

**LINCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors - Regular Session**  
**Tuesday, August 23, 2005 – 7:00 p.m.**  
**Newport Middle School**  
**Newport, Oregon**

**Minutes**

**PRESIDING:** Ron Beck, Chairman

**Present:** Ron Beck, Chairman; Sue Ryan, Vice-Chairman; Jean Turner, Billie Jo Smith, Brenda Brown, Directors

**Also Present:** Len Geiger, Asst. Superintendent; Laurie Urquhart, Secretary; approximately 10 members of the staff, media and interested patrons

**Excused:** Tom Rinearson, Superintendent

**Call to Order- Establishment of a Quorum**

Chairman Ron Beck convened the meeting and called the session to order at 7:00 p.m. with a quorum of five board members present. Superintendent Rinearson was excused from the meeting; Asst. Superintendent Len Geiger took his place.

**Financial Report**

The agenda was reordered, with the Financial Report moved to the first report. Fiscal Services Administrator Julie Baldwin reported interest rates continue to climb slowly. The beginning fund balance was revised from the prior month from \$2 million to \$2.5 million, but is not a final figure as staff is still working to close out the 04/05 year. The business office is experiencing significant change with the move to ADP for payroll processing. Ms. Baldwin reported she would have a more in-depth report after the September payroll is complete.

**Board Reports**

Director Ryan reported she and Director Brown attended “Elected Official” training presented by Special Districts Association, which was worthwhile. Handouts from the training were shared with all board members.

**Facilities and Maintenance Summer Projects**

Director of Business and Support Services Rich Belloni presented an overview of projects Facilities and Maintenance staff completed over the summer, and distributed a handout describing the work in each area. He gave kudos to his entire staff, and said they accomplished a great deal of work with a small number of people. “The people who work for me have done yeoman’s work,” said Belloni. He listed his staff: Gilbert Buring, Doug Rider, Dave Page, John Fielder, Dave Boyce, Dick Volker, John Nordgren, Jeff Johnson, Tom Brown, Pete Marcoulier, Sharon McClung and Tim Kaufman.

Much of the summer work was done in the Waldport and Toledo areas, where schools were closed and staff relocated, though projects were completed in all areas of the district. John Fielder was promoted to Lead Maintenance, which enables him to supervise staff. "He did an excellent job," said Belloni. Because two buildings were closed and several have realigned grade levels this year, many classrooms were reconfigured to allow grade levels to be placed together (first grade class by first grade class, etc.).

The Director thanked Richard Townsend and Stephanie Reid with the city of Lincoln City for their help in securing necessary permits for the relocation of a portable from Delake to Oceanlake. He also thanked Community School Partnership Coordinator Clarice Sullivan for her flexibility in moving to a new location.

Board member Jean Turner heralded the work done at Waldport Elementary and Middle School, and said it "looked like the building was designed this way. It is just beautiful."

### **Approval of the Consent Calendar**

**Motion 05/06-6**

On motion of Director Turner, seconded by Director Ryan, the Board unanimously approved the Consent Calendar items, including:

- **Minutes, 7/23/05 Regular Session;**
- **Regular Personnel Items and Addendum dated 8/23/05 (inc. substitute daily pay of \$139.85);**
- **Contracts (2005-2008) for Asst. Supt. and Director Business/Support Services;**
- **Personal Services Agreements, IEP Records Services/Child Dev. Services (B.Hanson, K. Zuna).**

### **Approval of Board Participation, Labor/Management Team**

**Motion 05/06-7**

On motion of Director Turner, seconded by Director Ryan, the Board unanimously approved their participation in the Labor/Management team. They stipulated that one board member will take part in the team; Jean Turner will be the first one to take part. If a board member is not available for a particular meeting, that slot will go to a principal.

Director Billie Jo Smith noted it could be inappropriate for her to serve on the team in certain circumstances, due to a conflict of interest. It is estimated the team will meet twice per month to start; the first topics are those remaining from contract negotiations.

Director Turner said the Board may be involved for the first year of the committee's meetings; Chairman Beck suggested the Board re-examine its participation after "a few meetings; maybe we could back away then."

### **Approval of Sale of Facilities and Maintenance Property, South Beach**

**Motion 05/06-8**

On motion of Director Ryan, seconded by Director Smith, the Board unanimously approved the sale of property located in South Beach, OR and known as "Facilities and Maintenance" for a sale price of \$440,000, to close escrow on or before 9/1/05.

**Approval of Sale of Part of Burgess Property, Toledo****Motion 05/06-9**

On motion of Director Smith, seconded by Director Ryan, the Board unanimously approved the sale of the property located in Toledo, OR and known as a part of the “Burgess” property, for a sale price of \$77,000, to close escrow on or before 9/20/05.

**Approval of Sale of Waldport Annex****Motion 05/06-10**

On motion of Director Ryan, seconded by Director Turner, the Board unanimously approved the sale of the property located in Waldport, OR and known as “Waldport Annex” for a sale price of \$785,000, to close escrow on or before 11/1/05.

**Approval of Draft Sales Contract, Delake School Property****Motion 05/06-11**

On motion of Director Brown, seconded by Director Turner, the Board approved by a vote of four (aye), one abstention (Director Ryan), the draft sales contract for the Delake School property, as amended 8/23/05.

**Information on AYP and State Assessment Results**

Federal Programs Administrator Cathy Russell presented information on Adequate Yearly Progress (AYP) and state assessment results, distributing a handout. She emphasized the preliminary status of AYP results, and said Oceanlake’s rating changed from “not met” to “met” thanks to corrections by Jack Nickerson, Sue deBelloy, Jennie Scarborough and Mary Kelly.

AYP ratings are confusing, said Russell. The district’s overall preliminary rating is “did not meet,” however, the district did meet for math, English/Language Arts, and “Other Indicators.” In order to meet in the ‘overall’ category, districts must meet in all areas and all levels.

A district does not go into sanctions if it meets at one level for English/Language Arts and one level for math. Right now, LCSD is ‘on hold’ in year one of improvement status. If, at the end of the school year, the district meets in one level in English/Language Arts, we are out of sanctions in that category.

Ms. Russell also distributed a handout showing Oregon statewide assessment results for grades 3, 5, 8 and 10 in reading and math. She reported about a third of LCSD students are mobile (move to different schools in the district throughout their school career). More information about assessments will be shared later (data has been being readied for principals in preparation for their school improvement activities in the coming weeks).

A question about ‘safe harbor’ arose. Ms. Russell explained safe harbor is part of NCLB, wherein academic targets are met by decreasing the percentage of students who did not meet in a particular area by 10%.

**Information on Policy DLBA-AR, Payroll Advances**

Director of Business and Support Services Rich Belloni reported the policy’s administrative rules must be revised to accommodate ADP, the district’s new payroll processor. Payroll advances must now be requested by the 15<sup>th</sup> of the month, rather than the 20<sup>th</sup>.

## **Information on ADP**

Director Rich Belloni explained ADP is an international company, number one in the world for human resources (HR) and payroll (PR) processing. The Linn-Benton-Lincoln ESD decided last summer to adapt their human resources and payroll processing software to this company. With this change, LCSD will input all HR and PR information, but ADP will process and print payroll checks. ADP will also be responsible for federal and state tax payments, quarterly payroll reports and year-end W-2 processing. The ESD is responsible for the integration into LCSD's general ledger and Oregon PERS reporting.

Mr. Belloni said the end result will be good for the District as many reports and tracking will be available that are not now. The service is funded through 'resolution' dollars. Assistant Superintendent Len Geiger noted LCSD did not have a lot of choice, as the ESD was doing away with the system they had.

Director Brenda Brown asked who is absorbing the costs for this service; LBL ESD is for the most part, though LCSD may have to pay more for certain things.

## **Discussion on Supplemental Tutoring Services Contract**

Federal Programs Administrator Cathy Russell reported the tutoring contract with Advantage Point, Inc. is a proactive strategy for Taft Elementary School, as the school did not meet AYP English/Language Arts goals for two years in a row. Though the school did not fall into second year sanctions (which would have included tutoring), the District would like to offer assistance to students to lessen the likelihood mandated tutoring will become a reality.

Last Spring, it was unclear what Taft Elementary's AYP status would be. If tutoring would have been mandated, it would have had to be offered beginning with the first day of school this year. The preliminary AYP report showed Taft Elementary did not meet in English/Language Arts, but did meet in math, putting them on hold. If they 'meet' in math one more year, the school is in the clear for math.

Though the contract in the board folder states a price of \$285,000 (which would have been the amount if it was mandated), the contract with Advantage Point will be capped at \$170,000. The contract will provide educational instruction in reading or math according to student test scores. Talk is underway to collaborate with the after school program currently at Taft Elementary. Specific goals will be developed in partnership with the school, parent and provider with a timetable for improving the student's achievement.

Director Turner asked if the change in the contract amount would allow more title dollars to be freed for other purposes. Ms. Russell responded the budget was planned at \$170,000. If the higher amount would have been necessary, she would have had to make up the difference from other areas. Director Turner also asked that the Board be copied on the annual report to ODE.

Director Smith asked what the student/teacher ratio is for this program; it is one to three or four. Tutors from within the county will provide the service.

## **Discussion on Policy IKF, High School Graduation**

The Board continued a discussion on the graduation policy begun last Spring. New state requirements necessitate the policy's revision. School Operations Administrator Joe Novello said the Board will need to address an implementation timeline for revised graduation standards.

A draft policy was again distributed (the same version as was distributed in May, 2005). Director Smith noted several areas she would like to discuss, including:

- a 'lab class' for science must be defined;
- in order to emphasize the importance of the Certificate of Initial Mastery (CIM), Ms. Smith suggested offering two types of diplomas, 'regular' and 'standards.' The standards diploma would include the attainment of a CIM;
- definition of social sciences; Ms. Smith asked if U.S. History and geography are state requirements;
- the requirement of three units of math beyond Algebra I seemed like too much (required for an Honors diploma). Ms. Smith asked if this requirement takes the student through Calculus;
- Director Smith asked if there are enough offerings of fine arts available to enable students to fulfill the requirement.

Mr. Novello said he would bring a sequence of high school classes as well as a high school schedule for the Board's next discussion on the policy. Chairman Beck suggested a student receive an honors diploma in order to be valedictorian, and said he would like to discuss this idea during the next conversation on the policy.

Director Smith said she adamantly objects to the suggested requirement of one unit of online learning to earn an honors diploma. Directors Beck and Turner disagreed and expressed their support of online learning. Director Turner said online classes "are getting better, with discussion points and interaction." She said she felt students must be ready for online learning.

Chairman Beck asked the impact of the proposed International Baccalaureate (IB) program on the graduation requirements; Mr. Novello said he would investigate.

Director Smith suggested early graduation students' requirements should be moved from administrative rules to policy, and said these students should earn a CIM.

The graduation policy will return to the Board for more discussion at an upcoming meeting.

## **Discussion on Policy IGD, Lincoln County Activities Association**

In previous discussions regarding students' academic eligibility requirements, it was discovered that current board policy does not delineate the Board as the correct entity to change those requirements. Policy IGD was revised, stating the Board "retains jurisdiction over the establishment of student eligibility requirements." The policy will return for the Board's consideration at the next board meeting.

## **Review of 2004/05 Goals**

Chairman Beck said the Board may begin to review goals at its work session August 30<sup>th</sup>.

The meeting was adjourned at 9:40 p.m.

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Chairman

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Superintendent