

**LINCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors - Regular Session**  
**Tuesday, November 8, 2005 – 7:00 p.m.**  
**Waldport High School**  
**Waldport, Oregon**

**Minutes**

**PRESIDING:** Ron Beck, Chairman

**Present:** Ron Beck, Chairman; Sue Ryan, Vice-Chairman; Jean Turner, Billie Jo Smith, Brenda Brown, Directors

**Also Present:** Tom Rinearson, Superintendent; Laurie Urquhart, Supt./Board Secretary; approx. 25 members of the staff, media and interested patrons

**Call to Order-Establishment of a Quorum**

Chairman Ron Beck convened the meeting and called the session to order at 7:02 p.m. with a quorum of all five board members present.

**Student Representative, Waldport High**

Waldport High Student Body President Matt Walton updated the Board regarding activities at the school, including: •Freshman orientation went well; •Participation in on-line classes has increased and is going well; •The school-based health clinic is now located on-site; •Student Council started an attendance incentive, with drawings for cash awards available to students with perfect attendance; •Homecoming week was successful; •Students raised \$2500 for the Red Cross, dedicated to hurricane victims; •Teams representing all three Fall sports at the school went to state playoffs. Mr. Walton noted his goal of infusing school spirit into the school, which may translate to higher grades.

**Parametric Design**

Drafting and Computer Science teacher Dave Wirick described Parametric Design, a new course in parametric solid modeling using the Auto CAD (computer aided drafting) Inventor software. This 3D drafting technology allows the designer to create three-dimensional models defined by limits. Models may be printed to a three dimensional printer, or may be sent to a milling machine. Student Ryan Foley assisted Mr. Wirick with the demonstration.

Mr. Wirick noted the program “gets us another step closer to making actual products” from theory and practice.

**Family and Consumer Studies**

Science and Physics teacher Rose Burbee described the Family and Consumer Students Home Economics course at Waldport High. She noted the class teaches life skills, and can be a stepping stone

to becoming a good employee. Future plans for the course include career exploration and guest speakers.

Ms. Burbee noted a grant allowed the school to receive new stoves. This year, fifty-five students are enrolled in the class.

### **Kayak Shack Update**

Waldport High students Donald Oldenburg and Adam Steinkellner described their experiences working at the “Kayak Shack” over the summer. The Kayak Shack is a school-based kayak rental enterprise made possible by a Rural Community School Partnership grant.

### **Superintendent’s Report**

Superintendent Tom Rinearson recognized several contributors to Waldport High’s Industrial Tech Program, including: Central Lincoln P.U.D. donated \$1500 to Waldport High’s Electric Car Club. The funds will be used for the club’s participation in the Electrathon America competition.

Chris Graamans and Stacy Smith of Quality Woodworking donated a new SawStop table saw. The saw has a new safety system designed to automatically stop the blade in case of accidental contact.

The Superintendent thanked Mr. and Mrs. Lee Hoffman, who donated lumber and plywood to the Industrial Tech program at WHS.

The Superintendent thanked district employees who have donated a large quantity and wide variety of items for our homeless students. Senitila McKinley, Morag Reid and Teecia Cornelius are collecting donations from around the district, and have begun setting themes for the month.

Mr. Rinearson congratulated fall sports teams who advanced to state playoffs, including: Taft High volleyball and boys cross country; Newport High football and girls cross country; Toledo High girls cross country; and Waldport High football, volleyball and cross country.

Superintendent Rinearson reminded the Board of the Veteran’s Day holiday Friday, November 11<sup>th</sup>; all district facilities will be closed. He also noted the Board’s next regular session is scheduled for Tuesday, December 13<sup>th</sup>, 7:00 p.m. at Yaquina View Elementary.

### **Approval of the Consent Calendar**

### **Motion 05/06-25**

On motion of Director Ryan, seconded by Director Turner, the Board unanimously approved the Consent Calendar items, including:

- Minutes of the 10/25/05 Regular Session;
- Science Standards Guides;
- Regular Personnel Items;
- 2006/07 Budget Calendar.

**Approval of American Education Week****Motion 05/06-26**

On motion of Director Turner, seconded by Director Smith, the Board unanimously approved Resolution 2005/06-5, proclaiming the week of November 14-18, 2005 as American Education Week. This event is observed throughout the nation to honor educators and the vital work they do.

The resolution will be distributed to all schools for posting.

**Re-Examination of Second Building for Contractors****Motion 05/06-27**

On motion of Director Smith, seconded by Director Turner, a motion to take additional time to re-consider construction of a building for transportation, food and custodial services failed by a vote of one aye (Director Brown), four no's (Directors Smith, Turner, Beck and Ryan).

Director Smith questioned building an additional facility on the Burgess site in Toledo to house contracted services (transportation, food and custodial). She and Director Brown noted the Mary Harrison building is currently housing transportation personnel, and said perhaps other services could be located there as well. Both noted the many financial needs in the District.

Director Belloni responded by saying all Transportation personnel need to be located in the same facility to be effective and safe. He also stated if the District were ever able to provide transportation services again (rather than contract out), it would behoove the District to have buses, management and mechanics located at the same facility. Belloni also noted a promise had been extended to Mid Columbia that their facilities would be located at the Burgess site. He recommended locating all contracted services together to maximize efficiency of management. All but 440 square feet of the proposed new building would be reimbursable at 70%. The same is not true of Mary Harrison, as the District cannot charge itself rent.

Mr. Belloni said the timeline of construction would be affected if the building was delayed, and its cost would increase.

Superintendent Rinearson reminded the Board of the original intent to stay within proceeds of the sale of the South Beach property, and asked if the conversation should be expanded to include other ideas regarding facilities in the east area. Director Turner said expansion of movement in the East area would not be appropriate at this point, as administrators there designed programs as they currently exist.

The Superintendent also said others may be moving to the Mary Harrison site from Newport Annex, and said that could take two additional rooms. Mr. Belloni asked the Board to consider the future of the District, and said if state funding changes at some point in the future, the District "will want to be in the bus and custodial business again."

**Approval of Pacific Building Systems for Metal Building****Motion 05/06-28**

On motion of Director Ryan, seconded by Director Brown, the Board unanimously approved Pacific Building Systems as provider of a 130'x60' metal building to be located on the Burgess property, for a cost of \$58,780. With the sale of the South Beach property, Facilities and Maintenance staff will be relocating to the Burgess property. This item was added to the agenda. Though the building's cost

began at under \$50,000 (below the amount requiring Board approval), it exceeded that limit with the addition of gutters, downspouts, increased door spans, insulation and a freezer lean-to.

### **Class Size Committee Report**

The agreement between LCEA and LCSD defines a joint committee that meets each semester to examine class sizes in the District. The committee is comprised of three representatives from each side (Allison Samuel, Jim Harshfield and Brian Montgomery from LCEA; J.D. McMahan, Rosemary O'Neil and Jack Nickerson from the district). This year, the members met five times to craft their recommendation to the Board. They recommended adding FTE as follows: 1.0 to Taft High, .5 to Oceanlake, .67 to Newport Middle and 1.0 to Newport High.

Jim Harshfield recommended funding the positions from the general fund. The Superintendent asked what is meant by the general fund, as most positions are funded from there. Mr. Harshfield responded the District Office would have to identify where the funds would come from, i.e., supplies, Facilities/Maintenance, etc.

Vice-Chairman Ryan said she attended the community meeting last year in Lincoln City, and said she felt the message was not clearly shared regarding the financial position of the district, and what schools would look like this year. She said people attending the meetings were adamantly opposed to closing any buildings in the north area, and expressed her admiration for Waldport and Toledo, where buildings were closed to maintain lower class sizes.

Principal Jack Nickerson said buildings were not as easy to close in the north and west areas, given logistics and other factors. He said the north area formulated their plan based on the best projections they had at the time; the reality of student numbers turned out somewhat differently. "We have been discussing this since August. There ought to be some mechanism....if we cannot sort it out, we should be able to come to you."

The Superintendent reported enrollment numbers in each region. In the east area, the increase in numbers of students at the two charter schools and the "hold harmless" to Toledo schools meant the region is down 119 students from where originally staffed. In the west area, elementary schools were held harmless, with increases in class size at the middle and high schools. Chairman Beck noted the tight budget, and said areas were equalized using ADM, with each "setting their own fate."

Superintendent Rinearson stated the district has depleted cash reserves, "so every little bump becomes a crisis. We need to shift staffing allocations to match ADM." He listed possible unanticipated expenses for the year, including: •a survey of the community, part of the long-range planning process, for \$6,000; •approximately \$20,000 for an election if the Board decides to try for a local option levy; •settlement of a grievance, \$48,000; •a special education situation that could range from \$50,000 to \$400,000; •fuel costs are approximately \$50,000 higher than budgeted; •a Facilities and Maintenance position still in place was not budgeted. He reported the District has currently identified over \$500,000 in unanticipated expenditures. In addition, the loss of students will mean a decrease in revenue of approximately \$250,000. The slide at Newport Middle may cost between \$250,000 to \$500,000 to repair (not covered by insurance).

Director Belloni said remodeling is in process at some schools to relieve overcrowded classrooms. He noted the original interpretation of the fire code was later proven to be inaccurate, thus eliminating some of the problems.

An ESOL position at Taft High was changed to help with class size issues at that school. The Board encouraged staff to identify solutions in their respective areas, and directed the Superintendent to follow-up on the recommendations made by the committee.

### **Information on LCEA Memo of Understanding**

Asst. Superintendent Len Geiger reported some language was unintentionally included in the agreement between LCEA and LCSD. A memorandum of agreement was issued and signed by both parties to the agreement correcting the contract.

Director Smith declared a conflict of interest and did not participate in the discussion.

### **Information on Financial Reports**

Fiscal Services Administrator Julie Baldwin presented financial information as of October 31, 2005. She noted no major changes from the last report, but said the shift to ADP is making forecasting much more difficult. Linn-Benton-Lincoln ESD is working to alleviate concerns with the new process.

### **Discussion on Budget Committee Vacancies, Zones 1 and 5**

Two vacancies currently exist on the LCSD Budget Committee, one in Zone 1 (Lincoln City) and one in Zone 5 (south county). The school board is responsible for appointing representatives to these positions, and hopes to do so at the December 13<sup>th</sup> meeting.

Applicants must reside in the zone they wish to represent, and must be registered voters. Applications are due to Laurie Urquhart in the District Office by close of business on December 2<sup>nd</sup>. Interviews will likely take place the week of December 5 through 9.

### **Discussion on Long Range Planning**

Superintendent Rinearson distributed additions to the Board's long-range planning notebook, including an ADM/enrollment definition page, a goals page, and CIM attainment from last year. The Board hopes to examine a profile of the district at a work session November 29<sup>th</sup>.

The meeting was adjourned at 9:55 p.m.

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Chairman

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Superintendent