07/08-49**

On motion of Director Cowan, seconded by Director Coulter, the Board unanimously approved Policy EEA, Student Transportation Services and EEAC, School Bus Safety Program. Since the May board meeting, errors in the policies were discovered and corrected. The policies were revised to align with new statutes.

Approval of Nor-Pac Seating for Toledo High Bleachers**Motion 07/08-50**

On motion of Director Cowan, seconded by Director Coulter, the Board unanimously approved Nor-Pac Seating as provider of gymnasium bleachers for Toledo Jr./Sr. High School. The bleachers will seat 500 people and meet ADA requirements.

Information on Lean/Sixth Sigma

School Operations Administrator Joe Novello described a recent training he and other members of the Learning Support Team attended on “Lean” and “Sixth Sigma.”

The “Lean” concept was designed for manufacturing, but is also used by other businesses and entities, including Chemeketa Community College. It is an optimal way of producing goods through reduction or elimination of waste. The District will examine current processes using “Lean” and will embed it in LCSD culture.

“Sixth Sigma” refers to the reduction of defective parts by six standard deviations, and can be used in a school district setting by eliminating variations. More on this topic will be explored in the coming months.

Discussion on Algebra 1A and 1B

Newport High math teachers Brian Hanna and Teresa Atwill presented a new two-year algebra course to be offered at the school beginning next year. Algebra 1A and 1B incorporates algebra, geometry, and probability/statistics. Students will be exposed to more hands-on activities to help them achieve a solid foundation in algebraic thinking. They will earn a half year of elective credit and a half year of algebra credit for each school year they take the course. Ms. Atwill said both the Corvallis and Philomath offer a similar course. A traditional Algebra course will also be offered.

The teachers expressed the importance of younger students’ exposure to rigorous math. Mr. Hanna said he and Ms. Atwill will be working with primary teachers to be sure they are teaching concepts students

must know in order to meet the higher standard. Algebra 1A and 1B targets students who may not be especially successful in math.

The new course will return to the Board for its consideration at the next meeting.

Discussion on WHS, Zoology

Waldport High Principal Von Taylor explained the school will expand its science offerings by adding a Zoology course next year. Health careers are a popular choice for students, and Zoology provides relevant information for them. The course covers both invertebrate and vertebrate animals.

The new course will return for the Board's consideration at the next board meeting.

Discussion Organizational Resolution

Business Manager Julie Baldwin presented the annual "organizational resolution" denoting district officers, clerks, agents of record and depositories of funds. For 2008/09, the mileage reimbursement will increase from 48.5 to 50.5 cents per mile.

Ms. Baldwin distributed a revised resolution adding Rich Belloni as one of the Deputy Clerks (Ms. Baldwin is the other; Mr. Belloni's name was removed in error). The resolution will return to the Board at the July board meeting.

Discussion on DJ, District Purchasing

Julie Baldwin presented Policy DJ, revised to raise the limit on field purchase order purchases from \$100 to \$500. Field purchase orders are used exclusively with local vendors, and require prior administrative approval.

Chairman Brown expressed concern with the provision of the policy stating "is authorized to enter into and approve payment on contracts obligating district funds not to exceed \$50,000..." and said she would prefer the figure be lowered to \$30,000. Director Beck noted expenses of this nature are contained in the District budget, so are already appropriated. "My recollection is that we raised the limit to \$50,000 to stay out of the way." Superintendent Rinearson said staff would investigate to learn the number of times this stipulation has been used, noting it relates to contracts.

The policy will return to the Board for consideration at the next meeting.

Discussion on Policies JHCC, JHCD and JHCDA

Special Education Administrator Susan Van Liew presented three policies for the Board's review: JHCC- Communicable Diseases; JHCD, Administering Noninjectable Medicines to Students, and JHCDA, Administering Injectable Medicines to students.

The policies were revised to conform with new state statutes, and will return for the Board's consideration at the next meeting.

Discussion on 08/09 Meal Prices

Sodexo Nutrition Services, provider of the District’s food services program, requested lunch prices throughout the district be raised by 25 cents. Due to inflation, improved and expanded meal programs, increased food and supply costs and higher wage/benefit costs, the Board expressed consensus for the increase. They will consider it at the next meeting.

The meeting was adjourned at 9:52 p.m.

Chairman

Superintendent