

LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors – Regular Session
Tuesday, February 13, 2007 – 7:00 p.m.
Oceanlake Elementary School
Lincoln City, Oregon

Minutes

PRESIDING: Sue Ryan, Chairman

Present: Sue Ryan, Chairman; Brenda Brown, Vice-Chairman; Ron Beck, Jean Turner, Jana Cowan, Directors

Also Present: Tom Rinearson, Superintendent; Laurie Urquhart, Secretary; approximately 30 members of the staff, media and interested patrons

Call to Order- Establishment of a Quorum

Chairman Ryan convened the meeting and called the session to order at 7:08 p.m. with a quorum of all five board members present.

Student Representative- Taft High School

Taft High Student Body President Cassandra Jones updated the Board on activities at Taft High, including: •the transition to a 7-12 school is going well; •a ‘sweetheart dance’ for middle school students is planned for after-school on Friday, February 16; •a dance for high school students will take place February 17; •spirit week is planned for May; •blood drives are planned for April and May.

Facilities/Maintenance Five-Year Plan

Director of Business/Support Services Rich Belloni, Facilities Manager Tim Kaufman, and Lead Facilities/Maintenance Clerk Sharon McClung presented a five-year Facilities and Maintenance plan. The plan includes an extensive list of projects, all around the district. The plan will be updated each year to reflect current conditions.

Tim Kaufman introduced Facilities/ Maintenance staff members in attendance at the meeting, including: Gilbert Buring, Dick Volker, Doug Rider, Pete Marcoulier, John Nordgren, Tom Brown, Dave Page, Jeff Johnston and Chuck Buel. After Chairman Ryan thanked the staff for the “wonderful job you do for our school district,” the audience recognized them with a standing ovation.

Communications- Staff Recognition

Board Chair Sue Ryan recognized long-time teacher Leanna Garrison by presenting her with a decorative apple. Ms. Garrison is retiring this year.

Superintendent’s Evaluation

Chairman Sue Ryan shared results of the Board’s annual evaluation of Superintendent Rinearson. At the Superintendent’s request, district office administrators and school principals also rated his performance.

The Chairman reported the Superintendent received the highest ratings for his values and ethics of leadership, labor relations, and policy and governance. The Board thanked the Superintendent for his outstanding leadership, and expressed “extreme gratitude” to him. Chairman Sue Ryan praised Rinearson, saying, “We can all be assured that under the Superintendent’s leadership, the Lincoln County School District will continue to make great strides in the education of the students we serve.”

The Board plans to offer Superintendent Rinearson a three-year contract, the terms of which will be discussed at the next regular session.

Board Reports

Board member Jana Cowan distributed a flyer regarding the “Adolescent Sexual Health Community Forum” sponsored by Lincoln County Health and Human Services March 8, 5:30 p.m. to 8:00 p.m., at the Seashore Family Literacy Center in Waldport.

Vice-Chair Brenda Brown reported she and Director Cowan attended Career Tech’s recent Open House.

Director Beck stated he was selected to attend the “Army Educator Tour 2007” in Ft. Benning, Georgia. The Army is hosting the event.

Chairman Ryan reported she took part in “EUDL” (Enforcement of Underage Drinking Laws) training over the weekend.

Superintendent’s Report

Superintendent Rinearson recognized the Siletz Tribal Charitable Contribution Fund for the following contributions: •\$1500 to north area homeless students to support their participation in an after school program; •\$2439 to Crestview Heights for their chess club; •\$850 to Oceanlake for six Palm Pilots and two keyboards; •\$2495 to Yaquina View for a stage curtain; •\$315 to Yaquina View for science kits.

The Superintendent also recognized the Rotary Club of Newport for their donation of 80 dictionaries to Sam Case third grade students.

Mr. Rinearson congratulated Toledo Elementary teacher Nancy Beckham for her designation as a GLAD (Guide Language Acquisition Design) trainer.

Superintendent Rinearson also congratulated Newport High student Sarah Shindelman for her “runner up” award in the 2006 Homes & Gardens of the Northwest photography contest. Of 1200 entries, five were selected as winners, with 36 runners up. Sarah began photography at Newport High three years ago.

The Superintendent wished Board member Jean Turner “happy birthday” for her birthday later this month.

Approval of the Consent Calendar

Motion 06/07-32

On motion of Director Brown, seconded by Director Turner, the Board unanimously approved the Consent Calendar items, including:

•Minutes of the 1/9/07 Regular Session;

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- Minutes of the 1/30/07 Work Session;
- Regular Personnel Items and Addendum dated 2/13/07;
- LCEA Memorandums of Agreement/ Understanding (four);
- 2007-09 ESD Resolution Services.

Appointment to Budget Committee, Zone 2

Motion 06/07-33

On motion of Director Brown, seconded by Director Beck, the Board unanimously approved Dennis Heinen to the LCSD Budget Committee, to serve until June 30, 2009. Director Brown reported Mr. Heinen has much experience with budgeting.

Director Beck reported he contacted the former representative for Zone 3, but has not yet connected with him. Director Turner noted the Zone 5 representative had to resign. Vacancies currently exist on the Committee for Zones 3 (Newport) and 5 (south area of the County). Applications are available in all schools, on the district website (www.lincoln.k12.or.us) and at the District Administration Office in Newport.

Resolution 2006/07-7, School Board Vacancies July 1

Motion 06/07-34

On motion of Director Beck, seconded by Director Turner, the Board unanimously approved Resolution 2006/07-7, declaring vacancies in Zones 1, 2 and 4 of the LCSD Board of Directors as of July 1, 2007. Candidates may file 25 verified signatures or a \$10 filing fee with the County Clerk not later than 5:00 p.m. on March 15, 2007.

Classified Employees Week, March 5-9

Motion 06/07-35

On motion of Director Beck, seconded by Director Turner, the Board unanimously approved Resolution 2006/07-8, declaring the week of March 5-9, 2007 as “Classified Employees Week.” Chairman Ryan read the proclamation to the audience and thanked Classified employees for their good work. The resolution will be distributed to all schools later this month.

North Area Report

Oceanlake teacher Evelyn Silen provided an overview of the new “Technology” class at the school. Students of all levels study keyboarding, Palm Pilots, Power Point, Publisher, and Word programs. Students in the class made 200 valentines for Oregon National Guard troops in Afghanistan.

Ms. Silen also reported the students’ regular use of technology has prepared them well for TESA (Technology Enhanced Student Assessment) testing.

Discussion on International Baccalaureate Program

Board members expressed support for the IB program. The IB task force will submit the application, which requires Board approval, in May. The Board must also submit a letter of support. A site visit will be scheduled sometime next year, likely in the fall.

If the application is successful, IB will replace AP (Advanced Placement) classes at Newport High, using a phase-in approach. Brian Hanna explained IB uses a narrower, but more in-depth approach to

subjects than does AP. IB also has a more international focus, and requires more student research, thus better preparing them for college.

Director Brown asked if the cost for the program will be included in Newport High's budget after the first year. Superintendent Rinearson replied that it will be included if the Board continues to fund schools in the same manner as is done currently. Ms. Atwill noted if IB attracts seven new students not currently enrolled in LCSD (i.e., home schooled students), the program will pay for itself. The annual budget must include the cost of the program, a coordinator, a small amount of FTE for an additional course, and training costs.

Members of the IB task force will provide a sample letter of support to the Superintendent's office by the end of February. The first year the program could be offered, if the application is successful, is September 2008.

Discussion on Renewal of Probationary/ Permanent Licensed Personnel

Assistant Superintendent Len Geiger presented a list of licensed personnel being considered for contracts, as well as a list of probationary employees considered for renewal for the 2007/08 school year. A list of temporary contracts for licensed personnel recommended for non-renewal was also presented (the non-renewals are not to be considered as an indicator of performance). The complete list is available from the Human Resources Department, and will return to the Board for consideration at the next regular meeting.

Financial Report

Fiscal Services Administrator Julie Baldwin and Accounting Coordinator Susan Musgrove presented financial reports as of January 31, 2007. No significant changes from previous reports were noted. Interest income continues to increase slightly.

Policy Code DB, District Budget

Superintendent Rinearson presented a revised policy DB, District Budget. The policy has been changed to align with Policy DBEA, Budget Committee, which names the Board as the entity to approve new programs. The Budget Committee approves budget estimates for an educational plan "previously determined by the Board." The Superintendent noted the Board should begin discussing programs in the summer, to plan for the following year. "Right now, we have the budget driving programs, instead of the other way around. We will be moving from a reactionary to a proactive model," said the Superintendent. The revised policy will return to the Board at the next regular session.

Policy Code DBKA, Operating Contingency Account

Current Policy DBKA stipulates the contingency account will be maintained at five percent of the total budget. While the district has monies set aside in the "unappropriated ending fund" balance, the amount maintained in the contingency fund does not reach the five percent level. Julie Baldwin explained the uses of the contingency fund are defined by state law, and are narrow.

The Superintendent noted the Board may wish to adjust the policy to reflect practice. He also urged the Board to provide an avenue to apply any funds received above the contingency level to district debt (PERS bonds and early retirement costs), thus stabilizing the District.

Policy Codes EEA, Student Transportation Services and EEAC, Student Bus Safety Program

Business/Support Services Rich Belloni presented two policies, with revisions suggested by Oregon School Boards Association (OSBA). A requirement was noted for children between four and six years of age or weighing between 40 and 60 pounds to be secured in a child safety system. Mr. Belloni will research this requirement further and report back to the Board. The policies will return to the Board for further discussion at the next meeting.

Long-Range Plan

Superintendent Rinearson noted the Board heard several long-range planning topics during the meeting and asked them to consider long term facilities needs in the district. He noted Waldport High is still located in a tsunami zone, and there will be a capacity issue in the north area. Interest has been expressed in the Taft Elementary property. The Superintendent stated conversations about how to address these needs should begin during the next year.

The meeting was adjourned at 9:00 p.m.

Chairman

Superintendent